

# Albany Township-Monthly Meeting-June 27, 2016

The regular monthly township meeting was called to order by Chair Tim Nierenhausen, on June 27, 2016, 7:30 P.M. At the Albany City Council Chambers. Supervisors Tim Nierenhausen, Loren Pelzer, and Mary Rosen, were present; also present, Diane Noll, Clerk.

**THE PLEDGE** of allegiance was recited.

**AGENDA APPROVAL** Add under 9 Road Report e. Crack Sealing Contract. A motion to accept the agenda as updated was made by Supervisor Pelzer, seconded by Supervisor Rosen, motion carried, unanimously.

**MINUTES**-The minutes from the May 23, 2016-Monthly meeting were reviewed. A motion to approve the minutes was made by Supervisor Rosen, seconded by Supervisor Pelzer, motion carried unanimously.

**TREASURER'S REPORT** – The Treasurer's report for June was reviewed: Investments-\$308,981.18; Checkbook Balance-\$294,938.06; Receipts-\$150,152.87; Claims \$58,104.57 Payroll-\$2,892.15. A motion to approve the treasurer's report was made by Supervisor Rosen, seconded by Supervisor Pelzer, motion carried, unanimously.

9 month certificate at Central Minnesota Credit Union matures on June 29, 2016. Total amount \$53,873.84. A motion to roll over the certificate for an additional 9 months was made by Supervisor Rosen, seconded by Supervisor Pelzer, motion carried unanimously.

## **APPROVE CLAIMS**

Payroll 8753-8760 Total \$2,892.15

8761	Albany Phone	\$32.33		8762	Kotzer Exc.	\$43,920.00
8763	Kramer Leas DeLeo	\$925.00		8764	Math Schmitz	\$1,476.00
8765	Mn Assn of Township	\$50.00		8766	M/R Signs	\$26.27
8767	Star Publishing	\$184.87		8768	SunnyBrook Ent.	\$4,377.50
8769	County Assessor	\$6,809.00		201608	PERA	\$303.60

Claims 8761-8769 and 201608 total \$58,104.57 Total Claims and Payroll, \$60,996.72

A motion to approve above claims was made by Supervisor Pelzer, seconded by Supervisor Rosen, motion carried unanimously.

## **APPROVAL OF CORRESPONDENCE**

Monthly correspondence was presented to the board.

A motion that members were advised of the mail we received and to dispose of the junk mail was made by Supervisor Rosen, seconded by Supervisor Pelzer, motion carried unanimously.

## **GUESTS**

a. Chris Kotzer - Administrative split Mylar final

This has been delayed because of a problem with 207 Avenue and the easement for the driveway.

**b. Mike and Diane Noll Administrative Split**

01.00328.0000 Section 35, Township 125, Range 031  
Owned by Michael and Diane Noll, 20933 330 Street, Albany MN 56307  
The total parcel is 234 acres.

Noll's are proposing to split off 5 acres to sell to daughter/son-in-law, Goeff and Jennifer Berges. The Berges parcel would include the house/garage/septic/well. An additional sighting has been done for a second septic.. A building credit is included in the parcel and additional acreage has been deed restricted for the credit.

A motion to approve the Administrative split for the Noll property was made by Supervisor Rosen, seconded by Supervisor Pelzer, motion carried, unanimously.

Ref: 01.00328.0000 Section 35, Township 125, Range 031  
Owned by Michael and Diane Noll, 20933 330 Street, Albany MN 56307  
The total parcel is 229 acres.

Noll's are proposing to split off 4 acres to sell to neighbor Steve and Brenda Douvier. The Douvier's septic system is located on the Noll property and it is requested to have the deeds clean. An additional 2 acres is being added to allow Douvier's to have a total of 10 acres. At this time they own 6 acres. There will be no building credits transferred with the property.  
The remaining 225 acres will maintain the building credits.

A motion to approve the Administrative split for the Noll/Douvier property was made by Supervisor Rosen, seconded by Supervisor Pelzer, motion carried, unanimously.

**C. Removal of Brush on Northridge Circle/322 Street**

Mr. Kevin Hall, 39016 County Road 156, Albany MN 56307

Mr. Hall owns property in this area and is requesting no spraying be done on 322 Street and Northridge Circle. Residents are not disputing the removal of trees and brush in the right-of-way. They would like the wood from the trees to stay in the right-of-way for homeowners use.

If there are no noxious weeds, we will not need to spray.

**OPEN FORUM-NONE**

**ROAD REPORT**

**a. Road Update-Supervisor Nierenhausen**

*380 Street*-Kotzer Excavating has job nearly completed.  
*255 Avenue*-Oak township line road culvert issues, will contact Bob from Oak Township  
*360 Street*-Dave Gerads repairing the culvert on west end.  
*330 Street* west end-branch hanging on road, has been removed.  
*230 Ave and 360 Street*-Cracks and holes need to be filled.  
Kotzer Excavating will place concrete in the three holes  
*SandLake Road*- dip in road by Farming township town line needs to be dug out and repaired.

**b. Meadowview Drive**

Math Hendrickson is requesting we repair his driveway. When cement driveway was put in by

property owner, it was to specs. Now that we have upgraded the road standards, the cement driveway apron does not work.

All driveways in the development were tapered 24" at the cost of the township.

The properties needing repair are:

Parcel 1-34203 Meadowview Drive \$3,410

Parcel 2-34215 Meadowview Drive \$2,100

The approximate cost of having the two driveways repaired is \$6,900.00

Mr. Hendrickson is willing to tear it out , prep it, the Township would save \$900. Also, when the development was started, the homeowners were advised that when all lots were sold the road would be paved.

When the Township made the final payment to Hardrive, \$3,000 was withheld to complete the job. Supervisor Nierenhausen will contact Hardrives to decide if we can keep the \$3,000 to use for this project.

A motion to use the \$3,000 to repair the approaches and have the homeowners be responsible for the balance was made by Supervisor Pelzer, seconded by Supervisor Rosen, motion carried.

#### c. 325 street Survey

Survey was completed, a water management report needs to be completed. The road will need to be rebid. New specifications will need to be completed before it can be rebid. Contractors to be contacted for rebid are Kotzer, Gerads, and Bardson.

#### d. 375 Street

Culvert needs to be repaired/replaced near the bus turn around. Will need to be replaced with an 18 inch culvert.

A motion to have the culvert replaced with an 18 inch culvert was made by Supervisor Pelzer Seconded by Supervisor Nierenhausen, motion carried unanimously.

#### e. Crack Sealing contract

Contact will be made with ATA to complete the contract.

### **WEED REPORT**

#### a. Weed Update-Supervisor Pelzer

Supervisor Pelzer along with Bob Dunning have completed the weed tour. The following concerns were noted:

Letters will be sent to the following resident:

Ronald & Joanne Tamm, 33052 County Road 41-thistles located East of farm stead and on parcel on 330 Street.

Residents that have been contacted:

Sharon Seiler/Shannon Bertram, 32989 249 Avenue

Joe Peternell, 21351 St Anna Drive

Danny Groetsch, 20903 380 Street

Neil & Josephine Neuwirth, 23101 350 Street-wild parsnip

George Reber, 23247 350 Street-wild parsnip

Residents that will be contacted by Bob Dunning:

Christina Traeger, 20134 St Anna Drive

Brad Rodenwald, 24317 350 Street

Bob Dunning does have grant money available for the wild parsnip. He will be working with residents on this.

## **PLANNING COMMISSION**

### a. Monthly report-Supervisor Rosen

TDR is moving forward. Will review at July meeting hold public hearing in August.

### b. Building permits issued

Brian Geise 23523 330 Street, Albany: Additional approach and storage shed

Jason Spychala, 21417 Pioneer View Road, Albany: Swimming pool permit

### c. Administrative Splits-see above

## **OLD BUSINESS**

### a. CJK Haul Road Contract

A completed contract was presented to CJK. The language states that CJK is responsible for reclaiming the road when the 20 year contract is completed. During the duration of the contract, CJK will be responsible for all road repairs, including adding crushed concrete, dust suppressant and any other repairs as needed.

No bond will be requested.

CJK will pay all township fees, including the engineering fees.

### b. Review of right of way ordinance

Commissioners are to review and advise Clerk Noll of any updates needed.

### c. Paving Ordinance

A preliminary ordinance was presented to the board. It was advised that this information should be added to our existing Road Ordinance Number 2009-01. A completed Ordinance will be presented at the July meeting.

### d. Purchase of Filing Cabinet

Contact was made with the Stearns County Historical Society. They have all of our old files which gave us room in the existing file cabinet for new files. No cabinet is needed at this time.

## **NEW BUSINESS**

### a. Nomination of Election Judges

Clerk Noll is requesting the approval of the following election judges for the August Primary and November General Elections: Georgine Andersen, Sheela Arceneau, Elizabeth Berckes, Doris Budde, Judy Fischer, MaryAnn Groetesh, Larry Mareck, and Diane Noll

A motion to approve the above residents for election judges in the August Primary and the November General Elections was made by Supervisor Pelzer, seconded by Supervisor Rosen, Motion carried unanimously.

## **OFFICER REPORTS**

Clerk Noll-gave report on the short course held on June 20

**MISCELLANEOUS:** The cutting of our Right-of-ways done by Math Schmitz, was not done to the usual standard. A letter will be sent with his check stating our dissatisfaction with the work done  
Letters still need to be sent to Hamann ref; his using gravel from the road for his driveway; Raedtke ref: the bales in the right-of-way.

**UPCOMING EVENTS**

July 12-Planning Commission

July 25-Monthly meeting

August 9-Primary Election

**ADJOURNMENT**

There being no further business to come before this meeting, a motion to adjourn was made by Supervisor Pelzer, seconded by Supervisor Rosen, motion carried. Meeting adjourned at 10:19 P.M.

Respectfully submitted,

*Diane E Noll*

Diane E Noll

Clerk/Treasurer

Approved Minutes: \_\_\_\_\_ *Tim Nierenhausen* \_\_\_\_\_ Date: July 25, 2016  
*Township Board Chair*