

**Albany Township  
Monthly Meeting  
Monday November 25, 2019 7:30 P.M.**

The regular monthly Albany Township meeting was called to order by Chair Tim Nierenhausen, on November 25, 2019, 7:30 P.M at the Albany City Council Chambers. Supervisors Tim Nierenhausen, Mary Rosen, and John Greer were present, also present, Diane Noll, Clerk.

**THE PLEDGE** of allegiance was recited.

**ITEMS FOR CONSENT AGENDA**

Agenda; Minutes from October 28, 2019; October Treasurer's report  
Investments-\$316,260.15; Checkbook Balance-\$197,212.04; Receipts-\$18,718.90.

**PAYROLL AND CLAIMS**

9388-94	October Payroll	\$3,519.61			
9395	Kotzer Exc.	\$2,453.05	9399	Star Publication	\$123.26
9396	Kotzer Exc	\$4,266.75	9400	Sunny Brook Ent	\$5,727.50
9397	Mn Assn of Twps	\$130.00	201916	PERA	\$171.00
9398	M R Signs	\$34.77		Total Claims	\$12,906.33
				Total Claims + Payroll	\$ 16,425.94

A motion to approve the consent agenda was made by Supervisor Rosen, seconded by Supervisor Greer, motion carried, unanimously.

**APPROVAL OF CORRESPONDENCE**

A motion that members were advised of the mail we received and to dispose of the junk mail was made by Supervisor Nierenhausen, seconded by Supervisor Rosen, motion carried, unanimously.

**GUESTS-none**

**OPEN FORUM -none**

**PLANNING COMMISSION**

A. Monthly Report-Supervisor Rosen

No Meeting held

The IUP spread sheet was distributed for review.

B. Building Permits for Month

Albany Chrysler Center, 33810 County Road 156- 911 sign

Steve & Tammy Frericks, 34409 Co Rd 10-High Tower Green house system

**ROAD REPORT**

A. Monthly Road Report-Supervisor Nierenhausen

365 St and 251 Avenue fixed after grading, center crown removed for winter blading.

330/Sand Lake street signs have been installed

255 Ave -Dead End sign missing  
249 Ave-garbage in ditch-Sunnybrook will remove  
360<sup>th</sup> Street/248 Avenue -Sheriff contacted about car ripping up the road.  
1230 Avenue/13 Street – issues with water in right of way- will need to be addressed in 2020

### **OLD BUSINESS**

#### A. 360 Street Culvert and Rebuilding of road

Received information from Stantec Consulting Services; Stark Engineering; Kraemer Leas Deleo on bidding for the project. Supervisors will review the information before the December meeting.  
Motion to table until December meeting made by Supervisor Nierenhausen, seconded by Supervisor Greer, motion carried.

#### B. 350 Street, 330 Street, Quaker Road, Sand Lake Road

All completed, 350 Street may need additional tarring in the spring.

#### c. Ordinances distributed

The following Ordinances were distributed to board members:

County #439 Planning and Zoning; Township 2009-01 Road Construction Standards, Township 2013-02 Fee Schedule; Township 6, Planning and Zoning Ordinance.

Township Ordinances have been Published in local paper and Recorded at the County.

### **NEW BUSINESS**

#### A. Resolution 2019-14, Designation of Polling Place for 2020

Yearly a resolution is needed declaring our Polling Place for 2020. Our Polling Place for all elections including State, Federal and Township is the Albany Fire Hall.

A motion to approve the Resolution 2019-14 Designation of Polling Place was made by Supervisor Rosen, seconded by Supervisor Greer, motion carried, unanimously.

### **OFFICER REPORTS**

#### **Stearns County Township Meeting**

Human Trafficking in Stearns County Informational report from Janelle Kendall

2020 Shape Stearns County-The week of January 13 public meetings will be held.

Employment issues-Written notice to all employees including Election Judges of our payment policy.

#### **MAT Annual Meeting-Clerk Noll**

Training on Internal Audit -suggested we do the Audit meeting and Budget meeting on the same evening and post/publish the meeting. For transparency reasons.

Presidential Primary will be held on March 3, need to be held on this date. Can be reimbursed for snow cleaning, generator, election judges training and mileage, etc. Form for reimbursement will be upcoming in January. The estimated cost for the state will be \$12 million.

Census -importance in having a complete census to assure our elected seats.

New web sight - price \$7,500

Sauk River Watershed District -information was received from area townships.

#### **Minnesota withholding taxes**

Albany Township has never paid state withholding taxes. In working together with the Department of Revenue they will agree that we will only need to pay for the past 10 years for a total of \$2,093.98. In moving forward we will pay yearly.

### **UPCOMING EVENTS**

December 10-Planning Commission

December 11-Clerk Election Update

December 17 9 am-County Public Hearing change in ordinance  
December 23-Monthly Meeting

**ADJOURNMENT**

There being no further business to come before this meeting a motion to adjourn was made by Supervisor Rosen, seconded by Supervisor Greer, motion carried, unanimously.  
Meeting adjourned at 8;40 P.M.

Respectfully Submitted,

*Diane E Noll*

Diane E Noll

Clerk/Treasurer

Approved Minutes: \_\_\_\_\_ Tim Nierenhausen \_\_\_\_\_ Date: December 23, 2019

*Township Board Chair*

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