

Albany Township–Organizational Meeting–March 26, 2012

The extended meeting to discuss the Organization of the Township board for 2012 was called to order on March 26, 2012 at 6:15 P.M. by Chair Neierenhausen. Supervisors Tim Nierenhausen, Dean Berckes, Mary Rosen and Rosanne Lehnen were present.

Also present, Diane Noll, Clerk .

**The pledge** of allegiance was recited.

**2. Approval of Agenda**

A motion to approve the agenda was made by Supervisor Rosen, seconded by Supervisor Lehnen, and motion carried unanimously.

**3. Swearing in of newly elected officers**–done at Short Course today in St. Cloud.

**4. Select a Town Board Chair**

A motion to have Tim Nierenhausen be Chair for 2012 was made by Supervisor Rosen, seconded by Supervisor Lehnen, motion carried unanimously.

**5. Select a Town Board Vice Chair**

A motion to have Mary Rosen be our Vice Chair was made by Chair Nierenhausen, seconded by Supervisor Lehnen, motion carried unanimously.

**6. Adopt Schedule of Township Board and Planning Commission**

Motion made to have the schedule adopted as written, made by Supervisor Lehnen, Seconded by Supervisor Rosen, motion carried, unanimously.

**7. Adopt Resolution for Designation of Official Posting Places**

Motion to approve the Resolution Designating official posting places for public notices in the town was made by Supervisor Rosen, seconded by Supervisor Lehnen, motion carried, unanimously.

Posting places are Stearns Bank, Central Minnesota Credit Union and Albany City Hall.

**8. Adopt Resolution for Designation of Official News Paper**

Motion to Approve Designation of official News Paper for publishing notices was made by Supervisor Rosen, seconded by Supervisor Lehnen, motion carried unanimously.

Official news paper is the Albany Enterprise

**9. Set compensation for town officers/clerk/judges and mileage rate**

a. Adopt Resolution for Compensation

–Currently–Meetings Supervisors/Commissioners/Clerk --\$70 Chair \$100

– Hourly \$12.50 includes election judges

– Clerk/Treasurer \$450 per month

–Mileage rate \$.55.5 per federal law

A motion to maintain the \$70 per meeting for supervisors and clerks and \$100 per meeting for the Chair, full day meeting shall be compensated at \$140 per day, was made by Supervisor Lehnen, seconded by Supervisor Rosen, motion carried, unanimously.

A motion to maintain the \$12.50 per hourly wage was made by Supervisor Lehnen, seconded by Supervisor Rosen, motion carried. unanimously.

A motion to raise the Monthly Salary for the Clerk/Treasurer from \$450 per month to \$550 per month was made by Supervisor Rosen, seconded by Supervisor Lehnen, motion carried unanimously.

A motion to continue to pay the Planning/Zoning and Ordinance Administrator \$60 per sight visit, not to exceed \$250 per month was made by Supervisor Rosen, seconded by Supervisor Lehnen, motion carried unanimously.

A motion to maintain the meals reimbursement at their current rate was made by Supervisor Nierenhausen, seconded by Supervisor Rosen, motion carried unanimously.

**b. PERA for Board Members**

New Board Member, Rosanne Lehnen was given the opportunity to join PERA as a retirement option

**c. W-4**

All members were given the opportunity to update their W-4's.

**d. Resolutions Authorizing contract with Interested Officer Under State Statute 471.88, subd. 5**

All members are advised to sign a Resolution with the Township allowing them to do work for the Township.

A motion to approve Supervisor Tim Nierenhause to do miscellaneous work needed as requested by the Township Board was made by Supervisor Rosen, seconded by Supervisor Lehnen, motion carried, unanimously.

A motion to approve Supervisor Rosanne Lehnen to do miscellaneous work needed as requested by the Township Board was made by Supervisor Nierenhausen, seconded by Supervisor Rosen, motion carried, unanimously.

A motion to approve Supervisor Mary Rosen to do miscellaneous work needed as requested by the Township Board was made by Supervisor Nierenhausen, seconded by Supervisor Lehnen, motion carried, unanimously.

A motion to approve the Clerk/Treasurer, Diane Noll to do miscellaneous work needed as requested by the Township Board was made by Supervisor Nierenhausen, seconded by Supervisor Lehnen, motion carried, unanimously.

**10. Designate Supervisors for the following positions:**

**a. Fire Board– Supervisor Tim Nierenahusen**

**b. Road Supervisor–Supervisor Tim Nierenahusen**

**c. Weed Control–Supervisor Rosanne Lehnen**

**d. Planning Commission–Supervisor Mary Rosen**

Motion to have the above members as supervisor positions was made by Supervisor Rosen, seconded by Supervisor Lehnen, motion carried, unanimously.

**11. Appointment to Planning Commission**

A letter of intent to be a member of the Planning Commission was received from Ryan Pratt. Chair Nierenhausen made a motion to deny the appointment, motion denied because of a lack of a second.

Discussion–There have been concerns about Mr. Pratt placing brush in the right-of-way. This is in violation of our Right-of-way ordinance.

A motion to table the Appointment of a member to the Planning Commission to the April meeting was made by Chair Nierenhausen, seconded by Supervisor Lehnen, motion carried, Supervisor Rosen voted negative.

It was suggested we place an add in the paper that we are in need of a member for the Planning Commission and the

meeting compensation rate.

**12. Confirm the Town Financial Reporting Form has been sent to the State Auditor**

Clerk Noll presented a copy of the documentation stating our yearly report was submitted.

**13. Upcoming Training**

March 26–Spring Short Course–All members attended

June 18–Summer Short Course– Supervisor Lehnen was advised to go attend the training on Board of Appeal.

**14. Confirm List of officers for Minnesota Township Assn.**

All members signed the official form, it will be sent to the state Association

**15. Adjourn**

A motion to adjourn was made by Supervisor Rosen, seconded by Supervisor Lehnen, motion carried unanimously.

Meeting adjourned at 7:20 P.M.

Respectfully submitted,

*Diane E Noll*

Diane Noll, Township Clerk

Approved minutes signed.	<u><i>Tim Nierenhausen</i></u>	<u>04/23/12</u>
	Township Chair	Date