

Albany Township  
Budget/Five year road Plan Meeting  
February 15, 2021

The 2021 Budget/Five Year Road Plan meeting for Albany Township was called to order by Chair Tim Nierenhausen, on February 15, 2021 6:30 P.M. at the Albany City Council Chambers. Supervisors Tim Nierenhausen, Mary Rosen and John Greer were present. Also present, Diane Noll, Clerk.

The Pledge of Allegiance was recited.

**APPROVAL OF AGENDA**

A motion to approve the agenda was made by Supervisor Rosen, seconded by Supervisor Nierenhausen, motion carried.

**DISCUSSION ON TOWN HALL**

Chair Nierenhausen presented drawings of the new town hall. Suggested changes will be made on the drawings. The new drawings will be presented to Lumber1, Avon; Henning Lumber, Freeport; and Lifestyle Lumber, St Martin for initial bids.

It was discussed to purchase a lot from Pioneer Club, rather than build on the Pioneer Club Grounds.

**REVIEW OF 2022 BUDGET**

General Fund - \$68,600.00

Road And Bridge Fund - \$352,050.00

If we receive the LRIP for 251<sup>st</sup> Avenue, there may be an increase in the engineering fees needed for the project. Because the MNDOT is awarding the grants in May, it will be requested we recess our Annual meeting to a later date to increase our Road and Bridge budget to include the necessary fees.

Fire Fund - \$49,400.00

Total Levy for 2022 - \$470,050.00 which is an increase of 1% over last years Levy.

Attached is the summary of the 2022 Budget/Levy.

**ACTION:** A motion to recommend to the town residents the above amounts for our 2022 levy, with the request to recess our meeting to a later date to discuss Road and Bridge budget, was made by Supervisor Rosen, seconded by Supervisor Greer, motion carried, unanimously.

**REVIEW OF 5 YEAR ROAD PLAN**

2021 the north-west quad is scheduled to be graveled

2022 the north-east quad is scheduled to be graveled

Chair Nierenhausen mentioned since 2009 the Township has been graveling the quarters every 4 years, is there enough gravel on the roads that we should skip graveling the quads? This would give us about \$45,000 per year that could be used for other projects. Some of our tar roads are in need of being redone.

It was decided that we would continue with the graveling of the quads.

In 2011 Fifthlake Road and Northwind Road were rebuilt and tarred, to maintain the roads, they need to be seal coated. It was recommended we schedule this for 2021.

**APPROVAL OF NEWS LETTER**

Supervisors discussed the proposed newsletter. This will be sent out this week.

**ADJOURNMENT**

There being no further business to come before this meeting a motion to adjourn made by Supervisor Rosen, seconded by Supervisor Greer motion carried.

Meeting adjourned at 8:30 P.M.

Respectfully Submitted,

*Diane E Noll*

Diane E Noll

Clerk/Treasurer

Approved Minutes: \_\_\_\_\_ Tim Nierenhausen \_\_\_\_\_ Date: February 24, 2021

*Township Board Chair*

ALBANY TOWNSHIP-Statement of Disbursements/Proposed Budget 2022

<b>GENERAL</b>	Pro-2020	Actual-2020	Pro-2021	Pro-2022	
Salaries	\$20,500.00	\$25,075.46	\$23,500.00	\$25,000.00	
PERA	\$3,000.00	\$1,248.84	\$2,500.00	\$1,300.00	
IRS	\$3,600.00	\$3,945.21	\$3,000.00	\$4,500.00	
MN Withholding		\$289.50	\$200.00	\$300.00	
Training & Workshops	\$750.00	\$185.86	\$750.00	\$750.00	
Mileage	\$1,000.00	\$1,140.02	\$1,000.00	\$1,000.00	
Office Supplies/Postage	\$750.00	\$1,000.94	\$950.00	\$950.00	
Legal Notices/Publication	\$1,000.00	\$1,033.59	\$1,200.00	\$1,200.00	
Elections	\$6,000.00	\$5,627.06	\$3,000.00	\$6,000.00	
Attorney Fees	\$750.00	\$320.00	\$750.00	\$750.00	
Auditor Fees	\$5,000.00	\$5,200.00	\$5,100.00	\$5,100.00	
Insurance	\$2,000.00	\$2,440.00	\$1,500.00	\$2,500.00	
Association fees	\$1,100.00	\$1,113.60	\$1,200.00	\$1,200.00	
County(Assessor/Auditor)	\$7,500.00	\$7,794.45	\$7,700.00	\$7,800.00	
Phone/Copy Machine/Computer	\$500.00	\$390.47	\$500.00	\$500.00	
Web Sight	\$450.00	\$300.00	\$450.00	\$450.00	
Room Rental	\$700.00	\$700.00	\$700.00	\$700.00	
Community Education	\$1,000.00	\$1,040.00	\$1,000.00	\$1,000.00	
<b>TOTAL</b>	<b>\$55,600.00</b>	<b>\$58,845.00</b>	<b>\$55,000.00</b>	<b>\$61,000.00</b>	
<b>PLANNING AND ZONING</b>					
Salaries	\$5,000.00	\$3,461.03	\$5,500.00	\$6,500.00	
IRS	\$1,000.00	\$687.32	\$1,000.00	\$1,000.00	
MN Withholding	\$0.00	\$41.61	\$200.00	\$100.00	
Professional Services	\$500.00	\$0.00	\$250.00	\$0.00	
<b>TOTAL</b>	<b>\$6,500.00</b>	<b>\$4,189.96</b>	<b>\$6,950.00</b>	<b>\$7,600.00</b>	
<b>TOTAL GENERAL</b>	<b>\$62,100.00</b>	<b>\$63,034.96</b>	<b>\$61,950.00</b>	<b>\$68,600.00</b>	
	LEVY +/-	<b>-\$934.96</b>			
<b>ROAD &amp; BRIDGE</b>					
Gravel	\$54,000.00	\$49,902.48	\$55,000.00	\$55,000.00	
Bituminous-New	\$25,000.00	\$25,000.00	\$25,000.00	\$40,000.00	
Road Repairs	\$100,000.00	\$5,758.75	\$115,000.00	\$100,000.00	
360 <sup>th</sup> Street		\$311,831.65		\$0.00	
251 <sup>st</sup> Ave				\$0.00	
Dust Suppressant	\$35,000.00	\$29,625.10	\$35,000.00	\$35,000.00	
Ice/Snow & Salt/Sand	\$20,000.00	\$25,740.45	\$25,000.00	\$25,000.00	
Summer Grading	\$34,000.00	\$34,200.00	\$35,000.00	\$35,000.00	
Contract Guarantee	\$2,800.00	\$2,100.00	\$2,800.00	\$2,800.00	
Debris Pick up	\$500.00	\$154.54	\$250.00	\$250.00	
Engineering Fees	\$2,000.00	\$0.00	\$2,000.00	\$4,000.00	
Signs	\$9,000.00	\$10,798.33	\$12,000.00	\$5,000.00	
Weed and Brush	\$6,000.00	\$20,933.00	\$8,000.00	\$10,000.00	
Crack Sealing/Seal Coat	\$35,000.00	\$11,200.00	\$35,000.00	\$40,000.00	
<b>TOTAL</b>	<b>\$323,300.00</b>	<b>\$527,244.30</b>	<b>\$350,050.00</b>	<b>\$352,050.00</b>	
	LEVY +/-	<b>-\$203,944.30</b>			
<b>FIRE</b>					
Albany Fire Dept	\$52,500.00	\$43,324.00	\$50,000.00	\$47,000.00	
Freeport Fire Dept	\$2,200.00	\$2,268.00	\$2,200.00	\$2,400.00	
<b>TOTAL</b>	<b>\$54,700.00</b>	<b>\$45,592.00</b>	<b>\$52,200.00</b>	<b>\$49,400.00</b>	
	LEVY +/-	<b>\$0.00</b>			
<b>Total Disbursements</b>	<b>\$440,100.00</b>	<b>\$635,871.26</b>	<b>\$464,200.00</b>	<b>\$470,050.00</b>	<b>Increase 1%</b>
	<b>LEVY TOTAL/Balance</b>	<b>-\$195,771.26</b>			