

**Albany Township
Monthly Meeting
March 26, 2018**

John Greer was sworn in as our new supervisor prior to this evenings meeting.

The regular monthly township meeting was called to order by Chair Tim Nierenhausen, on March 26, 2018, 7:30 P.M at the Albany City Council Chambers. Supervisors Tim Nierenhausen, Mary Rosen, Loren Pelzer and John Greer were present. Also present, Diane Noll, Clerk.

THE PLEDGE of allegiance was recited.

AGENDA APPROVAL A motion to accept the agenda as reviewed, was made by Supervisor Rosen, seconded by Supervisor Greer, motion carried.

APPROVAL OF MINUTES-The minutes from the monthly meeting of February 26, 2018 Organizational meeting, March 19, 2018 were reviewed. A motion to approve the minutes as reviewed was made by Supervisor Rosen, seconded by Supervisor Greer, motion carried.
The Annual Meeting Minutes were reviewed.

TREASURER'S REPORT – The Treasurer's report for March 2018 was reviewed: Investments-\$311,864.14; Checkbook Balance-\$358,427.92; Receipts-\$28,306.52; Claims \$66,791.54; Payroll-\$2,480.67 A motion to approve the treasurer's report was made by Supervisor Rosen, seconded by Supervisor Greer, motion carried, unanimously.

APPROVE CLAIMS

9071-9078	February Payroll	\$2,480.67	9088	Groetsch, Mary Ann	\$120.00
9079	Albany Fire Dept	\$51,257.00	9089	Star Publication	\$199.47
9080	Freeport Fire Dept	\$2,004.00	9090	SunnyBrook Ent	\$7,100.00
9081	City of Albany	\$700.00	9091	Albany Post Office	\$54.00
9082	Bloch, Gary	\$100.00	9092	MN Assn of Townships	\$50.00
9083	Herdering, Inc	\$540.00	9093	MN Assn of Townships	\$50.00
9084	Brian D Koehn	\$3,900.00	9084	MN Assn of Townships	\$50.00
9085	Anderson, Georgine	\$101.25	201804	February PERA	\$ 288.32
9086	Arceneau, Sheela	\$135.00		Total Claims	\$66,791.54
9087	Berckes, Elizabeth	\$142.50		Total Claims + Payroll	\$69,272.21

A motion to approve above payroll and claims was made by Supervisor Greer seconded by Supervisor Rosen, motion carried, unanimously.

Discussion was had on Sunnybrook's claim.

APPROVAL OF CORRESPONDENCE

Monthly correspondence was presented to the board. A motion that members were advised of the mail we received and to dispose of the junk mail was made by Supervisor Rosen , seconded by Supervisor Greer , motion carried.

GUESTS-None

OPEN FORUM-No Comments

PLANNING COMMISSION

a. Monthly Report-Supervisor Rosen

A special meeting was held on March 6, to approve/deny an administrative split for the Edward Katzner property. The Planning Commission recommends approval of the split.

b. Ed Katzner Administrative Split

Ed Katzner Estate, 25128 350 Street, Albany MN

PIN: 01.00168.0000 Total acres 144.9

Tract A- 44.9 +/- acres with a 33 foot easement on the east side for access to the existing cemetery, has a building credit

Tract B- 40.00 acres which is deed restricted (Tract D has only 20 acres and has a residence, B will be restricted for that purpose)

Tract C- 40 +/- acres has a building credit

Tract D- 20 +/- Acres has the existing farm buildings (Tract B has the building restriction)

Cemetery 2.54 +/-Acres

Present: Representing the estate: Paul Ampe, Roger Voit, and John Maegher.

Representing Our Saviors Lutheran Church: Pastor Steven Olson

Neighbors: Ron Budde, 35249 248th Avenue, Albany owner of parcel 0100167.0000

Ray Fuchs, 205 Country Court , Albany owner of parcel 01.00166.0000

Paul Ampe explained the proposed split.

The property would be split in 4 sections, included in the split will be a private easement on the east side for Our Saviors Lutheran Church to have access to their cemetery.

The neighbors have been using this field road for many years and are concerned they will loose this access. They would like to work out an agreement to be able to use this existing field road.

Mr. Budde has been maintaining the brush and grass around the road for the past 20 years, but was never contacted about access. Before this split is approved, he would like to be assured he will not loose access to the road

Will an additional easement be needed on the east side of the proposed cemetery easement for Budde to have continued use?

The proposed approach coming off of 350 Street is partially on the Budde property. Will Katzner need a private easement from Budde for this piece?

Fuchs has a parcel that is north of the Katzner estate. The access to this parcel was on the east side of the Katzner property, he is concerned he will loose this access.

Mr. Budde and Mr. Fuchs requested the board do a sight visit to view the proposed easement. They were advised a special meeting would cost \$500. They agreed to pay the fee for the extra meeting.

The following items will need to be reviewed: Boundaries for the road, are they only on Katzner property or also on Buddies; The easement agreement will need to include maintenance of the road; Private easements will be needed for Budde, Fuchs, Our Saviors Lutheran Church

A special meeting, will be held on April 2, 5 P.M. At the east side of the Katzner Estate. It is requested the proposed easement be flagged for this purpose.

A motion to hold an additional meeting at the Katzner Estate on Monday, April 2, 5 P.M. Was made by Supervisor Rosen, seconded by Supervisor Greer, motion carried. Ray Fuchs and Ron Budde agreed to split the cost of the meeting.

b. Building Permits

Loren Pelzer, Property Address: 21438 Quaker Road, Albany MN,-additional approach,
Ryan and Sheri Pratt, 23619 330 Street, Albany MN 911 sign

c. Appointment of member to Planning Commission.

The Township board has received letters of interest from Ryan Pratt, Brian Simon, and Joe Peternell. A motion to appoint Joe Peternell to the Planning Commission for a three year term was made by Supervisor Greer, seconded by Supervisor Nierenhausen, motion carried. Supervisor Rosen refrained from voting. Vote Nierenhausen-Yes, Greer -Yes, Rosen-Refrained.

ROAD REPORT

a. Road report update-Supervisor Nierenhausen

The roads were inspected on Saturday, March 31.

A few areas need to be graded, Sunnybrook will be advised.

All remaining roads are in good condition

ITT has been contacted, he will be checking the NE quarter for any major troubled areas.

Jeff Schmitz, 23275 360 Street, requests we investigate the culvert under his approach, it is blocked and needs to be cleaned out,

A motion to have Kotzer Excavating inspect and clear if needed, was made by Supervisor Nierenhausen, seconded by Supervisor Greer, motion carried unanimously.

Joe Peternell, 21351 St Anna Drive is requesting we clean brush in his right-of-way-will review on road tour.

b. John Peterson-ID Sign Solutions

Mr. Peterson sent his inventory and sign proposal. He will be at the April meeting to review the proposal. Are there any grant monies for signs? Clerk Noll will check on this.

A motion to table any decisions until Mr. Peterson explains the proposal was made by Supervisor Greer, seconded by Supervisor Rosen, motion carried.

c. 350 Street-Culvert

Culvert has a slight dip-will review at road tour

d. Spring Road Tour

The Spring Road Tour is planned for April 14, 8:30 A.M. Will meet at City Hall

e. Gravel Bids

Gravel bids for the north east quarter of the township will be sent out and opened at the April Meeting

f. Dust Suppressant

Quotes will be taken at the April meeting.

g. 360 Street Road Work

Do we apply a top coat to existing road way or do we redo shoulders and right-of-way? Pioneer days has been contacted about removing the fence on the south right-of-way of 360 Street. They would not have time to assist with this project.

Bardson assures he could re-do the right-of-way without removing the fence.

Tri-City – to mill, apply tack coat and asphalt, estimate \$31,900.00

A motion to tour the road before making the final decision was made by Supervisor Rosen, seconded by Supervisor Greer, motion carried, unanimously.

OLD BUSINESS

Resolutions authorizing contract with interested officers

-Under Minnesota State Statute 471.88, subd. 5

All members are advised to sign a Resolution with the Township allowing them to do work for the Township.

Supervisor Nierenhausen-Resolution 2018-05

A motion to approve Resolution 2018-05 Authorizing Contract With Supervisor Tim Nierenhausen to do miscellaneous work needed as requested by the Township Board was made by Supervisor Rosen, seconded by Supervisor Greer, motion carried, unanimously.

Supervisor Mary Rosen-Resolution 2018-06

A motion to approve Resolution 2018-06 Authorizing Contract With Supervisor Mary Rosen to do miscellaneous work needed as requested by the Township Board was made by Supervisor Nierenhausen, seconded by Supervisor Greer motion carried, unanimously.

Supervisor John Greer-2018-07

A motion to approve Resolution 2018-07 Authorizing Contract With Supervisor John Greer to do miscellaneous work needed as requested by the Township Board was made by Supervisor Rosen, seconded by Supervisor Nierenhausen, motion carried, unanimously.

Clerk/Treasurer Diane Noll-2018-08

A motion to approve Resolution 2018-08 Authorizing Contract With Clerk Diane Noll to do miscellaneous work needed as requested by the Township Board was made by Supervisor Rosen, seconded by Supervisor Nierenhusen

Financial Report sent to state

Clerk Noll has received confirmation from the State of Minnesota, stating our financial report has been submitted by the auditor Brian Koehn.

NEW BUSINESS

OFFICER REPORTS

UPCOMING EVENTS

April 2-Special meeting at Katzner Estate

April 2-Board of Review

April 2-219 Avenue informational meeting

April 10-Planning Commission

April 14-8:30 Road Tour

April 26 Stearns County Town Officers Meeting-RSVP needed by April 19.

A motion to approve sending board members to this meeting was made by Supervisor Rosen, seconded by Supervisor Nierenhausen motion carried.

ADJOURNMENT

This meeting will be continued to April 2 for a special meeting 5:00 P.M. at the Leo Katzner estate, 7:00 City Hall for the Board of Review, 7:45 for the 219 Avenue informational meeting and the April 14 Annual road tour. Motion to continue was made by Supervisor Nierenhausen, seconded by Supervisor Rosen, motion carried unanimously.

Meeting recessed at 9:50 P.M.

Respectfully submitted,

Diane E Noll

Diane E Noll
Clerk/Treasurer

Approved Minutes: _____ *Timothy Nierenhausen* _____ Date: ___April 25, 2018_____
Township Chair