

**Albany Township
Monthly Meeting
Monday February 24, 2020 7:30 P.M.**

The regular monthly Albany Township meeting was called to order by Chair Tim Nierenhausen, on February 24, 2020, 7:30 P.M at the Albany City Council Chambers. Supervisors Tim Nierenhausen, Mary Rosen, and John Greer were present, also present, Diane Noll, Clerk.

THE PLEDGE of allegiance was recited.

ITEMS FOR CONSENT AGENDA

Agenda Addition to agenda, Under New Business-Brian Koehn-Audit Report, After Planning Commission, 360 St update; Minutes from January 27/Monthly Meeting and February 10/Audit Meeting; February Treasurer's report Investments-\$316,854.21; Checkbook Balance-\$314,069.98; Receipts-\$6,503.68. CMFCU 9 Month Certificate, Stearns Bank 6 month certificate.

PAYROLL AND CLAIMS

9434-9439	January Payroll	\$2,302.52			
9440	Brian Koehn	\$1,000.00	9445	Sunnybrook Ent	\$5,740.00
9441	Herdering Inc	\$8,360.00	9446	Albany Community Ed.	\$1,000.00
9442	Kotzer Excavating	\$502.45	2020004	PERA	\$75.00
9443	MN Assn of Townships	\$40.00			
9444	Stearns Auditor	\$150.00		Total Claims	\$16,867.45
				Total Claims + Payroll	\$19,169.97

ACTION:A motion to approve the consent agenda as updated was made by Supervisor Greer, seconded by Supervisor Nierenhausen, motion carried, unanimously.

ACTION: A motion to approve continuing the two investments was made by Supervisor Nierenhausen, seconded by Supervisor Rosen, motion carried, unanimously.

APPROVAL OF CORRESPONDENCE

ACTION:A motion that members were advised of the mail we received and to dispose of the junk mail was made by Supervisor Nierenhausen, seconded by Supervisor Greer, motion carried, unanimously.

GUESTS

Janet Radtke was not in attendance, had mylar signed earlier.

OPEN FORUM-None

PLANNING COMMISSION

a. Monthly Report-Supervisor Rosen

The Public Hearing for the request for a Conditional Use Permit as follows:

A Conditional Use Permit has been submitted by CJK Partnership, LLC, requesting placing a temporary Concrete Plant in the existing Gravel Pit at 21745 340 Street, Albany MN. The property under consideration is in part of the SE1/4 NE1/4 lying west of Sand Lake Road in Section 27, Albany Township.

The Planning Commission recommended approval of the CUP with the following conditions:

*Time of operation will be from 5A.M. To 8 P.M. And 5am to 3 pm on Saturday's
The permit will expire on December 31, 2038.
\$8,000 financial guarantee payable to township.
Reclamation/clean up within 180 days of ceasing operation*

ACTION: A motion to approve the Conditional Use Permit with the above conditions was made by Supervisor Greer, seconded by Supervisor Rosen, motion carried unanimously.

b. Viking Gravel Pit-Amendment to IUP

William Scepaniak requesting amendment to existing IUP

Request to amend an Interim Use Permit extending the hours from 6am to 7:30 pm to 6am to 10 pm.

ACTION from February meeting: A motion to send a letter to the county as follows:

Request to keep existing hours for hauling 6 am to 7:30 pm Monday – Saturday April – November. Crushing may be extended until 10 pm. Motion made by Supervisor Nierenhuasen, second by Supervisor Rosen, motion carried, unanimously.

Financial guarantee-Originally \$10,000 bond expired October 31, 2015, was never renewed with the extended IUP. Requesting a financial guarantee payable to Albany Township.

ACTION: A motion to approve the Amended IUP with the following conditions: .

6 am to 7:30 pm Monday – Saturday April – November. Crushing may be extended until 10 pm

Financial guarantee- \$10,000 bond payable to Albany Township

made by Supervisor Rosen, Seconded by Supervisor Greer, motion carried, unanimously.

A letter will be sent to Stearns County Environmental Services with the conditions.

b. Building Permits-none issued

Informational-Stearns County CUP request-George & Carol Reber trust, 23247 350th St, Albany; has requested an additional Solar Garden on his property. This request is on the March 19 County Agenda.

ROAD REPORT

a. Monthly Report-Supervisor Nierenhausen

Roads are in good condition-ice is continuing to melt.

St. Anna Drive-corners need salt/sand

Northridge Circle- needs salt/sand

360 Street-issue with a large pothole, temporary fix was to have Sunnybrook fill with sand.

350 Street-potholes need repair

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OLD BUSINESS

a. 360 Street Improvements-Final Drawing

Jeremy Mathiasen, Stantec, present to address the 360 Street project.

75% completion on the plan.

The completed plan will be posted in the Albany Enterprise.

Bid opening will be Tuesday March 31 11 A.M.

Easements will be adjusted for the additional 6 feet added to the north side of the road.

ACTION: A motion to approve the bidding documents and have Stantec move forward with bids on the 360 Street project was made by Supervisor Rosen, seconded by Supervisor Greer motion carried unanimously. Update easements.

b. Approval of Audit/Budget/Agenda/report for Annual Meeting

The reports for the annual meeting were reviewed and approved.

NEW BUSINESS

a. Appointment of commissioner to Planning Commission

One letter of intent was received from Michael Noll.

ACTION: A motion to approve Michael Noll continue on the Planning Commission for an additional two years was made by Supervisor Nierenhausen, seconded by Supervisor Rosen, motion carried unanimously.

b. Date for Organizational Meeting

ACTION: Meeting is set for March 19, 2020 at time 5:30

c. Brian Koehn Audit

Brian Koehn gave the annual Audit Report. There were three findings:

Lack of segregation of duties, because of a combined Clerk/Treasurer

Oversight of financial reporting process, because of combined Clerk/Treasurer.

Because of the these two findings, the township will continue to have a yearly audit completed.

IC 134 forms were not received from contractors

The township is holding \$77 from the Trestle Ridge project. It was suggested we return the money or transfer to Township Funds. The board decided to return the \$77 to Joe Schiffler.

ACTION: A motion to accept the audit as presented and to return the funds to Joe Schiffler was made by Supervisor Rosen, seconded by Supervisor Greer, motion carried unanimously.

OFFICER REPORTS

Clerk Noll distributed the new MOU and Zoning Maps from the County.

Supervisor Greer Albany Fire Dept Meeting – Permission to change the amount of their retirement to increase from \$2100 to \$2500 per year.

21 medical calls for Albany Township

9 fire calls in Albany township

11 Auto accidents in township, includes the interstate

total of 210 call in the calender year 41 were Albany Townships

\$485,000 for new fire engine

over 900,000 for a ladder truck

Suggested the City of Albany be responsible for more of the percentage of the ladder truck.

UPCOMING EVENTS

February 26-Stearns County Township Day at the Capitol

ACTION: A motion to approve members attend the capitol visit was made by Supervisor Nierenhausen , seconded by Supervisor Rosen , motion carried, unanimously.

February 25 and February 27 -Mississippi River Watershed meeting

ACTION: A motion to approve members attend the Watershed meeting was made by Supervisor Rosen , seconded by Supervisor Greer , motion carried.

March 3-PNP Elections

March 5-County Comprehensive Plan Update

ACTION: A motion to approve members attend the Comprehensive Plan Update was made by Supervisor Greer , seconded by Supervisor Rosen, motion carried

March 10-Township Election and Public Meeting

March 19-Organizational Meeting

March 23-Monthly Meeting

March 24 Short Course-Diane Noll, John Greer Tim Nierenhausen
March 27 Short course Mary Rosen
April 13-LBAE meeting with County

ADJOURNMENT

ACTION: Motion to recess to March 10 for the Annual meeting and March 19 for the Organizational meeting was made by Supervisor Rosen, Seconded by Supervisor Nierenhausen, motion carried unanimously. Meeting adjourned at 9:50 P.M.

Respectfully Submitted,

Diane E Noll

Diane E Noll

Clerk/Treasurer

Approved Minutes: _____ Tim Nierenhausen _____ Date: March 23, 2020