

Albany Township
2019 Organizational Meeting
Thursday, March 21, 2019 6:30 P.M.

The 2019 Organizational Meeting was called to order by Clerk Noll on March 21, 2019 at 6:30 P.M. At the Albany City Hall. Members present Supervisors Tim Nierenhausen, Mary Rosen, and John Greer. Also present, Clerk Diane Noll.

A motion to approve the agenda was made by Supervisor Rosen, seconded by Supervisor Greer, motion carried.

SWEARING IN NEWLY ELECTED OFFICERS

Tim Nierenhausen was sworn in as Supervisor for the next three years.

SELECTION OF TOWN BOARD OFFICERS

A motion to have Tim Nierenhausen continue as Chair was made by Supervisor Greer, seconded by Supervisor Rosen, motion carried.

A motion to have Mary Rosen continue as Vice Chair was made by Supervisor Greer, seconded by Supervisor Nierenhausen, motion carried.

At this point, Chair Nierenhausen resumed the duties of the meeting.

ADOPT RESOLUTION 2019-03 SCHEDULE OF TOWNSHIP MONTHLY MEETINGS

A motion to approve Resolution 2019-03, 2019 Board Meeting Schedule was made by Supervisor Greer, seconded by Supervisor Rosen, motion carried

ADOPT RESOLUTION 2019-04 SCHEDULE OF PLANNING COMMISSION MONTHLY MEETINGS

A motion to approve Resolution 2019-04, 2019 Planning Commission Meeting Schedule was made by Supervisor Nierenhausen, seconded by Supervisor Greer, motion carried.

ADOPT RESOLUTION 2019-05 FOR OFFICIAL POSTING PLACES

A motion to approve Resolution 2019-05, stating the Albany Central Minnesota Credit Union, Stearns Bank and Albany City Hall as our official posting places was made by Supervisor Rosen, seconded by Supervisor Greer, motion carried.

ADOPT RESOLUTION 2019-06 OFFICIAL NEWSPAPER

A motion to approve Resolution 2019-06, stating Albany Enterprise as our official News paper was made by Supervisor Rosen seconded by Supervisor Greer, motion carried.

ADOPTION OF RESOLUTION 2019-06 FOR DESIGNATION OF OFFICIAL BANK

A motion to approve Resolution 2019-06 stating Stearns Bank and Central Minnesota Federal Credit Union as our official banks was made by Supervisor Rosen, seconded by Supervisor Greer, motion carried.

ADOPTION OF RESOLUTION 2019-07 SETTING COMPENSATION FOR TOWN OFFICER EXPENSES

Compensation for Meetings-Town Board Chair/Supervisors/Clerk-\$155

Commissioners \$115

Zoning Administrator-Meetings \$125, Hourly \$20, sight Visit \$60 per application for a

sight visit, second sight visit paid per hour.
Hourly rates for board members \$20.00
Election judges \$17.00
Day Training \$180 per day
Clerk/Treasurer \$650 per month
Mileage rate \$.58 (per federal law)
Annual meeting moderator-\$100

A motion to increase the compensation to the above, was made by Supervisor Nierenhausen , seconded by Supervisor Rosen, motion carried

REVIEW OF PERA AND W-4

Supervisors reviewed current information.

RESOLUTIONS AUTHORIZING CONTRACT WITH INTERESTED OFFICERS

With the increase in our hourly rate, the contract will need to be updated.

A motion to place approving these contract until the March meeting, was made by Supervisor Nierenhausen, seconded by Supervisor Greer, motion carried.

DESIGNATION OF SUPERVISORS POSITIONS

Fire Board-A motion to have Supervisor Greer as our Fire Board liaison was made by Supervisor Rosen, seconded by Supervisor Nierenhausen, motion carried

Road Supervisor-A motion to have Supervisor Nierenhausen as our Road Supervisor was made by Supervisor Rosen, seconded by Supervisor Greer, motion carried.

Weed Supervisor-A motion to have Supervisor Greer as our Weed Supervisor was made by Supervisor, Rosen, seconded by Supervisor Nierenhausen, motion carried.

Planning Commission Liaison-A motion to have Supervisor Rosen as Planning Commission was made by Supervisor Nierenhausen, seconded by Supervisor Greer, motion carried.

APPOINTMENT TO PLANNING COMMISSION

We have received letters of interest from Gary Bloch and Kevin Wohletz.

A motion to have Gary Bloch continue on the Planning Commission was made by Supervisor Rosen, seconded by Supervisor Nierenhausen, motion carried.

APPOINTMENT OF PLANNING AND ZONING ADMINISTRATOR

Jerry Forster's three year term as Planning and Zoning Administrator will expire on May 1, 2019. We have received a letter of interest from Mr. Forster to continue for an additional 3 years as our Administrator. It has been suggested we up date the language in the contract to state the following: Compensation will be set yearly at the annual organizational meeting.

A motion to approve Jerry Forster as Planning and Zoning Administrator for three years until May 1, 2022 was made by Supervisor Rosen, seconded by Supervisor Greer, motion carried.

FINANCIAL REPORT SENT TO STATE

The 2018 State Financial report has been sent to the State Auditor. We have received the confirmation email.

CONFIRM LIST OF OFFICERS TO MINNESOTA OF TOWNSHIPS.

Report completed.

CONFIRM SUPERVISORS ATTENDING SPRING SHORT COURSE

A motion to approve sending members to the Spring Short Course was made by Supervisor Nierenhausen, Seconded by Supervisor Rosen, motion carried.

Supervisor Greer and Clerk Noll will attend Tuesday March 26, Supervisors Nierenhausen and Rosen will attend on Friday March 29.

ADJOURNMENT

A motion to adjourn was made by Supervisor Rosen, seconded by Supervisor Greer, motion carried. Meeting adjourned at 7:30 P.M.

Respectfully Submitted,

Diane E Noll

Diane E Noll
Clerk/Treasurer

Approved Minutes: _____ Tim Nierenhausen _____ Date: March 25, 2019

Township Board Chair