

Albany Township–Organizational Meeting–March 19, 2014

ORGANIZATIONAL

The extended meeting to discuss the Organization of the Township board for 2014 was called to order on March 19, 2014 at 7:30 P.M. by Chair Rosen. Supervisors Tim Nierenhausen, Mary Rosen and Rosanne Lehnert were present.

Also present, Diane Noll, Clerk .

The pledge of allegiance was recited.

Approval of Agenda

Clerk Noll requested we add discussing a 5 year road plan. A motion to approve the agenda with additions was made by Supervisor Lehnert, seconded by Supervisor Rosen, and motion carried unanimously.

Swearing in of newly elected officers-

Mary Rosen was sworn in for a three year term by Clerk Noll.

Clerk Noll was sworn in for a two year term by City Of Albany Clerk, Tom Schneider.

Select Officers-Townboard Chair/Vice Chair

A motion to have Mary Rosen as Chair was made by Supervisor Nierenhausen, seconded by Supervisor Lehnert, motion carried.

A motion to have Rosanne Lehnert as vice chair was made by Supervisor Rosen, seconded by Supervisor Nierenhausen, motion carried.

Adopt Resolution/Schedule of Township and Planning Commission Meetings

Resolutions for the meeting schedules were presented. A motion to adopt both schedules was made by Supervisor Nierenhausen, seconded by Supervisor Lehnert, motion carried.

Adopt Resolution for Designation of Official Posting Places

The Resolution for Designation of Official Posting Places of Albany Central Minnesota Credit Union, Albany Branch of Stearns Bank, and Albany City Hall, was presented, a motion to approve the resolution was made by Supervisor Nierenhausen, seconded by Supervisor Lehnert, motion carried.

Adopt Resolution for Designation of Official News Paper

The Resolution Designating the Albany Enterprise as the Official news paper was presented, a motion to approve the resolution was made by Supervisor Lehnert, seconded by Supervisor Nierenhausen, motion carried.

Review of Zoning Administrator Contract

The current contract has Jerry Forester as an independent contractor, which does not cover him under our liability insurance. For him to purchase his own insurance would not be cost effective. We also have a \$250 cap on the monthly salary. Being as there are very few sight visits in the winter months and many in the summer months, this is not covering all the sight visits performed in the summer. A motion to add Jerry Forester as an employee of the township and to remove the \$250 cap from his contract was made by Supervisor Nierenhausen, seconded by Supervisor Lehnert, motion carried.

Adopt Resolution setting compensation for Towns Officers/Clerks/Judges and mileage.

It was suggested to raise the monthly meeting rates for the town board, commissioners, clerk and zoning administrator to \$80 per meeting and chair to \$110 per meeting. Hourly rates should be raised to \$15.00 per hour.

A motion to approve the raises was made by Supervisor Nierenhausen, seconded by Supervisor Lehnen, motion carried.

Contract with Board members

All members are advised to sign a Resolution with the Township allowing them to do work for the Township.

A motion to approve Supervisor Tim Nierenhause to do miscellaneous work needed as requested by the Township Board was made by Supervisor Rosen, seconded by Supervisor Lehnen, motion carried, unanimously.

A motion to approve Supervisor Rosanne Lehnen to do miscellaneous work needed as requested by the Township Board was made by Supervisor Nierenhausen, seconded by Supervisor Rosen, motion carried, unanimously.

A motion to approve Supervisor Mary Rosen to do miscellaneous work needed as requested by the Township Board was made by Supervisor Nierenhausen, seconded by Supervisor Lehnen, motion carried, unanimously.

Designation of Supervisors for Fire board/Road Supervisor/Weed Supervisor/Planning Commission Liason

Fire Board-Tim Nierenhausen

Road Supervisor-Mary Rosen

Weed Supervisor-Rosanne Lehnen

Planning Commission Liason-Rosanne Lehnen

A motion to approve the appointed positions was made by Supervisor Lehnen, seconded by Supervisor Nierenhausen, motion carried.

Appointment to Planning Commission

Clerk Noll received a letter of interest from Michael Noll to continue on the Planning Commission. A motion to appoint Michael Noll to a three year term on the Planning Commission was made by Supervisor Nierenhausen, seconded by Supervisor Lehnen, motion carried.

Review of building permit/fees

Building permit was updated, new language was added. After review, a motion to approve the revised Building permit was made by Supervisor Lehnen, seconded by Supervisor Nierenhausen, motion carried.

Supervisor Nierenhausen requested the Planning Commission review the fees and add a fee for asphalt and redi mix plants. According to the MOU with the county we are responsible for permitting them, but have no fees attached. Also, we need to review the county's ordinance on Solar Energy.

County Zoning Ordinance

We have received three copies of the County Zoning Ordinance. It was requested we order 5

more, this will allow all board members to have a copy. A motion to approve ordering five more zoning books was made by Supervisor Nierenhausen, seconded by Supervisor Rosen, motion carried.

Five year road plan

At the Annual Meeting residents requested we have a five year plan for our roads. Clerk Noll will design a spread sheet of the last few years and we discuss additions at our annual road tour.

Confirm the Town Financial Report was sent to the State Auditor

Clerk Noll presented copies and confirmation of the Financial Report that was sent to the State Auditor.

Confirm list of officer for Minnesota Township Organization

Informational form was completed and will be sent to MAT.

County 20 year road plan

On March 20, Stearns County is planning an informational meeting on the 20 year road plan for the County. A motion to approve members to attend the Road Planning meeting was made by Supervisor Nierenhausen, seconded by Supervisor Rosen, motion carried.

Adjournment

The next monthly meeting is scheduled for March 24, because of a family emergency, Clerk Noll is unable to attend. A motion to move the meeting from Monday to Thursday, March 27 was made by Supervisor Nierenhausen, seconded by Supervisor Lehnen, motion carried. Motion to adjourn was made by Supervisor Lehnen, seconded by Supervisor Nierenhausen, motion carried. Meeting adjourned at 9 P.M.