

# Albany Township-Monthly Meeting-February 22, 2016

The regular monthly township meeting was called to order by Chair Tim Nierenhausen, on February 22, 2016, 7:30 P.M. at the Albany City Council Chambers. Supervisors Tim Nierenhausen, and Mary Rosen, were present; also present, Diane Noll, Clerk. Absent Loren Pelzer.

**THE PLEDGE** of allegiance was recited.

**AGENDA APPROVAL** Clerk Noll requested to add to agenda-Under Road Report, e. Sunnybrook Grading/Snowplowing contract and f. Bridge Report from County A motion to accept the agenda as amended was made by Supervisor Rosen, seconded by Supervisor Nierenhausen, motion carried, unanimously.

**MINUTES**-The minutes from the January 25 and February 15, 2016 meetings were reviewed. A motion to approve the minutes, was made by Supervisor Rosen, seconded by Supervisor Nierenhausen, motion carried unanimously.

**TREASURER'S REPORT** – The Treasurer's report for February was reviewed: Investments-Update on CTAS program does not allow update; Checkbook Balance-\$213,584.27; Receipts-\$27,812.24; Claims \$9,409.99; Payroll-\$1,557.45. A motion to approve the treasurer's report was made by Supervisor Nierenhausen, seconded by Supervisor Rosen, motion carried, unanimously. Clerk Noll will contact the State Auditor to have the Investment Module checked.

## **APPROVE CLAIMS**

### **Void checks 8689-8691**

Payroll for November- Check numbers 8692-8698 Total \$1,182.41

Claims: 8699-8702 Electronic Transfer 201603

8699	Albany Phone	\$32.25	8700	Herdering	\$1,530.00
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8701	Sunny Brook Ent	\$7,400.00	8702	Tim Nierenhausen	\$267.96
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20163	PERA	\$179.78			
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Total Claims \$9,409.99

Total Payroll and Claims \$10,592.40

MN Computer Systems had over billed the Township for the last three quarters. Contact has been made and they have refunded the over billing. We now have a credit there.

A motion to approve claims 8692-8702 and electronic transfer 21603 was made by Supervisor Rosen, seconded by Supervisor Nierenhausen, motion carried, unanimously.

## **GUESTS**

### **Molly Thompson-Schlenner/Wenner Auditor-**

The auditors are requesting we request completion certificates form contractors. This is to comply with State Statute 29092. Also, a manual for the clerks office needs to be compiled. All documents were in order.

A motion to accept the audit for the year 2015 was made by Supervisor Rosen, seconded by Supervisor Nierenhausen, motion carried unanimously. The Township audit will be forwarded to the state.

## **OPEN FORUM**

Supervisor Nierenhausen was approached by CJK and is requesting to split off a 5 acre plot to build a house. This will need to be addressed at our next PC meeting in April for an Administrative split.

## **ROAD REPORT**

### a. Road Update-Supervisor Nierenhausen

Roads are in good shape. Signs need some work.

Pioneer road needed to be sanded because of being icy.

Roads at this time are no longer icy.

### b. Meadowview Drive-pavement

This project is scheduled to be completed in the spring of 2016. We will need estimates on cement work, to have it completed. Minutes from October stated the cement expense would come out of the payment to Hardrives.

### c. 325 Street-Survey

Survey is scheduled for later this week. Supervisor Nierenhausen will contact the Blenkers and Forster's to have them present.

### d. Gravel Bids for 2016

Description of request will be sent to contractors, posted and published. Opening of gravel bids will occur at the March meeting.

### e. Grading/Snowplowing Contracts

The three year contract with Sunnybrook will be completed in June. Notices will be sent to contractors, published and posted. Opening of bids will occur at the March meeting.

### f. Bridge Summary from County

The Bridge Summary has been received from the County. They are requesting we change signage on our bridges. This will be reviewed at our road inspection.

## **PLANNING COMMISSION**

### a. Monthly report-Supervisor Rosen

Dave Solarz, representing Sharon Seiler, was present at the PC meeting, requesting to make some changes to lots around Sand Lake. Jerry Forster will check on Seiler's total building credits and if the road easement has been recorded. No decision made.

Brian Giese is requesting to build a shed on his property. He will need to do a land swap with Ryan Pratt prior to building. No decision made, more information is needed.

The Planning Commission are continuing discussion on the TDR section of the Zoning Ordinance. The Public Informational Hearing will be held on March 29 7:30 P.M.

### b. Building Permits issued-None

**New Business -None**

**Officer Reports**

Supervisor Nierenhausen reported on the Albany and Freeport Fire Department meetings

**UPCOMING EVENTS**

February 25, 4:30 p.m Public Accuracy Testing, done by election judges

February 29-Fifth Monday meeting

A motion to have board members attend the meeting was made by Supervisor Rosen, seconded by Supervisor Nierenhausen. Motion carried.

March 5-10:00 A.M. To 12:00 P.M. Absentee Balloting at Clerk's residence

March 8-Annual Election and Annual Meeting

March 28-Monthly Meeting

March 29-Public Hearing

April 4-Board of Appeal

**ADJOURNMENT**

A motion to adjourn was made by Supervisor Rosen seconded by Supervisor Nierenhausen, Motion carried.

Meeting adjourned at 9:10 P.M.

Respectfully submitted,

*Diane E Noll*

Diane E Noll

Clerk/Treasurer

Approved Minutes signed: \_\_\_\_\_ *Tim Nierenhausen* \_\_\_\_\_ Date: March 28, 2016