

Albany Township  
 Monthly Meeting  
 December 27, 2018

The regular monthly Albany Township meeting was called to order by Chair Tim Nierenhausen, on December 27, 2018, 7:40 P.M at the Albany City Council Chambers. Supervisors Tim Nierenhausen, Mary Rosen, and John Greer were present, also present, Diane Noll, Clerk.

**THE PLEDGE** of allegiance was recited.

**AGENDA APPROVAL** A motion to accept the agenda as reviewed, was made by Supervisor Rosen , seconded by Supervisor Greer, motion carried.

**APPROVAL OF MINUTES**-The minutes from the monthly meeting of November 26, 2018 and October 22, 2018 were reviewed.

A motion to approve the November 26, 2018 minutes was made by Supervisor Nierenhausen, seconded by Supervisor Greer, motion carried.

A motion to approve the October 22, 2018 minutes was made by Supervisor Rosen, seconded by Supervisor Greer, motion carried.

**TREASURER'S REPORT** – The Treasurer's report for December 2018 was reviewed: Investments-\$313,654.24; Checkbook Balance-\$395,142.73; Receipts-\$154,309.03; Claims-\$26,865.77, Payroll - \$2,184.28 A motion to approve the treasurer's report was made by Supervisor Greer, seconded by Supervisor Rosen, motion carried.

**APPROVE CLAIMS**

9199-9204	November Payroll	\$2,184.28			
9205	Knife River	\$15,450.00	9209	Stearns Auditor	\$1,700.00
9206	MATIT	\$429.00	9210	SunnyBrook Ent	\$3,455.00
9207	M&R Sign	\$26.22	9211	Alb Area Comm Ed	\$786.00
9208	Sign Solutions	\$2,924.34	9212	Herdering Inc	\$1,815.00
			201816	PERA	\$280.21
				Total Claims	\$26,865.77
				Total Claims + Payroll	\$ 29,050.05

A motion to approve above payroll and claims was made by Supervisor Nierenhausen, seconded by Supervisor Greer , motion carried.

**APPROVAL OF CORRESPONDENCE**

Monthly correspondence was presented to the board. Clerk Noll requested that the Shopper be disposed of because all members receive their copy. A motion that the shopper can be discarded when received was made by Supervisor Rosen, Seconded by Supervisor Greer, motion carried.

A motion that members were advised of the mail we received and to dispose of the junk mail was

made by Supervisor Rosen, seconded by Supervisor Nierenhausen, motion carried.

## **GUESTS**

## **OPEN FORUM**

## **PLANNING COMMISSION**

- a. Monthly Report-Supervisor Rosen  
No Meeting
- b. Building permits-no permits in December

## **ROAD REPORT**

- a. Road Report-Supervisor Nierenhausen  
Every road is rough, are all snow covered.  
Northwind Road/Fifth Lake Road stop sign was hit and is in the ditch.  
375<sup>th</sup> St/261<sup>st</sup> Ave stop sign need to be replaced. We are still waiting for the report from the Sheriff's department.
- b. 219 Avenue Update-completed, final bill has been paid.  
Signs will need to be placed on this road for a 7 ton and 5 ton for weight restrictions. A motion to approve purchase of these signs was made by Supervisor Nierenhausen, seconded by Supervisor Greer, motion carried.
- c. Crack Sealing-no invoice received

With the addition of an additional gravel pit on 330 Street, a motion to order 5 ton Road Restriction signs for 330 Street was made by Supervisor Nierenhausen, seconded Greer, motion carried.  
Chair Nierenhausen will order the signs

## **OLD BUSINESS-NONE**

## **NEW BUSINESS**

- a. Charter Communications-request for information -  
Charter is planning on placing equipment in our right of way near the intersection of Quaker Road and County Road 54. They were questioning if a permit would be needed. We will have Ordinance Supervisor Forster contact the company for further information.

- b. 2019 Polling Place Resolution  
RESOLUTION NO. 2018-10, Albany Township, Designating Polling Place for 2019

All State, Federal, and Township Elections:

Albany Fire Hall  
201 4<sup>th</sup> Street  
Albany MN 56307

A motion to approve Resolution 2018-10 was made by Supervisor Greer, seconded by Supervisor Rosen, motion carried.

c. Approval of Accountant for 2018 Audit

In 2017, we approved a three year contract with Brian D Koehn CPA to do our Annual Audit. Contact has been made and we need approval for the completion of the 2018 Audit. A motion to approve Brian D Koehn to complete our audit for 2018 was made by supervisor Rosen, seconded by Supervisor Greer motion carried.

**OFFICER REPORTS**

**UPCOMING EVENTS**

January 2-15- Filing for Office is open  
January 8-Planning Commission  
January 28-Monthly Meeting

**ADJOURNMENT**

There being no further business to come before this meeting, a motion to adjourn was made by Supervisor Rosen, seconded by Supervisor Greer, motion carried.

Meeting adjourned at 9:00 P.M.  
Respectfully Submitted,

*Diane E Noll*

Diane E Noll  
Clerk/Treasurer

Approved Minutes: Tim Nierenhausen Date: January 28, 2019  
*Township Board Chair*