

Albany Township  
2018 Re-organizational Meeting  
Tuesday, March 19, 2018 4:30 P.M.

The 2018 Re-organizational Meeting was called to order by Clerk Noll on March 19, 2018, 4:40 P.M. At the Albany City Hall. Members present Supervisors Tim Nierenhausen, Mary Rosen, and John Greer. Also present, Clerk Diane Noll. Loren Pelzer absent.

A motion to approve the agenda was made by Supervisor Nierenhausen, seconded by Supervisor Rosen, motion carried.

**SWEARING IN NEWLY ELECTED OFFICERS**

Because of the 7 day rule, officers are not able to be sworn in at this meeting. Swearing in will occur at the Minnesota Association of Townships Short Course Training. Members to be sworn in are John Greer-3 year term, Supervisor Diane Noll- 2 year term, Clerk/Treasurer. Loren Pelzer will continue to have voting privileges until John Greer is sworn in.

**SELECTION OF TOWN BOARD OFFICERS**

A motion to have Tim Nierenhausen continue as Chair was made by Supervisor Rosen, seconded by Supervisor Nierenhausen, motion carried.

A motion to have Mary Rosen continue as Vice Chair was made by Supervisor Nierenhausen, seconded by Supervisor Rosen, motion carried.  
At this point, Chair Nierenhausen resumed the duties of the meeting.

**ADOPT RESOLUTION FOR SCHEDULE OF TOWNSHIP AND PLANNING COMMISSION MONTHLY MEETINGS**

A motion to approve the meeting schedule was made by Supervisor Nierenhausen, seconded by Supervisor Rosen, motion carried

A motion to approve the meeting schedule for the Planning Commission was made by Supervisor Rosen, seconded by Supervisor Nierenhausen, motion carried.

**ADOPT RESOLUTION FOR OFFICIAL POSTING PLACES**

A motion to approve the Albany Central Minnesota Credit Union, Stearns Bank and Albany City Hall as our official posting places was made by Supervisor Rosen , Seconded by Supervisor Nierenhausen , motion carried.

**ADOPTION OF OFFICIAL NEWSPAPER**

A motion to approve Albany Enterprise as our official News paper was made by Supervisor Nierenhausen seconded by Supervisor Rosen, motion carried.

It was suggested we add additional information to the Peach or Shopper to inform our residents of meetings and other information.

**ADOPTION OF RESOLUTION SETTING COMPENSATION FOR TOWN OFFICER EXPENSES**

Compensation for Meetings-Town Board Chair/Supervisors/Clerk-\$155  
Commissioners \$115

Zoning Administrator-Meetings \$125, Hourly \$20, sight Visit \$60 per application for a sight visit, second sight visit paid per hour.  
Hourly rates for board members \$20.00  
Election judges \$17.00  
Day Training \$180 per day  
Clerk/Treasurer \$650 per month  
Mileage rate \$.54.5 (per federal law)  
Annual meeting moderator-\$100

A motion to increase the compensation to the above, was made by Supervisor Nierenhausen , seconded by Supervisor Rosen.

These increases will go into effect after the 2019 Annual Meeting.

#### **REVIEW OF PERA AND W-4**

Supervisors reviewed current information.

John Greer Completed Pera and W-4

#### **RESOLUTIONS AUTHORIZING CONTRACT WITH INTERESTED OFFICERS**

A motion to place approving these contract until the March meeting, when we have all voting members was made by Supervisor Nierenhausen, seconded by Superviosr Rosen, motion carried.

#### **DESIGNATION OF SUPERVISORS POSITIONS**

*Fire Board*-A motion to have Supervisor Greer as our Fire Board liaison was made by Supervisor Nierenhausen, seconded by Supervisor Rosen, motion carried

*Road Supervisor*-A motion to have Supervisor Nierenhausen as our Road Supervisor was made by Supervisor Rosen, seconded by Supervisor Nierenhausen, motion carried.

*Weed Supervisor*-A motion to have Supervisor Greer as our Weed Supervisor was made by Supervisor, Nierenhausen, seconded by Supervisor Rosen, motion carried.

*Planning Commission Liaison*-A motion to have Supervisor Rosen as Planning Commission was made by Supervisor Nierenhausen, seconded by Supervisor Rosen, motion carried.

#### **APPOINTMENT TO PLANNING COMMISSION**

Supervisor Nierenhausen has heard from two people interested in being on the Planning Commission. We are also waiting for a letter of interest from current member Ryan Pratt. A motion to table to the March 26 meeting was made by Supervisor Nierenhausen, seconded by Supervisor Rosen, motion carried.

#### **FINANCIAL REPORT SENT TO STATE**

At this time the report to the state has not been sent to the state. Clerk Noll will inform the board when this has been completed.

#### **CONFIRM LIST OF OFFICERS TO MINNESOTA OF TOWNSHIPS.**

Report completed.

**CONFIRM SUPERVISORS ATTENDING SPRING SHORT COURSE**

A motion to approve sending members to the Spring Short Course was made by Supervisor Nierenhausen, Seconded by Supervisor Rosen, motion carried.

**ADJOURNMENT**

A motion to adjourn was made by Supervisor Rosen, seconded by Supervisor Nierenhausen, motion carried. Meeting adjourned at 5:50 P.M.

Respectfully submitted,

*Diane E Noll*

Diane E Noll  
Clerk/Treasurer

Approved Minutes: \_\_\_\_\_ *Timothy Nierenhausen* \_\_\_\_\_ Date: March 26, 2018  
*Township Chair*