

Albany Township
 Monthly Meeting
 February 25, 2019

The regular monthly Albany Township meeting was called to order by Chair Tim Nierenhausen, on February 25, 2019, 7:35 P.M at the Albany City Council Chambers. Supervisors Tim Nierenhausen, Mary Rosen, and John Greer were present, also present, Diane Noll, Clerk.

THE PLEDGE of allegiance was recited.

AGENDA APPROVAL A motion to accept the agenda as reviewed, was made by Supervisor Rosen, seconded by Supervisor Greer, motion carried.

APPROVAL OF MINUTES-The minutes from the monthly meeting of January 28, 2019 and the Budget meeting of February 4, 2019 were reviewed. A motion to approve the minutes as reviewed was made by Supervisor Greer, seconded by Supervisor Rosen , motion carried.

TREASURER'S REPORT – The Treasurer's report for February 2019 was reviewed: Investments-\$314,018.08; Checkbook Balance-\$359,398.18; Receipts-\$3,026.06; Claims-\$42,383.23, Payroll -\$1,216.78 A motion to approve the treasurer's report was made by Supervisor Rosen, seconded by Supervisor Greer, motion carried.

A motion to roll over the renewal of certificate held by Stearns bank was made by Supervisor Greer second by Supervisor Rosen, motion carried.

APPROVE CLAIMS

9225-9229	January Payroll	\$1,216.78			
9230	Knife River	\$27,320.00	9232	Brian D Koehn	\$450.00
9231	Sunny Brook	\$14,450.00	201903	PERA	\$163.23
				Total Claims	\$42,383.23
				Total Claims + Payroll	\$ 43,600.01

A motion to approve above payroll and claims was made by Supervisor Greer, seconded by Supervisor Rosen, motion carried.

APPROVAL OF CORRESPONDENCE

Monthly correspondence was presented to the board. Received information on the upcoming Freeport Fire meeting, Noxious Weed meeting. Township Officers Short Course.

A motion that members were advised of the mail we received and to dispose of the junk mail was made by Supervisor Rosen, seconded by Supervisor Greer, motion carried.

GUESTS -

Roger Dowell Administrative Split

PIN: 01.00321.0000 Section 33, Township 125, Range 31

Total Acres: +/- 92.76

PIN: 01.00326.0000 Section 34, Township 125, Range 31

Total Acres: +/- 80 acres

Roger and Dorcas Dowell are requesting to combine the two existing parcels and do the following split:

Tract A: 35.7 +/- Acres- will include current residential and out buildings and the low land on the east end of the split. An easement for access to the low land will be included in the split. This parcel will have (1) one building credit.

Tract B: 137.4 +/- Acres- will combine the remaining acreage and will include the existing grain bins on the north end of the parcel, (south of existing buildings). There is one approach off of County Road 41 and a culvert will need to be placed to allow access to the eastern section of the parcel. Contact has been made with the County Highway Department to comply with their ordinances. This parcel will have (3) three building credits.

There is an existing old building on the proposed property line between the two parcels, which will need to be removed.

A motion to approve the proposed administrative split was made by Supervisor Greer, seconded by Supervisor Rosen, motion carried.

Brian Koehn-Audit Presentation

There were three findings by the Auditor:

- 1-Lack of segregation of duties- Township has a combined clerk and treasurer.
- 2-Oversight of Financial Reporting Process- Lack of an Internal Control Policy
- 3-Contact Bid or Quotations-Failed to obtain two or more quotations for a contract that exceeded \$25,000

State law suggests we designate official bank for depository.

Township is in good financial standing.

Approval of the Audit Report was made by Supervisor Greer seconded by Supervisor Rosen, motion carried.

OPEN FORUM-None

PLANNING COMMISSION

- a Monthly report Rosen
- b. Certificate of Compliance for Roger Dowell-See above
- c. Building Permits for February

1. County permits-
36646 Pine Lake Road, request for Variance from shore land received information from County

2. Received final information on the rezoning of parcel 01.00365.0030

ROAD REPORT

a. Monthly report-Supervisor Nierenhausen

There are areas along the roads where the snow is too high to see around the corners. The following roads will need to be worked on:

23275 360 Street	365 Street and 251 Ave. corner
207 Ave. both north and south	245 Avenue and 372 Street
Orchard Road by sewer ponds	33231 249 Ave
239 Ave and 325 Street	330 Street and County Road 41

350 Street and 255 Avenue 375 St

A motion to have Lyle Loecken, Custom Waste blow out the problem areas, was made by Supervisor Greer, seconded by Supervisor Rosen, motion carried.

b. 219 Avenue-complaints on road not being plowed first

c. Snowplowing and Grading Contracts for 2019

It was suggested requests for quotes would be sent to the following: Lange, Herdering, Gerads, and Sunnybrook. Information will be presented at the April meeting.

A motion to send information to the above mentioned contractors for the Snowplowing and Grading contracts was made by Supervisor Rosen, seconded by Supervisor Greer, motion carried.

OLD BUSINESS-NONE

NEW BUSINESS-

a. Audit presentation-See Above

b. OVERWEIGHT TRANSPORTATION PERMITTING

Millwood Transport Inc., 39627 County Road 11, Freeport MN 56331

Stevens Transport Inc., 39627 County Road 11, Freeport MN 56331

Both Millwood Transport and Stevens Transport have requested letters permitting the hauling of agriculture goods on our roads during road restrictions.

A motion to approve the Overweight Transportation Permits was made by Supervisor Rosen, Seconded by Supervisor Greer, motion carried.

OFFICER REPORTS

Supervisor Greer-report from the Albany Fire Department board meeting held on February 19.

The 2018 financial statement was approved

\$63,000 deposited from gambling; \$35,000 deposited from bingo; \$22,000 from Blattner Golf outing
The gambling proceeds will be used to purchase a new vehicle.

Albany Township expense will be 28%

March 23 – Annual Firemen's banquet

April 13-Annual Firemen's Dance

Calls for Albany Township-11 medical, 11 accidents and 6 fire calls

Clerk Noll-News letter has been sent, information for the Annual Meeting was presented.

Organizational Meeting, has been scheduled for March 18 7:30 p.m.

Minnesota Assn of Townships Spring Short Course

A motion to approve board members attend the Spring Short Course was made by Supervisor Greer, seconded by Supervisor Rosen, motion carried.

UPCOMING EVENTS

February 27-Lobby Days at the State Capitol

March 6-Public Accuracy Testing

March 12-Annual Meeting

March 18-Organizational meeting
March 26-29 MAT Short Courses
March 26-Monthly Meeting
April 1-tax meeting
April 3 -Noxious Weed Meeting

Adjournment

A motion to recess to the Annual meeting on March 12 and then to the Organizational Meeting on March 18 was made by Supervisor Rosen seconded by Supervisor Greer, motion carried.
Meeting adjourned at 9:30 P.M.

Respectfully Submitted,

Diane E Noll

Diane E Noll
Clerk/Treasurer

Approved Minutes: _____ *Tim Nierenhausen* _____ Date: March 25, 2019
Township Board Chair