

Albany Township Monthly Meeting December 26, 2017

The regular monthly township meeting was called to order by Chair Tim Nierenhausen, on December 26, 2017, 7:30 P.M at the Albany City Council Chambers. Supervisors Tim Nierenhausen, and Mary Rosen, were present,absent--Loren Pelzer,Also present, Diane Noll, Clerk.

THE PLEDGE of allegiance was recited.

AGENDA APPROVAL A motion to accept the agenda as presented, was made by Supervisor Rosen, seconded by Supervisor Nierenhausen, motion carried.

APPROVAL OF MINUTES-The minutes from the monthly meeting of November 27, 2017 were reviewed. A motion to approve the November 27, 2017 minutes was made by Supervisor Rosen, seconded by Supervisor Nierenhausen, motion carried.

TREASURER'S REPORT – The Treasurer's report for December 2017 was reviewed: Investments-\$311,478.46; Checkbook Balance-\$345,869.47; Receipts-\$151,633.63; Claims \$11,696.48; Payroll-\$3,101.16 A motion to approve the treasurer's report was made by Supervisor Nierenhausen seconded by Supervisor Rosen, motion carried, unanimously.

The CD at Central Minnesota Credit Union in the amount of \$54,413.62 matures on December 29, 2017. A motion to roll over the CD was made by Supervisor Rosen, seconded by Supervisor Nierenhausen, motion carried.

APPROVE CLAIMS

9028-9035	November Payroll	\$3,101.16			
9036	All Things Asphalt	\$2,668.00	9043	Strns County Auditor	\$103.00
9037	Albany Area Com Ed	\$660.00	9044	Sunnybrook	\$4,722.50
9038	Forster, Gerald	\$44.97	9045	M & R Sign	\$741.72
9039	Kotzer Excavating	\$1,600.00	201716	PERA	\$393.50
9040	MATIT	\$382.00			
9041	Nierenhausen, Tim	\$167.99		Total Claims	\$11,696.48
9042	Noll, Diane	\$212.80		Total Claims + Payroll	\$14,797.64

A motion to approve above claims and payroll was made by Supervisor Rosen, seconded by Supervisor Nierenhausen, motion carried.

APPROVAL OF CORRESPONDENCE

Monthly correspondence was presented to the board. A motion that members were advised of the mail we received and to dispose of the junk mail was made by Supervisor Nierenhausen, seconded by Supervisor Rosen, motion carried.

GUESTS

Tom Lashinski

Tom Lashinski-request for Administrative Split

PIN: 01.00113.000 Section 15, Township 125, Range 031

Owned by H & L Partnership (Tom Lashinski) 603 Chinook Ave SW, Avon MN

The total parcel is 58.31 acres

Building credit-1 (one)

PIN: 01.00365.0002, Section 14, Township 125, Range 031
Owned by Robert Hanauska, Rev. Trust, 21576 Quaker Road, Albany MN
The total parcel is 53 acres
Building credit - 1 (one)

Mr. Lashinski is requesting to purchase +/- 3 acres of property south of his existing parcel to straighten the lot line. The existing parcel does have a residence and this split will not allow him an additional building credit. The parcel will need to be added to existing deed or an easement will be required for access to the property. A motion to approve the administrative split was made by Supervisor Rosen, seconded by Supervisor Nierenhausen motion carried.

John Petersen, ID Sign Solutions, was not able to attend. We will be at the January 22 meeting.

Because Brian Koehn, CPA was in attendance, It was decided to move up Approval of Account for Audit

OLD BUSINESS

Approval of Accountant for Audit

The township received three quotes for the 2017 audit:

Kern, Dewenter, Viere (Bergan KDV) Cost \$5,730

Koehn, Brian Cost \$4,900

Schlenner Wenner-Cost \$6,605

Brian Koehn, CPA was in attendance at the meeting. He assured the audit will be completed for the February 26 meeting. We would enter into a one year contract. Because he is a one man office, his expenses are lower than larger companies.

A motion to have Brian Koehn as our accountant with a one year contract, and to authorize Clerk Noll to sign the contract was made by Supervisor Nierenhausen, seconded by Supervisor Rosen, motion carried.

OPEN FORUM-No one in attendance

ROAD REPORT

Supervisor Nierenhausen-toured roads today, they are in good winter condition.

Earlier in the month received requests for gravel on 350 Street and St. Anna Drive

325 Street-Kotzer will remove the silt fence when it thaws

239 Avenue, signs were ordered

19901 St Anna Drive-culvert does have a hole, but is not collapsed as earlier reported.

PLANNING COMMISSION

Supervisor Rosen-no meeting held in December

No building permits issued in December

OLD BUSINESS

RFP -approval of accountant-see above

NEW BUSINESS

Resolution for 2018 Polling Places

Per MN Statute 204B.16, the township is required to designate the annual polling places. The resolution states the following:

Albany Township does hereby designate the following polling places for the 2018 elections:
Township Election: Albany City Hall

400 RailRoad Avenue

Albany Mn 56307

All State and Federal Elections: Albany Fire Department,

201 4th Street

Albany MN 56307

A motion to approve the resolution was made by Supervisor Nierenhausen, seconded by Supervisor Rosen, motion carried.

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OFFICER REPORTS

Supervisor Nierenhausen has had contact with Al Ernst and work will be done on the lock for the fireproof file cabinet

UPCOMING EVENTS

January 2-16 Candidacy Filing

January 9-Planning Commission

January 22-Monthly Meeting

ADJOURNMENT

There being no further business to come before the meeting, a motion to adjourn was made by Supervisor Rosen seconded by Supervisor Nierenhausen, motion carried.

Meeting adjourned 9:00 PM.

Respectfully submitted,

Diane E Noll

Diane E Noll

Clerk/Treasurer

Minutes approved: _____ *Timothy Nierenhausen* _____ Date: January 22, 2018
Township Board Chair