

# Albany Township-Monthly Meeting-April 25, 2016

The regular monthly township meeting was called to order by Chair Tim Nierenhausen, on April 25, 2016, 7:30 P.M. At the Albany City Council Chambers. Supervisors Tim Nierenhausen, Loren Pelzer, and Mary Rosen, were present; also present, Diane Noll, Clerk.

**THE PLEDGE** of allegiance was recited.

**AGENDA APPROVAL** A motion to accept the agenda as presented was made by Supervisor Rosen , seconded by Supervisor Pelzer, motion carried, unanimously.

**MINUTES**-The minutes from the March 28-Monthly meeting; March 31-Road Tour; and April 4-Board of Review, were reviewed. A motion to approve the minutes was made by Supervisor Pelzer , seconded by Supervisor Rosen, motion carried unanimously.

**TREASURER'S REPORT** – The Treasurer's report for April was reviewed:Investments-\$308,741.99; Checkbook Balance-\$172,538.83; Receipts-\$1,213.82; Claims \$8,553.86 Payroll-\$2,026.08. A motion to approve the treasurer's report was made by Supervisor Pelzer, seconded by Supervisor Rosen, motion carried, unanimously.

The nine(9) month Certificate of Deposit at Central Minnesota Credit Union will renew on May 25, 2016, the amount at this time is \$53,934.96. A motion to renew the Certificate of Deposit was made by Supervisor Pelzer, Seconded by Supervisor Rosen, motion carried unanimously.

The new maturity date will be February 25, 2017.

## **APPROVE CLAIMS**

Payroll 8726-8729; total \$2,026.08

Claims 8730-8740 total \$8,553.86, Total claims and payroll\$10,579.94.

8730	City of Albany	\$700	8731	Albany Phone	\$32.42
8732	Forster, Jerry	\$17.97	8733	Kotzer Exc.	\$1,650.00
8734	Noll, Diane	\$100.42	8735	Pelzer, Loren	\$105.62
8736	Rosen, Mary	\$81.32	8737	SunnyBrook	\$3,557.50
8738	Randy Schreifels	\$343.20	8739	Stearns Auditor	\$585.06
8740	Star Publication	\$455.06	201605 PERA		\$237.08
201606 IRS		\$687.49			

A motion to approve above claims was made by Supervisor Rosen, seconded by Supervisor Pelzer, motion carried, unanimously.

## **APPROVAL OF CORRESPONDENCE**

A list of correspondence was available for board members.

A motion to dispose of the junk mail was made by Supervisor Pelzer, seconded by Rosen, Motion carried.

**GUESTS**-None

**OPEN FORUM**-None

**ROAD REPORT**

### Road Report-Supervisor Nierenhausen

No road tour was done today

Kotzer Excavating questioned if we decided to clean out the brush on Northridge Circle and 322 Street. It was decided to send letters to property owners asking if they would want the wood removed from the area.

When doing the road tour, it was noticed that the manure pit at Ron Tamm, (33025 County Road 41, Albany MN) on 330 Street, has not been pumped out. This looks like an environmental hazard. Supervisor Nierenhausen will contact Environmental Services to have them check it.

St Anna Drive-still has rocks in the right-of-way, Kotzer Excavating will remove with skid loader.

Supervisor Rosen received a call from Josh Theisen, (20684 380 Street, Albany) He is requesting work be done to rebuild 380 Street.

The road/ditch by Steve Anderson needs to be cleaned out.

Do we rebuild the road, or just clean up the ditches?

It was decided to take another look at this road to decide if it should be rebuilt.

A motion to have Kotzer Excavating clean out the ditches and rebuild 380 Street, put in sand, fabric, and gravel, not to exceed \$25,000 made by Supervisor Pelzer, seconded by Supervisor Rosen, motion carried  
Supervisor Nierenhausen will meet with Kotzer Excavating at the sight to decide how long the section will be and if it will be possible within budget.

Notifications will need to be sent to landowners.

Supervisor Rosen-245 Avenue-there is a hole in the ditch by the culvert. Kotzer Excavating will be checking it out.

360 Street west end by curve, black dirt is pushing up, culvert blocked/

The east section of 360 Street ( paved section) is being used for a haul road for the construction happening in town. This is posted as a 7 ton road,-post with 5 ton road signs. We will request they use STH 238 and County Road 10 to protect 360 Street.

320 Street-culvert/approach, Scott Hamann, (23701 320 Street, Albany MN)owner, took gravel from 320 Street and put it on his approach. Supervisor Nierenhausen spoke with Mr. Hamman about the need to repair his approach and culvert. Mr. Hamann was not interested in having it repaired, so he did it himself. He will be informed it is unlawful to take dirt off the township road.

251 Avenue,-Supervisor Rosen-the culvert that will be replaced under 251 Avenue, will need to be placed at an angle for the water to flow correctly.

A motion was made by Supervisor Pelzer to have the culvert under 251 Avenue be at an angle to have the water flow better, seconded by Supervisor Rosen, motioned carried, unanimously.

Sunnybrook sign repair/replace

911 sign by Robert Hanauska,21578 Quaker Road, needs to be moved

St. Anna Drive-Arrow pointing north is painted and curve sign is shot

St Anna Drive-crushed cement put on road, holding up very well.

Have Dave Herdering disk up the right of ways.

Central Mn dust control has been contacted for doing dust suppressant- same price as last year. Notification will be sent to paper and interested residents.

Meadowview Drive-update

Supervisor Nierenhausen has not had further communication with contractor.

325 Street-survey

Has not been completed

Grading/snowplowing contract

The only bid received for Snowplowing and Grading was from Sunnybrook Enterprises.

Road Grading \$85.00 per hour, no extra fuel charge

Snowplowing/salt/sanding \$100 per hour

Guarantee for months of December, January, February, March \$700 per month

Shed rental \$1200 per year

Both contracts will run for a period of three years.

A motion to sign a three year contract with Sunnybrook for our Road Grading and Winter Snow removal/Sanding was made by Supervisor Pelzer, seconded by Supervisor Rosen, motion carried unanimously.

**PLANNING COMMISSION**

Monthly Report-Supervisor Rosen

Election of officers was held, Ryan Pratt was elected for the Chair and Gary Bloch Vice Chair. The Administrative Splits for Christian and CJK were approved. The request for the additional approach on the Geise property was moved to the May meeting. Discussion is continuing on updating our ordinance.

BUILDING PERMITS

Township issued

Fuch/Kerfeld Dairy, 36002 360 Street – move approach on 365 Street

Gondringer, Michael, 20185 Quaker Road- Hay shed construction and 911 sign for 20101

Breitbach, Ryan, 23106 330 Street – Accessory Shed

A/D Storage (Dale and Joan Oveman)-Accessory Building

County issued

Rieland, Randall & Nadine , 35725 219 Avenue,(in shoreland)- Accessory Shed and Deck

Malley, Al & Lynn, 38053 St Hwy 238,-addition to barn

John/Roseanne Lehnen, 33221 County Road 10, -accessory shed

Schiffler, Nick 33294 County Road 156,- House

Wohletz, Kevin, 36479 230 Avenue,- House

Because our Zoning Administrator, Jerry Forster, takes all the applications for our 911 signs , it might be more efficient to have him do the ordering

A motion to have Jerry Forster do the ordering of our 911 signs was made by Supervisor Rosen, seconded by Supervisor Pelzer, motion carried unanimously.

**ADMINISTRATIVE SPLITS**

1. CJK owner 01.00266.0000

01.00266.0000, Section 27, Township 125, Range 031

Owned by CJK Partnership LLC, 21745 340 Street, Albany MN 56307

The total parcel is 160 acres.

CJK is proposing to split off 80 acres to sell to the neighboring farmer Jeff R Schwinghammer.

The remaining 80 acres will have the existing buildings and gravel pit.

A motion to approve the administrative split requested by CJK Partnership was made by Supervisor Rosen,

seconded by Supervisor Pelzer, motion carried unanimously.

2. CJK owner 01.002570001

01.00257.0001, Section 25, Township 125, Range 031

Owned by CJK Partnership LLC, 21745 340 Street, Albany MN 56307

The total parcel is 189.66 acres.

CJK is proposing to split off 2 parcels

Lot 1 10.00 acres to be sold to Johnny Kotzer

Lot 2 4.69 to be sold to Chris Kotzer

The remaining acres-Lot 1 30 acres, Lot 2- 35.31 acres will be deed restricted.

A motion to approve the administrative split requested by CJK Partnership was made by Supervisor Pelzer, seconded by Supervisor Rosen, motion carried unanimously.

3. Carol (Christian) Karash 01.00197.0000

01.00197.0000, Section 21, Township 125, Range 031

Owned by Carol B (Christen) Karasch, 306 Dolphin Ave SE, Avon MN 56310

The total parcel is 54.31 acres.

Carol B (Christen) Karasch is proposing to split this property and sell it to John and Joe Christen

Tract A will be 28.54 acres

Tract B will be 24.79 acres

There is one building credit tied with the property which will be placed on one section both parcels have access to the county road.

A motion to approve the administrative split requested by Carol (Christian) Karasch was made by Supervisor Pelzer, seconded by Supervisor Rosen, motion carried unanimously.

**OLD BUSINESS**

- a. CJK haul road contract-still on hold
- b. Review Right-of-way Ordinance
- c. Paving Ordinance

Items will be tabled to the May meeting.

**OFFICER REPORTS**

Supervisor Pelzer attended the annual weed meeting and the monthly Albany Fire Department meeting.

**NEW BUSINESS**

- a. Payment to Community Education for 2015 Students

Contact was made with Albany Area Schools Community Education. For the summer of 2015 38 students took advantage of the Township scholarship. At this time only the summer ball events are eligible for the scholarships. Clerk Noll will contact Community Education to decide how we can have more students take advantage of the scholarship.

A motion to pay Albany Area Schools Community Education \$380 was made by Supervisor Pelzer, seconded by Supervisor Rosen, motion carried unanimously.

**UPCOMING EVENTS**

April 28-County Town Officers Meeting (reservations needed)

May 10-Planning Commission  
May 23-Monthly Meeting

**ADJOURNMENT**

There being no further business to come before this meeting , a motion to adjourn was made by Supervisor Pelzer, seconded by Supervisor Rosen, motion carried. Meeting adjourned at 9:28 P.M.

Respectfully submitted,

*Diane E Noll*

Diane E Noll

Clerk/Treasurer

Approved minutes signed:     *Tim Nierenhausen*     Date: May 23, 2016