

ALBANY TOWNSHIP
PLANNING COMMISSION
Monthly Meeting
May 9, 2017

The May 9, 2017 meeting of the Albany Planning Commission was called to order at 7:30 P.M. by Chair Ryan Pratt at Albany City Hall Council Chambers. Members present Ryan Pratt, Gary Bloch, and Mike Noll. Also present, Supervisors Mary Rosen; Clerk Diane Noll; Zoning Administrator Jerry Forster.

The Pledge was recited.

APPROVAL OF AGENDA

A motion to approve the agenda as presented was made by Commissioner Bloch, seconded by Commissioner Noll, motion carried.

APPROVAL OF MINUTES

Corrections-Lesa Score under 6 is 78.25

A motion to approve the minutes of February 22, 2017 as corrected, was made by Commissioner Bloch , seconded by Commissioner Noll, motion carried.

ELECTION OF OFFICERS

Chair-a motion to nominate Commissioner Ryan Pratt as Chair person was made by Commissioner Bloch, seconded by Commissioner Noll, motion carried. Ryan Pratt will continue as Chair of the Planning Commission.

Vice chair-a motion to nominate Commissioner Mike Noll as Vice Chair was made by Commissioner Pratt, seconded by Commissioner Bloch, motion carried. Mike Noll will continue as Vice chair of the Planning Commission.

OPEN FORUM

James and Sandra Traeger-20218 St. Anna Drive, Albany MN

Gary Bloch questioned if he should vote on this issue. His son is married to Jim's Daughter. There is no conflict of interest and it is fine for him to be included in the discussion and vote.

The Traegers own 4.3 acres on St. Anna Drive. They are proposing to split off a parcel with the house/septic/well and build a second house on the remaining acreages. This is in an A40 section. Their daughter Christina Traeger owns the farm land around the parcel and has two building credits. Christina is able/willing to split off a 2 acre parcel and deed restrict the remaining acreage as non-buildable. Jim and Sandy would purchase this parcel, add it to their existing parcel to gain a building permit on their parcel. Traegers will have the property surveyed and return to the Planning Commission for approval.

NEW BUSINESS

Change in County Procedure-explained by Jerry Forster

1. County Ordinance has changed when applying for a Minor Plat. Director of E.S. Will sign off on these and will not need to go before the board.
2. We will need to come up with a resolution to state our process to approve our plats.
3. Ordinance changed to 550
4. We may be requested to have a procedure for Administrative Splits, at this time we do not have to do anything until the County requests.

OLD BUSINESS

Set Date for public hearing

A motion to have the Public Hearing at our next monthly meeting of June 13 was made by Commissioner Noll seconded by Commissioner Bloch, motion carried.

The changes to the Planning and Zoning ordinance were discussed at the February meeting, there are no further changes.

A change to Ordinance 2009-01, is as follows:

Ordinance 2009-01 Town Road Construction Standards

Section 6/Subprt 6.02/B. *Access onto Township Roads shall have a minimum separation distance of 125 feet.*

We had a request for a driveway on 119 Avenue. This is a residential area that does not allow for the "125 foot" minimum separation. The permit for the driveway on 119 Avenue was approved by the Township Board. This is in an R1 Zone, a change will be needed in the separation of accesses for this zone.

Change language to read:

B. Access onto Township Roads shall have a minimum separation distance of 125 feet. In the R1 Zoned areas one access per parcel will be allowed.

Review of Building Permit/fees

The updated Building Permit and the new fees was presented to the board.

No further changes were addressed.

Building Permits-Jerry Forster

James Kirchner, 19524 CR 156 Albany, MN Accessory Building

Eric and Andrea Coplin, 33302 Sand Hill Circle, Albany MN, Accessory Building

Toby Lieser, 24874 County Road 174, Albany MN , Accessory Building

County Permits

Ron and Tammy Lauer, 33312 SandHill Circle, Albany, MN New house and Accessory Building

Al Malley, 38053 Hwy 238, Albany MN Feed Lot Expansion

Josh Altendahl, 36416 245 Avenue, Albany MN, New House

Albany Recycling, 34737 County Road 10, Albany MN-Warehouse

Steve Frericks, 34407 County Road 10, Albany, MN New House

COMMUNICATIONS

Will be receiving revenue from State citations issued in our Township

Now receiving quarterly reports on the Sheriff/Fire calls in our Township

ADJOURNMENT

Motion to adjourn by Commissioner Noll , seconded by Commissioner Bloch, motion carried.

Meeting adjourned at 8:40.

Respectfully Submitted,

Diane E Noll

Diane E Noll

Clerk/Treasurer Albany Township

Approved Minutes: *Ryan Pratt* Date: 06/13/2017

Planning Commission Chair