

**2022 ALBANY TOWNSHIP  
March 8, 2022  
ANNUAL MEETING**

The Annual Township Meeting was held on March 8, 2022 at the Albany City Hall Council Chambers. The meeting was called to order at 8:35 P.M. By Town Clerk Diane Noll. The Pledge of Allegiance was recited. 15 residents were in attendance.

**Introduction of Township and Planning Board Members**

Supervisors; Tim Nierenhausen, Mary Rosen, and John Greer.  
Commissioners; Gary Bloch and Mike Noll, Absent Joe Peternell.  
Zoning Administrator Jerry Forster.

**Nomination of Meeting Moderator**

**ACTION:** A motion to have Gary Bloch be the meeting moderator was made by Michael Noll, seconded by Rick Rosen, motion carried.

**Approval of Agenda**

**ACTION:** A motion to accept the agenda as presented was made by Chris Kotzer, seconded by Dean Berckes, motion carried.

**Approval of Minutes**

The minutes for the March 9, 2021 Annual Meeting and July 19, 2021 Extended Meeting were read by Clerk Noll.

**ACTION:** A motion to approve the 2021 Annual Meeting minutes and the July Extended meeting as read was made by John Greer, seconded by Rick Rosen, motion carried.

**Audit and Financial Report**

The Township was Audited by Schlenner Wenner, Ashley Meagher was the lead auditor. The audit was reviewed by the Township Board, there were two outstanding issues on procedure 1) Lack of segregation on duties, because we have a combined Clerk/Treasurer 2) Noncompliance with electronic transfers. The township needs an annual resolution to comply; this will be completed at our organizational meeting.

There were no issues on our financial position.

The Albany Township Board of Supervisors conducted an internal audit on January 24, 2022 and found our financial status to be in order

The Albany Township Annual Financial Statement ending on December 31, 2020 was read by Clerk/Treasurer Noll.

**ACTION:** A motion to approve the 2021 Annual Financial report was made by Jerry Forster seconded by Gary Bloch, motion carried.

Time of motion 8:55P.M.

**Planning Commission**

The Planning Commission report was given by Zoning Administrator Jerry Forster.

In 2021, The Planning Commission had 7 meetings and 4 public hearings. 2 rezoning and 2 variances

## **Road Report**

The 2021 road report was given by Chair/Supervisor Tim Nierenhausen

- The Township applied for a Local Road Improvement Grant for 251<sup>st</sup> Ave and were denied. MNDOT had more request from townships than in previous years, which made the competition very high. We will continue to apply for different grants
- For the past four years we have been upgrading our road signs in a designated quarter. The final quarter was completed in 2021.
- Many of our tar roads have several spots that are breaking up, \$40,000 was dedicated to repair these spots on 350<sup>th</sup> St, 330<sup>th</sup> St, Sand Lake Road and 230<sup>th</sup> Ave.

2022-2023 Road plans

- 230<sup>th</sup> Ave is to the point were spot repair is no longer an option. Will plan to rebuild this road
- St. Anna Drive needs to have re-sloping done on corners
- Northeast corner will be graveled and full chloride placed with maintainer on the northwest corner
- Township is considering doing brush removal by quarter to keep ahead of the brush growing in our right-of-ways.

Please call with any questions or attend a monthly meeting with any questions or concerns.

## **Weed Control**

The weed report was given by Supervisor John Greer

- With the help of Bob Dunning we targeted 11 properties.
- Spent \$8,000 on ditches cutting and spraying
- Spraying right of ways was needed but unable to complete because we were over budget, will complete the remainder in 2022

## **Fire Department**

Fire Department Report was given by Supervisor John Greer.

- 10% increase in calls, most are medical calls
- Calls for the year: Medical 15, Fire 10, Auto Accidents 9, Gas leak 1.
- The new fire truck has arrived and the department is negotiating purchasing the lift truck from Sauk Rapids for under \$20,000.
- There have been 25 firemen on the department for many years. They are looking at increasing the number of firemen that are active. Maybe increase in personnel. Looking at hiring some females for medical calls.
- Albany Township pays 28% of the total cost, which is a good percentage for our township.

## **Appropriation of Township Levy for 2023**

General Revenue Fund - \$69,300

ACTION: A motion to approve \$69,300 for the township General Revenue Fund was made by Chris Kotzer seconded by Mike Noll, motion carried.

Road and Bridge Fund - \$375,550

ACTION: A motion to approve \$375,550 for the township Road and Bridge Fund was made by Mike Noll seconded by Johnny Kotzer, motion carried.

Fire Fund - \$57,400

ACTION: A motion to approve \$57,400 for the township Fire Fund was made by Dean Berckes seconded by Jerry Forster, motion carried.

The Total Levy for 2023 is \$502,250 a 1% increase over 2022

Time of motion: **9:10 P.M.**

### **Community Education \$1,200**

2021 we were billed for \$1,200 in scholarships for students taking classes through Community Education. This amount was used up in the beginning of the summer. This past year we have recruited surrounding Townships to request this funding at their annual meetings.

**ACTION:** A motion to approve paying up to \$1,500 for scholarships in 2023 to Community Education was made by Dean Berckes seconded by Chris Kotzer, motion carried.

Time of motion: 9:20 P.M.

### **Room Rental \$700**

Request to pay the City of Albany \$700 for renting the Council Chambers for meetings.

**ACTION:**A motion to approve paying the City of Albany \$700 for room rental was made by Mike Noll, seconded by Rick Rosen, motion carried.

Time of motion: 9:20 P.M.

### **Posting Places**

**ACTION:** A motion to approve having Teals, Albany; Albany Branch of Magnifi Financial; and Albany City Hall as our official posting places was made by Michael Noll, seconded by Johnny Kotzer, motion carried.

Time of motion: 9:23 P.M.

### **Official Newspaper**

**ACTION:** A motion to continue having Albany Star Post as our official newspaper was made by Gary Bloch seconded by Brian Schneider, motion carried.

Time of motion: 9:24 P.M.

### **Official Bank Depositories for the Township**

Check with Magnife if they can cover, move accounts to their location. Alternative would be Freeport.

**ACTION:** A motion to have Albany Branch of Magnifi Financial as our official depositories and Freeport as secondary , was made by Mike Noll second by Geoff Berges , motion carried.

Time of motion: 9:25 P.M.

### **Discussion on New Town Hall Proposal**

A motion to not move on with Town Hall, to keep our meeting at Albany City Hall and pay them the stipend was made by Mike Noll second by Brian Schneider, motion carried unanimously.

### **Decision on poll hours**

Date 2023 election and annual meeting- Date March 14, 2023 Election 4-8 P.M., Board of Canvass 8:15, Meeting to follow at 8:30.

**ACTION:** A motion to have the 2023 Election and Annual Meeting on March 14, 2023, with elections from 4-8 pm, Board of Canvas at 8:15 and the Annual Meeting to follow at 8:30 pm. was made by Mike Noll seconded by Johnny Kotzer, motion carried.

