

Albany Township-Monthly Meeting-February 27, 2017

The regular monthly township meeting was called to order by Chair Tim Nierenhausen, on February 27, 2017, 7:30 P.M. At the Albany City Council Chambers. Supervisors Tim Nierenhausen, Mary Rosen and Loren Pelzer were present; also present, Diane Noll, Clerk.

THE PLEDGE of allegiance was recited.

AGENDA APPROVAL A motion to accept the agenda was made by Supervisor Rosen, seconded by Supervisor Pelzer, motion carried, unanimously.

MINUTES-The minutes from the January 23, January 25, and February 21, 2017 meetings were reviewed. A motion to approve the minutes as presented, was made by Supervisor Pelzer, seconded by Supervisor Rosen, motion carried unanimously.

TREASURER'S REPORT – The Treasurer's report for February 2017 was reviewed: Investments-\$310,108.86; Checkbook Balance-\$291,392.27; Receipts-\$8,856.45; Claims \$4,745.10; Payroll-\$1,011.54 A motion to approve the treasurer's report was made by Supervisor Pelzer, seconded by Supervisor Rosen, motion carried, unanimously.

The nine (9) month certificate at CMFCU matures on March 29, 2017, and a six (6) month certificate at Stearns Bank matures on March 27. A motion to roll over the CD's was made by Supervisor Rosen, seconded by Supervisor Pelzer, motion carried unanimously.

APPROVE CLAIMS

8889-8893	January Payroll	\$1,011.54			
8894	Albany Mutual Phone	\$32.66	8895	Couri & Ruppe	\$90.00
8896	Herdering	\$2,040.00	8897	MATIT	\$12.00
8898	Star Publication	28.44	8899	Sunnybrook Ent	\$2,400.00
201703	Pera	\$142.00			
				Total Claims	\$4,745.10
				Total Claims + Payroll	\$5,756.64

Two voided checks 8887 and 8888

A motion to approve above claims and payroll was made by Supervisor Rosen, seconded by Supervisor Pelzer, motion carried unanimously.

APPROVAL OF CORRESPONDENCE

Monthly correspondence was presented to the board. A motion that members were advised of the mail we received and to dispose of the junk mail was made by Supervisor Pelzer, seconded by Supervisor Rosen, motion carried unanimously.

GUESTS

Molly Thompson and Ashley Meagher Schlenner Wenner & Co. Audit

Presented the 2016 Annual Audit done by Schlenner, Wenner & Co.

All financial books for the year 2016 were found to be in good order.

The following issues were noted:

- When contractors complete a project, Minnesota Revenue Contractor Affidavit IC134 needs to be submitted to the Township.

-Two or more quotes are needed for any project exceeding \$25,000.

-Because we have a combined Clerk/Treasurer, there is a lack of internal control because there is no segregation of duties.

Clerk-needs to compile a Policies and Procedures manual

A motion to accept the Schlenner Wenner & Co, annual audit was made by Supervisor Rosen, seconded by Supervisor Pelzer, motion carried unanimously.

Sharon Seiler, 17203 Cty Rd 54, Avon Mn -Approval of Cluster and Administrative Split

The property under consideration is north east of Sand Lake in section 31 of Albany Township. Parcel numbers are 25.15172.0000, 01.00293.0010 and 01.00294.020

Request: Ms Seiler is requesting a two lot plat which, according to the county, is a cluster development.

Block 1 will be split into two separate lots:

Lot 1: 2.28 Acres (+/-) 1.88 are tillable acreage; LE Score 43 average

Lot 2: 3.66 Acres (+/-) 1.83 are tillable acreage; LE Score 43 average

An additional 74 acres are building restricted.

An easement has been recorded allowing access to the two lots.

The Planning Commission has recommended approval of the two lot cluster.

Request for Administrative split:

PIN: 01.00294.0020 Section 31, Township 125, Range 031

Owned by Sharon Seiler,

The total parcel is 11.05 acres.

PIN: 01.00293.0010 Section 30, Township 125, Range 031

Owned by Sharon Seiler

The total parcel is 60.99 acres.

Tract A: +/-18.73 acres

Sharon Seiler is proposing to take +/- 7.73 acres from 01.00293.0010 and combine it with 01.294.0020 to make Tract A a parcel of +/- 18.73 acres. The road easement that gives parcel 01.00368.0271 a second approach to the residence runs across the north east boundary of the property. The southern boundary is Sand Lake. Tract A is non-buildable; building credits were transferred to the lots West of Tract A.

The Planning Commission has recommend approval of the Administrative Split.

Lee and Carmen Michels, 33316 SandHill Circle, Albany MN; we own the lot that will now have a road/driveway on three sides of the lot. We understand the easement is needed to access the fields, but we are concerned about our privacy and the value of our property with having a road surrounding the lot. A road servicing two parcels with houses has different needs than a road servicing a farmers field.

Luke Wilwerding, 33277 253 Ave, Albany, having these extra lots will do more damage to our roads.

Supervisor Pelzer would like to have the opportunity to tour the site before moving ahead with any decision.

A motion to table this discussion and have a sight visit on Friday, February 24, 4:30 P.M. Was made by Supervisor Rosen, seconded by Supervisor Pelzer, motion carried.

OPEN FORUM

330 Street east of township has a beaver dam blocking the water and it may cause 330 Street to flood. Conservation Officer Chad Thesing has been contacted on how to remove the dam. At this time there is someone trapping the beaver.

ROAD REPORT

Monthly report by Chair Nierenhausen:

At this season gravel roads are in good shape.

Chair Nierenhausen has been in contact with Hardrives, Inc., ATA, and Astech. He will be working with them to

consider the best plan of action for our tar roads.

ASTEC proposes seal coating for some roads at the cost of \$20,000 per mile, we are also getting bids on routing and crack sealing.

230 Avenue, at this time the ditch is dry.

330 street-east end, had gravel put in right of way because of beavers

Quaker road-hole in culvert, culvert has been cleaned out.

On road tour will check out these holes

Debris left behind at the solar farm-will need to watch this.

Meadowview Drive-

No further information has been received.

325 Street-

Stark Engineering has been contacted to move forward with engineering.

Five Year Road Plan

ITT has been contacted to start boring the roads in the NW quarter, they will also do the NE quarter and 219 Avenue. The five year plan was reviewed, it will continue to be discussed.

PLANNING COMMISSION

Monthly Report-Supervisor Rosen

The Seiler Plat/Split was discussed and moved for recommendation.

Discussion at the PC meeting included requesting the state give non-profit organizations more than 20 non taxable acres. This would help our local Pioneer Club have more revenue.

The changes to the ordinance were approved, these have been shared with the Supervisors. A Public Hearing will be held in June.

Supervisor Pelzer – the Pioneer Club having more non-taxable property does nothing to help the Township. The only income we have to help with keeping up our roads in the area comes from the taxes they pay. If they want this done, they can lobby themselves.

Building Permits Issued

Kevin and Linda Hall 21602 322 St, Albany -Signed off on County permit for house.

OLD BUSINESS

Centra Sota, 2185 Cty Road 54-Building in disrepair

Supervisor Rosen reports nothing further at this time.

NEW BUSINESS

Request for Overweight Permit for Mike and Diane Noll

Request withdrawn.

Annual Score Grant

Clerk Noll reports: The County Score Grant, allowing us to request monies for cleaning up debris in the township has been submitted for \$1,000.

OFFICER REPORTS

Fifth Monday report was given by Clerk Noll

City of Albany-2017, State Hwy 238 will be repaired from Albany to Upsala, 2018 the corner of First St in Albany will be reconstructed./ The lots in Whispering Oaks are selling, many purchasers are buying double lots/the City needed to increase the water and sewer rates/ The holding pond on Fifth Street is completed/Safe Routes to School is still

being worked on, plan to keep ice and snow off of sidewalks that are a primary route to schools.
City of Avon-the Noise Barrier Grant was approved, 2017 will be design work and it will be built in 2018.
Farming Township-4 new houses in 2016
St.Martin-Sewer and Water Project is almost completed.

Albany Area Schools-the 2017-18 and 2018-19 calendars were presented/Currently have 1,698 students/working on a three year Strategic Plan/Fall of 2017 Grade 6 will be moving into the Jr High/Received a \$30,000 donation for building a green house/Future plans include Paving the Elementary School Parking lots, Pool Ventilation System, Air Conditioning for Elementary Schools.

Albany Fire Board Meeting report given by Supervisor Pelzer

- The fire department is researching purchasing a truck and selling the suburban. The suburban will go out for bids, it has 11,000 miles on it.
- In 2015, FEMA gave the Fire Department \$64,000 for gear.
- Training is being offered on how to remove contaminates they come in contact with. This is for the safety of the firemen and their families.
- The two way radios can not be heard in the schools, research is being done on purchasing an amplifier for the buildings.
- \$3,000 grant from AgStar allowed the purchase of new pagers.
- \$500 grant from Stearns Electric
- \$21,500 grant from Blattner Foundation will be used to purchase the new truck.
- It is being considered that when large events occur in the fire department jurisdiction, the sponsors of the event will need to pay for fire/ems on the scene.

UPCOMING EVENTS

- March 14-Election and Annual Meeting
- March 21- 4:30 P.M. Organizational Meeting
- March 27-Monthly Meeting
- April 3-Board of Appeal
- Week of March 27-31 Spring Short Course – A motion allowing members to attend the Spring Short Course was made by Supervisor Rosen, seconded by Supervisor Nierenhausen, motion carried, unanimously.

ADJOURNMENT

A motion to recess to Friday, February 24, Sand Hill Circle for the tour of the Seiler Property, the Annual Meeting on March 14, 8:15 P.M. and the Organizational meeting on Tuesday, March 21, 4:30 P.M. Was made by Supervisor Rosen, seconded by Supervisor Pelzer, motion carried, unanimously.

Meeting adjourned at 9:35.

Respectfully submitted,

Diane E Noll
Diane E Noll
Clerk/Treasurer

Approved Minutes: Tim Nierenhausen Date: March 27, 2017 Corrected, April 24, 2017
Township Chair