

Albany Township  
Monthly Meeting  
April 23, 2018

The regular monthly township meeting was called to order by Chair Tim Nierenhausen, on April 23, 2018, 7:30 P.M at the Albany City Council Chambers. Supervisors Tim Nierenhausen, Mary Rosen, and John Greer were present. Also present, Diane Noll, Clerk.

**THE PLEDGE** of allegiance was recited.

**AGENDA APPROVAL** Request to add under 10. Road Report , I. Weight restriction permits for Pilgrims Pride and Millwood Transport, Inc. A motion to accept the agenda as updated, was made by Supervisor Rosen, seconded by Supervisor Greer, motion carried.

**APPROVAL OF MINUTES**-The minutes from the monthly meeting of March 26, 2018; Extended Meeting April 2; Board of Review April 2; 219 Ave Informational Meeting April 2, were reviewed. A motion to approve the minutes as reviewed was made by Supervisor Rosen , seconded by Supervisor Greer, motion carried.

**TREASURER'S REPORT** – The Treasurer's report for April 2018 was reviewed: Investments-\$312,191.03; Checkbook Balance-\$292,616.01; Receipts-\$1,443.41; Claims \$9,114.48; Payroll-\$2,464.31 A motion to approve the treasurer's report was made by Supervisor Greer, seconded by Supervisor Rosen, motion carried unanimously.

**APPROVE CLAIMS**

9095-9101	March Payroll	\$2,464.31			
9102	Herdering Inc	\$720.00	9106	Star Publications	\$164.70
9103	MN Computer Systems	\$120.00	9107	Randy Schreifles, Auditor	\$343.20
9104	Noll, Diane	\$143.59	9108	Sunny Brook Ent. Inc.	\$6,360.00
9105	Pelzer, Loren	\$5.45	201805	IRS	\$973.50
			201806	PERA	\$284.04
				Total Claims	\$ 9,114.48
				Total Claims + Payroll	\$ 11,578.79

A motion to approve above payroll and claims was made by Supervisor Greer seconded by Supervisor Rosen, motion carried unanimously.

Sunnybrook will need to fill out the proper paperwork, if not done, he will not be paid Per Chair Nierenhausen.

**APPROVAL OF CORRESPONDENCE**

Monthly correspondence was presented to the board. A motion that members were advised of the mail we received and to dispose of the junk mail was made by Supervisor Rosen, seconded by Supervisor Greer, motion carried.

**GUESTS**-None

**OPEN FORUM-None**

**PLANNING COMMISSION**

**a. Gary Tomsche- Certificate of Compliance/Administrative Split**

Gary and Debra Tomsche, 2006 Rushmeyer Lake Road  
Thomas Tomsche, 19887 Quaker Road  
PIN: 01.000.09.0010 Section 13, Township 125, Range 031  
Owner : Gary and Debra Tomsche  
Total Acres 5  
PIN: 01.00096.0000 Section 13, Township 125, Range 031  
Owner: Thomas A Tomsche  
Total Acres 315  
Tract A= 77.04 +/- acres

Gary and Debra Tomsche are proposing to purchase 77.04 acres from Thomas Tomsche and add to existing adjacent parcel.

Planning Commission has recommended approval of the administrative split.

A motion to approve the administrative split for Gary and Debra Tomsche was made by Supervisor Rosen, seconded by Supervisor Greer , motion carried unanimously.

**b. Roger Majeski-Certificate of Compliance/Administrative Split**

Roger Majeski, 25444 County Road 157, Freeport MN 56331  
PIN: 01.00057.0000 Section 7, Township 125, Range 031  
Owner : Roger H Majeski  
Total Acres 53.66  
Roger Majeski is proposing to split this parcel as follows:  
Tract A – 34.12 +/- Acres, no building credit.  
Tract B – 20.05 +/- Acres, has the existing buildings,will maintain the building credit.

Planning Commission recommended approval with the understanding Tract A has no building credit.

A motion to approve the administrative split was made by Supervisor Greer, seconded by Supervisor Rosen, motion carried unanimously.

**c. Monthly Report-Supervisor Rosen**

Brian Schiffler/LLC Lucky

Mr Schiffler purchased the property at 21837 County Road 54, located east of the City of Albany, across from Albany Area Schools. He is requesting a Conditional Use Permit for an electronic billboard and a Variance from the set back to the school property. The sign would be used for Civic, School, and Business announcements. The Planning Commission will have a Public Hearing on May 8.

Discussion was held on some clarification to our Zoning Ordinance. Updates will be done at a later date.

Don Klumpke, the township contact at Stearns County Environmental Services has retired, his replacement will be Brian Kripner and will be located at the Melrose Office

**d. Building Permits issued**

Nick Schiffler, 33294 County Road 156, Albany- Steel accessory building

**e. County Variance for Tim and Karey Gerads**

Tim and Karey Gerads are requesting an amendment to the Variance requested last month. They are requesting to place the fans on the north side of the barn, which is less than 700 feet from the nearest residence.

The Township is recommending to deny the request, or to move the barn back to the 700 foot separation.

## **ROAD REPORT**

### A. Right of Way cutting-Math Schmitz

Math Schmitz was present to renew his one year contract to continue cutting our right-of-ways. His bid is \$65 per hour which is the same amount as 2017. There will be additional charges for fuel, which is one to two gallons per hour. The township has been very satisfied with his work and billing.

A motion to approve a one year contract with Math Schmitz to continue cutting our right-of-ways was made by Supervisor Rosen, seconded by Supervisor Greer, motion carried unanimously.

Mr Schmitz will schedule the cutting for June 13,14 and to be completed by June 16.

The fall cutting will be scheduled for the week of September 10.

### b. Gravel Bids

Kotzer Excavating -\$10.80

Wm D Scepaniak- \$10.68 Total \$53,400

A motion to approve the lowest bid of \$10.68 per cubic yard, from Wm D Scepaniak was made by Supervisor Greer, seconded by Supervisor Rosen, motion carried unanimously.

### c. Dust Suppressant bids

Kotzer Excavating-.58 and .38

Central MN Dust Suppressant .58 and .39

A motion to approve the lowest bid of .58 and .38 for the dust suppressant from Kotzer Excavating was made by Supervisor Greer, seconded by Supervisor Rosen, motion carried unanimously.

### d. John Peterson-ID Sign Solutions

Mr. Peterson explained his sign inventory and options of purchasing his services.

The town board is opting to do a quarter per year with 2018 being the north east quarter.

Mr Peterson will bid out the cost of the signs/poles and installation. The project would start in the late summer.

A motion to have ID Sign Solutions do an itemized bid of the north east quarter of all regulatory, warning and street signs with/square posts was made by Supervisor Nierenhausen, seconded by Supervisor Rosen, motion carried unanimously.

### e. Road Report-Supervisor Nierenhausen

380 Street-washout in road/placed cone/Kotzer Excavating will fill in

350 Street shouldering- will check on road tour

325 Street-silt fence has not been removed-will notify Kotzer Excavating

Orchard Road-two soft spots-will check on road tour

St. Anna Drive-section around corners has large rocks coming through

f. 350 Street Culvert

Culvert is open and running fine at this time no problem

g. 23275 360 Street

The culvert ditches have been cleared.

h. 219 Avenue

Construction has not started, 5 residents have not returned easements. Supervisor Nierenhausen will contact the residents.

I. Road Weight Restriction Requests

Requests have been received from Pilgrims Pride and Millwood Transport to allow them to haul agricultural product.

Pilgrim's Pride  
6070 Lark Rd NW  
Sauk Rapids, MN 56379

Pilgrim's Pride is requesting permission to traverse Albany Township roadways for the purpose of hauling farming materials for the period of time between January 1, 2018 thru the end of road restrictions.

The permission is requested for the necessity of hauling and/or pick-up of product for:

Tim Gerads	Viking Co. (William Koenig)
20959 St. Anna Dr.	20008 330 <sup>th</sup> St
Albany, MN 56307	Albany MN 56307

Fred Schlangen	Michael Gondringer
34496 255 <sup>th</sup> Ave.	20195 Quaker Road
Albany, MN 56307	Albany MN 56307

A motion to approve Pilgrims Pride to traverse the above Albany Township roads for the necessity of hauling and/or pick up of agricultural product from January 1, 2018 to the end of road restrictions was made by Supervisor Rosen, seconded by Supervisor Greer, motion carried unanimously.

Millwood Transport Inc.  
39627 County Road 11  
Freeport MN 56331

Millwood Transport, Inc is requesting permission to traverse Albany Township roadways for the purpose of hauling farming materials for the period of time between January 1, 2018 thru the end of road restrictions.

A motion to approve Millwood Transport, Inc to traverse roadways in Albany Township for the necessity of hauling and/or pick up of agricultural product from January 1, 2018 to the end of road restrictions was made by Supervisor Nierenhausen, seconded by Supervisor Rosen, motion carried unanimously.

**OLD BUSINESS**

- a. Reschedule Road Tour  
May 12-8:15 A.M.

**NEW BUSINESS-None**

**OFFICER REPORTS**

Clerk Noll attended a meeting on the 2020 Census. A report was given.

**UPCOMING EVENTS**

April 30-Albany Area Schools Fifth Monday Meeting

A motion to approve members attend the Fifth Monday meeting was made by Supervisor Rosen, seconded by Supervisor Nierenhausen, motion carried.

May 8-Planning Commission

May 12-Road Tour

June 4-Monthly Meeting

**ADJOURNMENT**

A motion to recess this meeting to May 12, 8:15 A.M. For the annual road tour was made by Supervisor Rosen, seconded by Supervisor Nierenhausen, motion carried.

Meeting adjourned at 9:50 P.M.

Respectfully submitted,

*Diane E Noll*

Diane E Noll

Clerk/Treasurer

Approved Minutes: \_\_\_\_\_ *Timothy Nierenhausen* \_\_\_\_\_ Date: June 4, 2018 \_\_\_\_\_

*Township Chair*  
*Township Chair*