

Albany Township
2022 Organizational Meeting
Tuesday, March 22, 2022 6:00 P.M.

The 2022 Organizational Meeting was called to order by Clerk Noll on March 22, 2022 6:00 P.M. At the Albany City Hall Council Chambers. Members present Supervisors Mary Rosen, John Greer and Brian Schneider. Also present, Clerk Diane Noll and Tim Nierenhausen.

THE PLEDGE of allegiance was recited.

SWEARING IN OF NEWLY APPOINTED OFFICIALS

Diane Noll was sworn in by Albany City Clerk Tom Schneider on March 16, 2022.

Brian Schneider was sworn in as Supervisor by Township Clerk Noll.

SELECTION OF TOWN BOARD OFFICERS

ACTION: A motion to have John Greer as Chair was made by Supervisor Rosen, seconded by Supervisor Schneider, motion carried unanimously.

ACTION: A motion to have Mary Rosen continue as Vice Chair was made by Supervisor Greer, seconded by Supervisor Schneider, motion carried unanimously.

At this point, Chair Greer resumed the duties of the meeting.

APPROVAL OF AGENDA

ACTION: A motion to approve the agenda was made by Supervisor Rosen, seconded by Supervisor Greer, motion carried, unanimously.

RESOLUTIONS FOR APPROVAL

Resolution 2022-03 Schedule of Township Meetings

Because December 26 is on a Monday after Christmas it is an official Holiday, it was recommended we change the December meeting to December 27. Meeting time will be changed to 6:30 P.M.

ACTION: A motion to amend the 2022-03 resolution with the change of the December meeting date to December 27 and the change in meeting times to 6:30 P.M. was made by Supervisor Greer, seconded by Supervisor Rosen, motion carried unanimously.

Resolution 2022-04 Schedule of Planning Commission Meetings

ACTION: A motion to approve Resolution 2022-04 was made by Supervisor Rosen, seconded by Supervisor Schneider, motion carried unanimously

Resolution 2022-05 Designation of Official Posting Places

ACTION: A motion to approve Resolution 2022-05 was made by Supervisor Greer, seconded by Supervisor Rosen, motion carried unanimously

Resolution 2022-06 Designation of Official News Paper

ACTION: A motion to approve Resolution 2022-06 was made by Supervisor Greer, seconded by Supervisor Schneider, motion carried unanimously

Resolution 2022-07 Designation of Official Bank

ACTION: A motion to approve Resolution 2022-07 was made by Supervisor Greer, seconded by Supervisor Rosen, motion carried unanimously

Resolution 2022-08 Transfer of Electronic Funds

ACTION: A motion to approve Resolution 2022-08 was made by Supervisor Rosen, seconded by

Supervisor Schneider, motion carried unanimously

COMPENSATION FOR TOWN OFFICERS

Changes to 2022-09 Compensation for Town Officers:

Deputy Clerk/Treasurer \$50.00

Meeting Moderator \$125 per meeting

ACTION: A motion to increase the compensation to the above, was made by Supervisor Rosen, seconded by Supervisor Greer, motion carried

ADOPTION OF RESOLUTIONS AUTHORIZING CONTRACT WITH INTERESTED OFFICERS

-Under Minnesota State Statute 471.88, subd. 5-II members are advised to sign a Resolution with the Township allowing them to do work for the Township.

Resolution 2022-10: Contract with interested Supervisor Rosen

ACTION:A motion to approve Resolution 2022-10 Authorizing Contract with Supervisor Mary Rosen to do miscellaneous work needed as requested by the Township Board was made by Supervisor Greer, seconded by Supervisor Schneider, motion carried, unanimously.

Resolution 2022-11: Contract with interested Supervisor Greer

ACTION:A motion to approve Resolution 2022-11 Authorizing Contract with Supervisor John Greer to do miscellaneous work needed as requested by the Township Board was made by Supervisor Rosen, seconded by Supervisor Schneider motion carried, unanimously.

Resolution 2022-12: Contract with interested Supervisor Brian Schneider

ACTION: A motion to approve Resolution 2021-12 Authorizing Contract with Supervisor Brian Schneider to do miscellaneous work needed as requested by the Township Board was made by Supervisor Greer, seconded by Supervisor Rosen, motion carried, unanimously.

Resolution 2022-13: Contract with Interested Clerk/Treasurer Diane Noll

ACTION: A motion to approve Resolution 2022-13 Authorizing Contract with Clerk Diane Noll to do miscellaneous work needed as requested by the Township Board was made by Supervisor Rosen, seconded by Supervisor Greer, motion carried, unanimously.

Supervisor Greer recommended we enter into a contract with Tim Nierenhausen to use his expertise on road issues.

ACTION: A motion to contract with Tim Nierenhausen to assist with Road issues and pay him \$25 per hour and provide him with a township computer was made by Supervisor Greer, seconded by Supervisor Rosen, motion carried unanimously.

Clerk Noll will check with our Liability Insurance and workman's comp to assure he would be insured in case of injury.

DESIGNATION OF SUPERVISORS POSITIONS

Fire Board-John Greer

ACTION: A motion to have Supervisor Greer as our Fire Board liaison was made by Supervisor Rosen, seconded by Supervisor Schneider, motion carried.

Road Supervisor-John Greer

ACTION: A motion to have Supervisor Greer as our Road Supervisor was made by Supervisor Rosen, seconded by Supervisor Schneider, motion carried.

Weed Supervisor-Mary Rosen

ACTION: A motion to have Supervisor Rosen as our Weed Supervisor was made by Supervisor Greer, seconded by Supervisor Schneider , motion carried.

Planning Commission Liaison-Brian Schneider

ACTION: A motion to have Supervisor Schneider as Planning Commission was made by Supervisor Greer, seconded by Supervisor Rosen, motion carried.

REVIEW OF PERA AND W-4

Supervisors reviewed current information.

CONFIRM LIST OF OFFICERS TO MINNESOTA TOWNSHIPS ASSN.

Report completed

2022-14 REESTABLISH PRECINCTS/POLLING PLACES

Because of the 2020 census, Albany Township needs to Reestablish the precincts in the township. There have been no changes to school district or precinct boundaries.

ACTION: A motion to approve 2022-14 Reestablishing precincts/polling places , was made by Supervisor Greer, seconded by Supervisor Rosen, motion carried unanimously.

APPROACH POLICY REVIEW

The new Approach Policy was reviewed and approved.

ACTION: A motion to adopt the Albany Township Driveway/Approach Policy was made by Supervisor Greer, seconded by Supervisor Rosen, motion carried unanimously.

REVIEW ORDINANCE 2009-01

Addition to Section 6.00 Road Access Standards

Subpart 6.01. General Access Standards

I. Plans for new street access(es) will need to be submitted to the Albany Township ~~Ordinance Administrator~~ **Road Supervisor** for review and approval by the Township Board of Supervisors prior to issuance of the permit.

J. Accesses will conform to the standards of MNDOT (Best Practice for Rural Entrance Policy/Minnesota Local Road Research board) to ensure adequate sight distance.

ACTION: A motion to make the above changes to Ordinance 2009-01 Town Road Construction Standards was made by Supervisor Greer, seconded by Supervisor Rosen, motion carried unanimously.

OVERWEIGHT REQUEST FOR HILDEBRANDT TRUCKING

Overweight restrictions went into effect on Friday, March 18. Hildebrandt's had sent the check and were eligible for the overweight permit. A permit was signed by Chair Nierenhausen and sent to Hildebrandt.

Supervisor Greer received a call from Jordan Lange (Lang Trenching Inc.) questioning if the Township considered them hauling on 330th Street during road restrictions. He was advised we did not approve this request at the February Meeting.

A letter will be sent confirming the action.

ZONING ADMINISTRATOR CONTRACT REVIEW

There was a request to go into closed session for the review of contract

ACTION: A motion to adjourn this meeting to go into a closed session was made by Supervisor Rosen, seconded by Supervisor Greer, motion carried unanimously.

Meeting closed at 7:25 pm.

ACTION: A motion to reopen the meeting was made by Supervisor Greer seconded by Supervisor Rosen, motion carried unanimously.

Meeting reopened at 7:45pm.

The Zoning Administrators job is to report the facts on our Zoning Ordinance, to assist the public in complying with and understanding their responsibilities and rights under this ordinance and to support the Township Planning Commission and Board on decisions made.

Make the Contract in compliance with the Zoning ordinance by removing the following verbiage from A:

A.2.1 Duties The Zoning Administrator shall:

A. Enforce and administer the provisions of the Albany Township Land use and Zoning Ordinance Number 6, ~~and all other township ordinances.~~

ACTION: A motion to have the contract include language on the specific duties of the Ordinance Administrator per Attorney Couri, to remove from 1.2.1 A *and all other township ordinances*, and to have it as a 1 year contract was made by Supervisor Greer, seconded by Supervisor Rosen, motion carried unanimously.

SET DATE FOR ROAD TOUR

Decision will be made at the Monday March 28, meeting

ADJOURNMENT

There being no further business to come before this meeting a motion to adjourn was made by Supervisor Rosen, seconded by Supervisor Schneider, motion carried.

Meeting adjourned at 7:51

Respectfully Submitted,

Diane E Noll

Diane E Noll
Clerk/Treasurer

Approved Minutes:

John Greer
Township Board Chair

Date: March 28, 2022