

Albany Township–Organizational Meeting–March 22, 2013

The extended meeting to discuss the Organization of the Township board for 2013 was called to order on March 22, 2013 at 5:30 P.M. by Chair Neiernhausen. Supervisors Tim Nierenhausen, Mary Rosen and Rosanne Lehnen were present.

Also present, Diane Noll, Clerk .

**The pledge** of allegiance was recited.

**2. Approval of Agenda**

A motion to approve the agenda was made by Supervisor Lehnen , seconded by Supervisor Rosen, and motion carried unanimously.

**3. Swearing in of newly elected officers–**

Tim Nierenhausen was sworn in for a three year term.

**4. Select a Town Board Chair**

A motion to have Mary Rosen be Chair for 2013 was made by Supervisor Lehnen, seconded by Supervisor Nierenhausen, motion carried unanimously.

**5. Select a Town Board Vice Chairp**

A motion to have Tim Nierenhausen be our Vice Chair was made by Supervisor Lehnen , seconded by Supervisor Nierenhausen, motion carried unanimously.

**6. Adopt Schedule of Township Board and Planning Commission**

Motion made to have the schedule adopted as written, made by Supervisor Lehnen, Seconded by Supervisor Rosen , motion carried, unanimously.

**7. Adopt Resolution for Designation of Official Posting Places**

Motion to approve the Resolution Designating official posting places for public notices in the town was made by Supervisor Nierenhausen, seconded by Supervisor Lehnen, motion carried, unanimously.

Posting places are Stearns Bank, Central Minnesota Credit Union and Albany City Hall.

**8. Adopt Resolution for Designation of Official News Paper**

Motion to Approve Designation of official News Paper for publishing notices was made by Supervisor Nierenhausen, seconded by Supervisor Lehnen, motion carried unanimously.

Official news paper is the Albany Enterprise.

**9. Set compensation for town officers/clerk/judges and mileage rate**

**a. Adopt Resolution for Compensation**

- Currently–Meetings Supervisors/Commissioners/Clerk --\$70 Chair \$100
- Hourly \$12.50 includes election judges
- Clerk/Treasurer \$550 per month
- Mileage rate \$.55.5 per federal law

A motion to maintain the amounts as is was made by Supervisor Lehnen second Supervisor Nierenhausen motion carried

**b. PERA for Board Members–No changes**

**c. W–4–No Changes**

**d. Resolutions Authorizing contract with Interested Officer Under State Statute 471.88, subd. 5**

All members are advised to sign a Resolution with the Township allowing them to do work for the Township.

A motion to approve Supervisor Tim Nierenhause to do miscellaneous work needed as requested by the Township Board was made by Supervisor Rosen, seconded by Supervisor Lehnen, motion carried, unanimously.

A motion to approve Supervisor Rosanne Lehnen to do miscellaneous work needed as requested by the Township

Board was made by Supervisor Nierenhausen, seconded by Supervisor Rosen, motion carried, unanimously.

A motion to approve Supervisor Mary Rosen to do miscellaneous work needed as requested by the Township Board was made by Supervisor Nierenhausen, seconded by Supervisor Lehnen, motion carried, unanimously.

A motion to approve the Clerk/Treasurer, Diane Noll to do miscellaneous work needed as requested by the Township Board was made by Supervisor Nierenhausen, seconded by Supervisor Lehnen, motion carried, unanimously.

**10. Designate Supervisors for the following positions:**

- a. Fire Board**– Supervisor Tim Nierenhausen
- b. Road Supervisor**–Supervisor Mary Rosen
- c. Weed Control**–Supervisor Rosanne Lehnen
- d. Planning Commission**–Supervisor Mary Rosen

Motion to have the above members as supervisor positions was made by Supervisor Nierenhausen seconded by Supervisor Lehnen, motion carried, unanimously.

**11. Appointment to Planning Commission**

**a. Planning Commission appointment**

A letter of intent to be a member of the Planning Commission was received from Gary Bloch.

A motion to approve Gary Bloch for an additional three year term was made by Supervisor Nierenhausen, seconded by Supervisor Lehnen, motion carried.

**B. Appointment of Planning and Zoning Ordinance Administrator**

A motion to place an add in the paper to request a Planning and Zoning Ordinance Administrator was made by Supervisor Lehnen, seconded by Supervisor Nierenhausen, motion carried.

**12. Confirm the Town Financial Reporting Form has been sent to the State Auditor**

Clerk Noll has documentation stating the Financial report has been submitted To the State Auditor

**13. Upcoming Training**

March 26–Spring Short Course

April 10,-- 2013 County Noxious Weed Meeting–Supervisor Lehnen will attend.

April 8–Board of Review

**14. Confirm List of officers for Minnesota Township Assn.**

All members signed the official form, it will be sent to the State Association

**15. Review of Ordinances**

**Town Road Right-of-Ways–Ordinance # 2009–02**

It was noted whenever work is done in a Right-of-Way, the resident needs written permission from the Town board. It was suggested we create a form for this purpose and have it posted on our web sight.

The ordinance was reviewed and no changes will suggested.

A motion to approve the ordinance as written was made by Supervisor Nierenhausen, seconded by Supervisor Lehnen, motion carried, unanimously.

**Snow Removal Policy–Ordinance # 2010–01**

Discussion was held on Section 1.02 Operations 5. Personal Property –Mailbox damage.

The only mailboxes reported as being damaged, have been measured and they are built too low. The ordinance will remain as stated.

A motion to approve the ordinance as written was made by Supervisor Nierenhausen, seconded by Supervisor Lehnen, motion carried, unanimously.

**15. Adjourn**

A motion to adjourn was made by Supervisor Nierenhausen, seconded by Supervisor Lehnen , motion carried unanimously.

Meeting adjourned at 6:20 P.M.

Respectfully submitted,

Diane Noll, Township Clerk

Approved minutes signed. \_\_\_\_\_  
Township Chair Date