

Albany Township Monthly Meeting January 22, 2018

The regular monthly township meeting was called to order by Chair Tim Nierenhausen, on January 22, 2018, 7:30 P.M at the Albany City Council Chambers. Supervisors Tim Nierenhausen, Mary Rosen, Loren Pelzer were present. Also present, Diane Noll, Clerk.

THE PLEDGE of allegiance was recited.

AGENDA APPROVAL A motion to accept the agenda as presented, was made by Supervisor Rosen, seconded by Supervisor Pelzer, motion carried.

APPROVAL OF MINUTES-The minutes from the monthly meeting of December 26, 2017 were reviewed. A motion to approve the December 26, 2017 minutes was made by Supervisor Rosen, seconded by Supervisor Nierenhausen, motion carried.

TREASURER'S REPORT – The Treasurer's report for January 2018 was reviewed: Investments-\$311,619.14; Checkbook Balance-\$340,947.77; Receipts-\$9,887.35; Claims \$7,994.83; Payroll-\$1,063.38 A motion to approve the treasurer's report was made by Supervisor Pelzer, seconded by Supervisor Rosen, motion carried, unanimously.

The CD at Central Minnesota Credit Union in the amount of \$54,413.62 matures on December 29, 2017. A motion to roll over the CD was made by Supervisor Rosen, seconded by Supervisor Nierenhausen, motion carried.

APPROVE CLAIMS

9046-9048	December Payroll	\$1,063.38			
9049	Ernst's Locksmith	\$63.09	9054	Rosen, Mary	\$13.37
9050	Herdering	\$1,800.00	9055	Sunnybrook	\$3,350.00
9051	Star Publication	\$81.78	201801	November PERA	\$158.50
9052	Stearns County Twps	\$1,097.22	201802	IRS Fourth Quarter	\$1,338.32
9053	Nierenhausen, Tim	\$92.55			
				Total Claims	\$7,994.83
				Total Claims + Payroll	\$9,058.21

A motion to approve above claims and payroll was made by Supervisor Rosen, seconded by Supervisor Nierenhausen, motion carried.

APPROVAL OF CORRESPONDENCE

Monthly correspondence was presented to the board. A motion that members were advised of the mail we received and to dispose of the junk mail was made by Supervisor Pelzer, seconded by Supervisor Rosen, motion carried.

GUESTS

John Peterson-ID Sign Solutions

Mr. Peterson has done sign inventory for Zion, Oak, Millwood and LeSauk Townships in Stearns County. His responsibility would be to drive our roads and to do the following: log where each sign is located, check for retro reflectivity, decide which signs can be removed or need replacement, condition of sign, which way the sign faces, etc. All information would be kept on a disc/file that can

be updated very year.

When inventory is complete, he will do a proposal as to the cost of replacement of signs and posts. The initial cost to the township is approximately \$6 per sign, average for townships is \$600.

A Motion to have John Peterson-ID Sign Solutions do an inventory of our signs at the cost of \$6 per sign, including streets and avenues, was made by Supervisor Rosen, seconded by Supervisor Pelzer, motion carried.

Mr Peterson will have the inventory completed by the February 26 meeting.

OPEN FORUM-None

ROAD REPORT

Road Report-Supervisor Nierenhausen

The roads have been toured and found to be in good condition

350 Street culvert-The culvert is still blocked, Kotzer Excavating has toured the sight and found tree debris in the ditch causing the culvert to back up. This debris is on the George Reber property (23247 350th Street)

It was decided to have Kotzer Excavating laser the ditch. Supervisor Nierenhausen will contact Mr. Reber to set up a time to tour the area.

330 Street/Fifth Lake Road-the Seven Ton sign has been vandalized with paint and will need to be replaced. Sunnybrook will replace the sign.

PLANNING COMMISSION

Monthly Report-Mary Rosen

Loren Pelzer has purchased the property at 21438 Quaker Road and is requesting a second approach on the property. He will be attending the February meeting to complete the variance needed.

Building reports-None

OLD BUSINESS-NONE

NEW BUSINESS

a. Election Judges for March Township Election

A motion to approve Elizabeth Berckes, Mary Ann Groetsch, Sheela Arceneau and Georgine Anderson for the March 13, 2018 Annual Election election judges, was made by Supervisor Rosen, seconded by Supervisor Pelzer, Motion carried, unanimously.

b. Absentee Ballot Board Resolution

A resolution appointing members to an Absentee Ballot Board for the Township election being held in March to process all absentee ballots was presented to the supervisors.

Elizabeth Berckes, Mary Ann Groetsch and Sheela Arceneau have agreed to be members of this board. A motion to approve the Absentee Ballot Board Resolution was made by Supervisor Pelzer, seconded by Supervisor Rosen, motion carried, unanimously.

c. Internal Audit

The Board examined the financial records of the Albany Township for the period of January 1, 2017 to December 31, 2017 and found them to be in good order. This examination was performed by the Township Board. Based upon examination, we consider the financial statements for this period to be an accurate summary of the transactions conducted during that period.

Motion to approve the internal audit was made by Supervisor Nierenhausen, seconded by Supervisor Pelzer, motion carried unanimously.

Clerk Noll reports that the State report has been sent to state auditor.

d. 2017 Budget Meeting

Supervisors have set February 5, 4:30 P.M. for the Budget Meeting. A five year road plan will also be discussed at this meeting.

OFFICER REPORTS

Supervisor Pelzer attended the financial meetings for the Albany and Freeport Fire Departments. A report was given.

Supervisor Rosen received a call from a resident questioning how to post his property to assure we do not spray his right-of-way this summer. Road should be posted every 150 feet and placed in the right-of-way.

UPCOMING EVENTS

February 5-Budget Meeting

January 29-Fifth Monday Meeting

A motion to allow board members to attend the School District Fifth Monday Meeting was made by Supervisor Rosen, second by Supervisor Nierenhausen, motion carried.

February 13-Planning Commission

February 26-Monthly Meeting

March 13-Election and Annual Meeting

ADJOURNMENT

A motion to recess this meeting to February 5 at 4:30 for the budget meeting was made by Supervisor Pelzer, seconded by Supervisor Rosen, motion carried.

Meeting adjourned at 9:25 P.M.

Respectfully submitted,

Diane E Noll

Diane E Noll
Clerk/Treasurer

Minutes approved: _____ *Timothy Nierenhausen* _____ Date: February 26, 2018
Township Board Chair