

**Albany Township  
Monthly Meeting  
Monday October 26, 2020 7:30 P.M.**

The regular monthly Albany Township meeting was called to order by Chair Tim Nierenhausen on October 26, 2020, 7:30 P.M at the Stearns County Pioneer Club, church basement. Supervisors Tim Nierenhausen, Mary Rosen, John Greer, and Clerk/Treasurer Diane Noll, were present.

**THE PLEDGE** of allegiance was recited.

Many residents were in attendance to listen and comment on the Ditch 28 project , because of the interest, this was moved to the start of the meeting.

A Video reviewing Ditch 28 was shown.

Chad Martini | Land Services/Project Manager, Stearns County Land Services Created the video

Response to the correspondence sent to property owners will need to be returned for discussion on November 17, 2020 at the Stearns County Board of Commissioners Meeting.

Project cost summary: Engineer's Repair Report estimate \$30,000

Ditch Repair estimate \$200,000

Ditch System Redetermination estimate \$175,000

All costs would be paid by the property owners who are determined to participate in the CD28 system.

Attendees were advised to contact Chad Martini or their county commissioner.

**ACTION:** Motion to send letter to county stating we are not in favor of engineering and redetermination of ditch 28 and also to have county contribute the amount received when Two Rivers Watershed District was terminated was made by Supervisor Greer, seconded by Supervisor Rosen, motion carried unanimously.

**ITEMS FOR CONSENT AGENDA**

Agenda/ Minutes September 28, 2020, Monthly Meeting: September Treasurer's report

Investments-\$218,745.85; Checkbook Balance-\$183,075.76; Receipts-\$766.64.

**PAYROLL AND CLAIMS**

9573-9578	September Payroll	\$2,035.60			
9579	Albany Fire Dept	\$7,800.00	9585	Noll, Diane	\$473.69
9580	Loren's Tree/Lawn	\$10,850.00	9586	Township Insites	\$700.00
9581	Kotzer Exc.	\$7,148.04	2020014	IRS	\$1,203.69
9582	MCSI	\$5,524.59	2020015	September PERA	\$68.26
9583	Stantec Consulting	\$5,194.80		<b>Total Claims</b>	<b>\$39,697.12</b>
9584	Stearns Pioneer Club	\$734.05		<b>Total Claims + Payroll</b>	<b>\$41,732.72</b>

**ACTION:** A motion to approve the consent agenda was made by Supervisor Greer, seconded by Supervisor Rosen, motion carried, unanimously.

At this time our Road and Bridge fund is in the negative because of the 360 Street project. The General Fund has a \$181,000 balance and with board approval we can transfer funds from one account to another.

**ACTION:** A motion to approve transferring \$75,000 from the General Fund to Road and Bridge was made by Supervisor Greer, seconded by Supervisor Rosen, motion carried unanimously.

**APPROVAL OF CORRESPONDENCE**

ACTION: A motion that members were advised of the mail we received and to dispose of the junk mail was made by Supervisor Rosen, seconded by Supervisor Greer , motion carried, unanimously.

**GUESTS**

Deputy Kern-was in attendance but had to leave for a call, he reports there are not outstanding incidents for our township.

**OPEN FORUM**

**PLANNING COMMISSION**

6a-Monthly Report-Supervisor Rosen

6b-Administrative Split

Owners: Timothy & Janice Tomsche

Parcel Address: 21436 Quaker Road, Albany MN 56307

Parcel number: 01.00228.0000 , Section 23, Twp 125, Range 031 Acres +/- 2.64

Owners: Steven & Lisa Pemble

Parcel Address: 21347 Quaker Road, Albany MN 56307

Parcel number: 01.00227.0000 , Section 23, Twp 125, Range 031 Acres +/- 41.16

Owners: Thomas & Marilyn Tomsche

Parcel Address: 19557 Quaker Road, Albany MN 56307

Parcel number: 01.00105.0000 , Section 14, Twp 125, Range 031 Acres +/- 115.61

Request to convey and quit claim property to adjust parcels on the north and south side of Quaker Road

Tract C: +/- 2.08 acres, south of Quaker road convey from Tim & Janice Tomsche to Steve & Lisa Pemble

Tract A: +/- 2.95 acres, north of Quaker road convey +/- 2.39 acres from Steve & Lisa Pemble to Tim & Janice Tomsche

Tract B: +/- 3.85 acres convey from Thomas & Marilyn Tomsche to Tim & Janice Tomsche. Included in transfer is an easement allowing Thomas Tomsche access to remaining acreage.

Planning Commission recommends approval

ACTION A motion to approve the administrative split as presented was made by Supervisor Greer, seconded by Supervisor Rosen, motion carried, unanimously.

6C Building Permits

Ryan R Eich, 35578 248<sup>th</sup> Ave, Albany Addition to existing shed

County Permits-

Public Hearing-Monday October 19, 2020

Timothy Haeg-Watab Inc, St. Joseph on behalf of the State of Minnesota-Department of Transportation

Property Address 34844 County Road 10, Albany MN

Leave as constructed a holding tank as a sewage treatment system- Tank is existing, a variance is needed. Tank was installed by previous owner without a permit.

County Approved request with the condition that the applicant must apply for an after the fact SSTS Permit.

## **ROAD REPORT**

7a-Road Report-Supervisor Nierenhausen

Some of our roads are very rough,we intend to have grading done before winter weather.

245 Avenue Culvert- needs to be repaired, will work on this fall.

350 Street-pot holes will need to be filled prior to winter freezing

350 Street-brush in ditch has been removed by Carrs Tree Service, cost was \$350

375 St/251 Ave street signs have not been replaced, Supervisor Nierenhausen will order.

Road/street patching was not completed in 2020, will move to 2021.

Resident at 32101 350<sup>th</sup> Street is plowing snow across the road, request to send a letter

7b- Road Mileage confirmation for County

Chair Nierenhausen signed Road Mileage Confirmation, confirming we have 47 miles of roadway in our township.

## **OLD BUSINESS**

9a-Update on 360 Street project

Job is completed, will pay the 2.5% balance when silt fencing and bales are removed.

9b-CARES/COVID Funding balance

The CARES report will need to be sent to the state on November 11, an additional meeting will need to be held to approve the final payments still outstanding and a decision will need to be made on the balance of the funds.

**ACTION:** After all bills are paid motion to approve forwarding the balance of the money to the Albany Fire Department was made by Supervisor Greer, seconded by Supervisor Nierenhausen, motion carried, unanimously.

**ACTION:** A motion to extend this meeting to Monday, November 9, 5:30 P.M. at Albany City Hall to approve the remaining outstanding bills for the COVID grant was made by Supervisor Rosen, seconded by Supervisor Greer, motion carried, unanimously.

## **NEW BUSINESS**

10a-RFP for Audit

The township had a three year contract with Auditor Brian Koehn because this is under \$10,000 we can approve an auditor, or we can send RFP requests to other auditors.

**ACTION:** A motion to send an Audit Request for Proposal to Schlenner Wenner and Brian Koehn, was made by Supervisor Rosen, seconded by Supervisor Greer, motion carried, unanimously.

10B-Discuss new building question on March Ballot

Contact will be made with Avon and Krain Townships to acquire information on their buildings and we will move forward with planning a new building

**ACTION:** Motion to have the question for a new town hall on the March ballot was made by Supervisor Greer, seconded by Supervisor Rosen, motion carried.

## **OFFICER REPORTS**

We have received a report on the status of our Supervisor training for Board of Equalization, all supervisors are up to date with training.

**UPCOMING EVENTS**

- November 3-General Election
- November 9-Additional Meeting for final COVID
- November 10-Planning Commission-no meeting planned
- November 20-21 Virtual Annual MAT Meeting
- November 23-Monthly Meeting

**ADJOURNMENT**

ACTION: A motion to recess to November 9 at 5:30 was made by Supervisor Rosen, seconded by Supervisor Nierenhausen, motion carried, unanimously.  
Meeting adjourned at 9:55 P.M.

Respectfully submitted,

*Diane E Noll*

Diane E Noll  
Clerk/Treasurer

Approved Minutes: Tim Nierenhausen Date: November 23, 2020