

**Albany Township
Monthly Meeting
Monday April 27, 2020 7:30 P.M.**

The regular monthly Albany Township meeting was called to order by Chair Tim Nierenhausen, on April 27, 2020, 7:30 P.M at the Albany City Council Chambers. Supervisors Tim Nierenhausen, Mary Rosen, John Greer, and Clerk/Treasurer Diane Noll, were present. Also attending, Chris Kotzer and Jeremy Mathison,

THE PLEDGE of allegiance was recited.

ITEMS FOR CONSENT AGENDA

Agenda/ Minutes March 23 Monthly Meeting /April 6, Teleconference Meeting/ April 13, Board of Appeal; April Treasurer's report Investments-\$317,489.91; Checkbook Balance-\$265,793.25; Receipts-\$1,399.24.

PAYROLL AND CLAIMS

9475-9479	March Payroll	\$3,562.65	9488	Forster, Jerry	\$4.10
9480	Brian D Koehn	\$1,000.00	9489	Noll, Diane	\$379.68
9481	Couri & Ruppe,LLP	\$105.00	9490	Sunny Brook Ent.	\$2,755.00
9482	ITT	\$900.00	9491	Stantec	\$19,705.00
483	MN Computer Systems	\$140.19	2020006	IRS	\$1,037.46
9484	Star Publication	\$125.73	2020007	PERA	\$197.38
9485	Randy Schreifels	\$343.20			
9486	Stearns Co. Auditor	\$318.11		Total Claims	\$27,166.67
9487	Nierenhausen, Tim	\$155.82		Total Claims + Payroll	\$30,729.32

ACTION:A motion to approve the consent agenda was made by Supervisor Rosen, seconded by Supervisor Greer, motion carried, unanimously.

APPROVAL OF CORRESPONDENCE

ACTION:A motion that members were advised of the mail we received and to dispose of the junk mail was made by Supervisor Nierenhausen , seconded by Supervisor Greer , motion carried, unanimously.

GUESTS-None

OPEN FORUM-None

PLANNING COMMISSION

- a. Monthly Report-Supervisor Rosen-No Meeting
- b. Building Permits
 - Michael Gondringer, 01.00099.0000, 20185 Quaker Road-New Accessory Building
 - Jeremy & Kristie Kollmann, 01.00160.0000, 24545 360 St-Drain tile under 248 Ave
 - Jim Bredeck, 01.00089.0000, 20604 Co Road 154- New Grain Bin

County Approved Permits

Robert/Bobby Hoppe , 01.000353.0000, 36718 Pine Lake Road, Avon MN
REF: Request for Variance for the following:

1. Holding (septic) Tank 70 Feet from OHWL of Pine Lake
- 2) Place single family residential does not meet required setback from Pine Lake Road

Both Variances were approved with no conditions

CJK Partnership, 01.00266.0005, 21745 340 St, Albany MN

REF: Request Holding tank for ready mix plant

Variance was approved with the condition that they maintain annual pumping records and send report to county.

Viking Co,

REF: IUP Mining Operation

Variance approved with crushing hours limited to 6am to 8pm

PC Upcoming agenda items:

Albany Recycling Center, 01.00197.0005, 34737 Co Rd 10-IUP for Recycling Center

Public Hearing is needed. Application was not complete, waiting for completed map

Ryan Eich, 35578 248 Ave-unapproved rebuilt driveway approach

ROAD REPORT

a. Monthly Report-Supervisor Nierenhausen

Roads are in good shape

340 St-needs to be graded

355 St-will be graveled, this road will now be maintained by our grader

350 Street-off the tar around corner boil is pushed up, put in crushed cement and gravel

245 Ave-two soft spots north end, black dirt is coming through -crushed cement and gravel and will do more work on it next year when we are working on that quarter

26667 249 Ave- 2 soft spots by residence – Cement and pack prior to gravel being placed.

360 St west of 245 Ave -soft spot Cement and pack

20048 Rushmeyer Lake Road- black dirt needed, where culvert was placed last year.

Action:A motion to have work done on the above roads by Kotzer Excavating was made by Supervisor Rosen, seconded by Supervisor Greer, motion carried, unanimously.

For Road Tour-

35504 255 Avenue (Marvin Lemke)-culvert is rotting out, gravel has been placed in the driveway to allow passage. A permit will be required to replace the culvert.

24338 350 St-area where culvert was repaired, asphalt needs to be patched.

Quaker Road Three spots need to be filled in

Sand Lake Road-South end has a dip that will need to be filled.

Northridge Circle-cement barriers in right-of-way will need to be moved.

Northwind Road-Stop sign is missing will request ID Sign Solutions to replace.

Herdering to do shouldering

Action: A motion to have Herding do the shouldering on the opposite side as last year was made by Supervisor Greer, seconded by Supervisor Rosen, motion carried, unanimously.

OLD BUSINESS

a. 360 Street Improvements

On March 30, Stantec held the meeting to open the bids for the 360 Street project. Bids were received from the following contractors:

Contractors Name	Bid Bond	Addendum(1)	Responsible Contractor Certificate	Total Base Bid
Central Specialties	x	x		\$457,512.60
Craig Bardson, Exc	x	x		\$392,730.20
Kotzer Exc	x	x		\$329,576.63
Mn Paving	x	x		\$371,945.41

Work will be started June 1 and completion in Mid July. Kotzer has agreed to have partial payments up until mid August.

Performance and Payment Bond will be about \$3,500 which is included in the contract.

Crosswalk Striping- Pioneer days have agreed to set up crosswalk signs and striping, The 4 inch solid walk way stripe is about \$2,500, Township will be responsible for this expense. Have the white striping down the middle, but no yellow no passing stripe.

ACTION: A motion to award the 360 Street improvement contract to Kotzer Excavating was made by Supervisor Greer, seconded by Supervisor Rosen, motion carried, unanimously.

Kotzer will be having a meeting with the sub- contractors prior to construction occurring.

b. Right-of-way Brush Removal information

Before doing a bid, the contractors are requesting a map of what areas need to be completed. This will be completed and forwarded to the interested parties.

Table to the June 1 meeting after the road tour.

NEW BUSINESS

a. Gravel Contract/Opening Bids

Supply Deliver, Place and Grade

Kotzer Excavating: \$10.49 per CU

WDS-Scepaniak: \$9.18 per CU total \$45,900

Lange: Did not submit

ACTION: A motion to award to William Scepaniak-WDS the 2020 Gravel Contract, was made by Supervisor Rosen, seconded by Supervisor Greer , motion carried, unanimously.

b. Dust Suppressant Contract/Opening Bids

Kotzer Excavating: Full .3 \$.69 per foot maintainer .2 \$.59

Central MN Dust Control:Full .3 \$.58 per foot maintainer . \$.39

Bid accepted for Central Mn Dust Control and random sampling will be done.

ACTION: A motion to award to Central MN Dust Control the 2020 Dust Suppressant Contract, was made by Supervisor Rosen, seconded by Supervisor Greer, motion carried, unanimously.

c. ID Sign Solutions Contract

ACTION: A motion to approve the sign contract with ID Sign Solutions, was made by Supervisor Rosen, seconded by Supervisor Greer , motion carried, unanimously.

d. ROW Cutting Contract

ACTION: A motion to approve the 2020 ROW cutting to Math Schmitz, was made by Supervisor Greer, seconded by Supervisor Rosen, motion carried, unanimously.

e. Debris Pickup/Sign Installation

ACTION: A motion to approve the contract with Sunnybrook to pick up debris and replace signs, was made by Supervisor Nierenhausen , seconded by Supervisor Greer, motion carried, unanimously.

f. 2020 Primary and General Elections

As a result of the Corona Virus, we are unable to use the Albany Fire Hall for our Primary and General Elections. At this time we are waiting for direction from the Secretary of State as to how we can move forward. If we decide to have mail in ballots, it will need to be done by May 11, 2020.

ACTION:A motion to allow us to move to a new polling place if allowed, if not, we will move forward with mail in voting, motion made by Supervisor Greer, seconded by Supervisor Rosen, motion carried.

For in person elections, more booths, plexiglas and other equipment will be needed. Clerk Noll has permission to acquire the needed equipment.

OFFICER REPORTS

UPCOMING EVENTS

May 5 – 4 P.M. Road Tour

May 12-Planning Commission-No meeting planned

June 1-Monthly Meeting

ADJOURNMENT

ACTION: Motion to recess to May 5, 4:00 P.M. for Annual Road Tour was made by Supervisor Nierenhausen, Seconded by Supervisor Rosen, motion carried unanimously.

Meeting adjourned at 9:30 P.M.

Respectfully Submitted,

Diane E Noll

Diane E Noll

Clerk/Treasurer

Approved Minutes: Tim Nierenhausen Date: June 1, 2020

Township Board Chair