

Albany Township
 Monthly Meeting
 August 27, 2018

The regular monthly township meeting was called to order by Chair Tim Nierenhausen, on August 27, 2018, 7:30 P.M at the Albany City Council Chambers. Supervisors Tim Nierenhausen, and Mary Rosen were present, also present, Diane Noll, Clerk. Absent, John Greer.

THE PLEDGE of allegiance was recited.

AGENDA APPROVAL A motion to accept the agenda as reviewed, was made by Supervisor Rosen, seconded by Supervisor Nierenhausen, motion carried.

APPROVAL OF MINUTES-The minutes from the monthly meeting of July 23, 2018 were reviewed. A motion to approve the minutes as reviewed was made by Supervisor Rosen, seconded by Supervisor Nierenhausen , motion carried.

TREASURER'S REPORT – The Treasurer's report for August 2018 was reviewed: Investments-\$312,728.94; Checkbook Balance-\$313,851.90; Receipts-\$2,256.20; Claims-\$37,299.76; Payroll - \$1,685.07 A motion to approve the treasurer's report was made by Supervisor Rosen, seconded by Supervisor Nierenhausen, motion carried.

There are two investments that are maturing this month. A motion to continue them in the investments was made by Supervisor Rosen, second by Supervisor Nierenhausen, motion carried.

APPROVE CLAIMS

9151-9158	July Payroll	\$1,685.07			
9159	Craig Bardson Excavating	\$1,997.50	9162	M & R Sign	\$46.44
9160	Star Publications	\$58.56	9163	Sunny Brook Enterprises	\$2,635.00
9161	Bertram Asphalt	\$32,384.00			
			201811	PERA	\$219.13
				Total Claims	\$ 37,299.76
				Total Claims + Payroll	\$38,984.83

A motion to approve above payroll and claims was made by Supervisor Rosen, seconded by Supervisor Nierenhausen, motion carried.

APPROVAL OF CORRESPONDENCE

Monthly correspondence was presented to the board. We received an anonymous letter about the fence being in the right of way at the corner of 239 Avenue and 325 Street. 325 Street is a private road and we do not have jurisdiction over it. The fence is out of the right of way on 239 Avenue. A motion that members were advised of the mail we received and to dispose of the junk mail was made by Supervisor Rosen, seconded by Supervisor Nierenhausen , motion carried.

GUESTS

Bernice Kunstleben, 33566 Sand Lake Road-Damage to vehicle

During the crack sealing on SandLake Road, Ms Kunstleben had a mishap with her vehicle. When driving on the area that was being worked on, because of an oncoming vehicle, she was forced to drive on the hot/wet tar. She then drove over gravel and the threads on her tires filled with tar and gravel. It was recommended she attempt to have the debris removed, it could not be removed. The tire company recommends new tires for the damaged ones. This is a new vehicle and her tires have approximately 2,000 miles on them. Ms Kunstleben is requesting the Township cover the damages.

At the time of the mishap, there was only one flagman on the job sight. He was very near to the equipment and work was being done on a hill side.

It was questioned if our insurance would cover this mishap, Clerk Noll will contact the insurance company.

A motion to contact our insurance company about the damage, if we are not covered have ATA pay for the expense, was made by Supervisor Rosen, seconded by Supervisor Nierenhausen, motion carried.

Brennan Shay-Pioneer Club Permits

a. Road closure permit for Pioneer Club

Pioneer Days will be September 13-16. They will need to have 219 Avenue closed for the pedestrian traffic that is in the area. The road can be closed, but the cement barriers can not be placed in the roadway. A motion to approve the resolution for the Pioneer Club Road Closure permit with the addition of no cement barriers was made by Supervisor Rosen, seconded by Supervisor Nierenhausen, motion carried.

Supervisor Nierenhausen will do the road check.

b. No Permits required letter for Stearns County

Stearns County is requesting a letter from Albany Township stating we do not require permits for large gatherings. A motion to approve a letter be sent to the County stating Albany Township has no requirement for permit was made by Supervisor Rosen, seconded by Supervisor Nierenhausen, motion carried.

OPEN FORUM-NONE

PLANNING COMMISSION

Monthly Report-Supervisor Rosen

No meeting held in August

Building Permits

Lucky of Albany (Schiffler) 21837 County Rd 54-Final permit for sign
Chris Kotzer, 34020 207 Avenue, 911 sign

ROAD REPORT

a. Road Report-Supervisor Nierenhausen

-There has been some wash-boarding after the rains-will have roads graded.

- 330 Street, east end weight sign removed- will be replaced
- Fifth Lake Road, south end needs a weight limit sign
- 355 street-Road is in good repair, but needs to be widened.
- Sand Lake Road-Dip on south end needs to be repaired.
- Contact has been made with ID Sign Solutions, work will be started in mid September.

b. 219 Avenue update

The base coat of asphalt has been applied. There have been some washouts that will need to be repaired to complete the project.

After the asphalt is completed, Bardsen will shoulder the road and do and seeding that may need to be done.

c. Quaker road repair

Kotzer Excavating is working on the areas that need repair

d. 380 Street -soft spot repair

Work has not been started, but will be completed before first frost.

e. 249 Avenue

Work has not started

f. Crack Sealing

Crack Sealing has been completed

WEED REPORT

Supervisor Greer Absent-no report
Will need to check into contract for spraying.

OLD BUSINESS

Krain Township contract

Discussion was had on a change of where our responsibilities are for 380 Street. Following is the proposed change in language:

The town line right of way shall be divided for liability purposes as follows:

Krain Township will be responsible for 380 Street heading West of County Road 10 to Upland Road.

Albany Township will be responsible for 380 Street heading East of County Road 10 to end of road.

General Division of Maintenance Responsibility:

Each Township will be responsible for conducting routine inspections and maintenance of their respective portions of the line road(s). Routine maintenance shall include, at a minimum, the following:

Grading, snowplowing, mowing, cleaning ditches, graveling, dust suppressant and any other maintenance that is required to maintain a road.

Supervisor Rosen will attend the Krain Township meeting and present our proposal.

NEW BUSINESS

a. Fire Protection Contract

The Albany City Fire Department contract for January 1, 2019 to December 31, 2021 was reviewed and signed.

b. Road Closure and Large gathering permit for Pioneer days

See above

c. Data Practices Act Request

Clerk Noll has received emails from a company requesting our employee earnings for 2017. This is a request because of the new Data Practices Act. In checking with our attorney, the Township is not ruled by this law and we can decide if we want to share this information. A motion to not provide the requested information was made by Supervisor Nierenhausen, seconded by Supervisor Rosen, motion carried.

OFFICER REPORTS

Clerk Noll-Election report had a 6% turnout of voters. The pole takers worked well, we will have two of them for the general election. The transferring of data to the county via internet was seamless.

UPCOMING EVENTS

August 30 7:30 P.M. -Krain Township board meeting -Supervisors Rosen and Greer plan to attend.
September 11-Planning Commission
September 24- Monthly meeting

ADJOURNMENT

A motion to continue this meeting to Thursday's Krain township meeting was made by Supervisor Rosen, seconded by Supervisor Nierenhausen, motion carried.
Meeting adjourned at 9 P.M.

Respectfully submitted,

Diane E Noll

Diane E Noll
Clerk/Treasurer

Approved Minutes: _____ *Timothy Nierenhausen* _____ Date: _____ September 24, 2018 _____
Township Chair