

Albany Township–Monthly Meeting–April 27, 2015

The regular monthly township meeting was called to order by Chair Tim Nierenhausen, on April 27, 2015, 7:30 P.M. at the Albany City Council Chambers. Supervisors Tim Nierenhausen, Mary Rosen, and Loren Pelzer were present; also present, Diane Noll, Clerk.

THE PLEDGE of allegiance was recited.

AGENDA Clerk Noll requested to add the following to Agenda, under 8, add g–Review of Road tour and h–Right of way ordinance; and to move Sharon Seiler to f–under guests A motion to accept the agenda as updated was made by Supervisor Pelzer, seconded by Supervisor Nierenhausen, motion carried unanimously.

MINUTES. The minutes from the March 23, March 31 and April 6 meetings were reviewed. A motion to approve the minutes from March 23 and March 31 was made by Supervisor Rosen, seconded by Sup Nierenhausen, motion carried. A motion to approve the minutes from the April 6 meeting was made by Supervisor Nierenhausen, seconded by Supervisor Pelzer, motion carried.

TREASURER'S REPORT

The Treasurer's report for April was reviewed, Investments–\$306,981.86, Checkbook Balance–\$277,713.59, Deposits–\$579.73, Claims–\$20,880.32, Payroll–\$2,223.09. The April Treasurer's report was approved with a motion made by Supervisor Rosen, seconded by Supervisor Pelzer, motion carried unanimously.

APPROVE CLAIMS

Payroll 8527–8535 Total Payroll \$2,223.09

Claims 8536–8545 and electronic transfers of 21505 and 21506

8536–Albany Phone Comp.	\$31.49	8537–Jerry Forster	\$63.11
8538–Herdering, Inc.	\$680.00	8539–Kotzer Exc.	\$7,675.40
8540–MN Comp Syst	\$30.00	8541–Noll, Diane	\$208.44
8542–Schlenner/Wenner	\$6,100.00	8543–SunnyBrook	\$4,802.50
8544–Victor Lundeen	\$22.35	8545–Rosen, Mary	\$316.03
21505–PERA	\$236.18	21506–IRS	\$714.82

Total Claims \$20,880.32

Total Payroll and Claims \$23,103.41

A motion to approve claims 8527 to 8545 and electronic transfers of 21505 and 21506 was made by Supervisor Pelzer, seconded by Supervisor Rosen, motion carried unanimously.

GUESTS

a. Matt Schmitz–Contract for cutting Right-of-ways

Matt Schmitz, was present to discuss a contract to cut the right of ways. Mr. Schmitz has cut our right of ways for the past two years and we have been very satisfied with the work done. Mr. Schmitz is requesting a two year contract. His prices are \$60 per hour/plus fuel; these are the same as last year.

A motion to approve a two year contract for Matt Schmitz to cut our right-of-ways made by Supervisor Rosen,

seconded by Supervisor Pelzer, motion carried.

b. William Scepaniak/Bill Koenig-IUP extension on Gravel pit

William Scepaniak, Po Box 299, Holdingford MN 56340

Bill Koenig, 2008 330 Street, Albany MN 56307

Mr. Scepaniak has a gravel pit on Mr Koenig's property in Albany Township. The five year Conditional Use Permit will expire this year and they are requesting a 5 year extension. There is a Road Use Agreement between the owners and the Township along with a \$10,000 bond for any road damage.

Mr. Scepaniak has been to the County, requesting an extension of hours to 6am to 10pm Monday -Friday; 6am to 2pm Saturday. The County has requested further input from the Township.

Current hours are from 7am to 7pm Monday – Friday; 7am to 12 pm on Saturdays. No operation will be allowed on Sunday's and Holiday's.

At this time they are requesting an extension of hours from 6am to 7:30 pm Monday to Saturday.

Mr and Mrs Norbert Bloch, 19947 330 Street, Albany MN. Live across the road from the gravel pit. They are satisfied with this increase of hours.

A motion to recommend to the County Planning Commission an extension of hours from 6am to 7:30 pm Monday to Saturday was made by Supervisor Rosen, seconded by Supervisor Pelzer, motion carried.

A motion to have Scepaniak extend the bond and the current Road Use Agreement was made by Supervisor Pelzer, seconded by Supervisor Rosen, motion carried.

The bond expires on October 31, 2015, a new bond will be needed.

A letter with the Townships recommendation will be forwarded to the County Environmental Services prior to their next meeting of May 21. Copies will be forwarded to Scepaniak and Koenig.

c. CJK Gravel Pit-Contract for Haul Road

A Haul Road Contract similar to the contract with Scepaniak will be written. Prior to this contract being done, borings will need to be done on the road.

A motion to table this contract until we have the needed information was made by Supervisor Nierenhausen, seconded by Supervisor Pelzer, motion carried, unanimously.

A motion to have ITT contacted for the borings to be done on 207 Avenue was made by Supervisor Pelzer, seconded by Supervisor Rosen, motion carried, unanimously.

Supervisor Nierenhausen will be in contact with ITT to have the work done.

d. Annexation of property into the City of Albany

Jack Ramler, was present to represent Mathew and Stacy Huls, along with Tom Schneider, City of Albany Clerk Mathew and Stacy Huls, 22737 355 Street, Albany, own a piece of property that is surrounded by City property, but is still in the township. They would like to sell the property. To sell the property, they needed a septic inspection, the septic failed the inspection. They are requesting to be annexed into the city to be allowed access to City water and sewer.

A motion to approve 22737 355 Street be annexed into the City of Albany was made by Supervisor Pelzer, seconded by Supervisor Rosen, motion carried unanimously.

e. Repair of 360 Street culvert

Steve Watery requested to have the replacement of this culvert be discussed. Mr Watery was not present. A motion to table the request was made by Supervisor Nierenhausen, seconded by Supervisor Rosen, motion carried, unanimously.

f. Sharon Seiler-approval of Administrative Split

Ms Seiler is the owner of parcel numbers: 25.15172.0000, 01.00293.0010, 01.00368.0008,25.15305.0034 which are located near Sand Lake and are in both Albany and Oak Townships. She is requesting to take her building credit from lot

25.15305.0034 and 01.00368.008 and transfer it to a new lot located on Sand Lake. There would be a 33 foot road easement running through these lots to the new platted lot and to Shannon Bertram's property.

INFORMATION FROM THE PLANNING COMMISSION: Ms Seiler has 260 acres with 5 building entitlements. After discussion it was recommended she retain her building credit on the small lot and deed restrict a different 40 acres for the new platted lot. It may be harder for her to request this building credit at a different time.

The Easement Description will need to be updated with the property that is restricted for building.

The Planning Commission recommended to approve the plat leaving the building credit on her lot on Sand Hill Circle. Recommend she deed restrict the needed acres for the new plot. She will need to have an easement of 33 feet for the road to have access to the lots. They also requested to have the language corrected for the deed restriction on Shannon Bertram's property.

At this time, Ms Seiler is again requesting to have the building permit transferred to the new parcel.. She has a buyer for the small lot and he is not planning on building on the lot.

A motion to approve the building credit transfer and the new lot was made by Supervisor Rosen, Seconded by Supervisor Pelzer, motion carried unanimously.

OPEN FORUM-None

ROAD REPORT

a. UPDATE-Supervisor Nierenhausen

Received a call from Fire Chief Gary Winkels, he is concerned about a missing 911 sign at 19503 St Anna Drive
A motion to have Zoning Administrator Forster contact Komis' for a permit and then to order the sign was made by Supervisor Rosen, seconded by Supervisor Pelzer, motion carried.

245 Avenue past 360 Street, there is a crushed culvert- flattened and needs to be repaired

245 Avenue,by County Road 39 has black dirt coming up, this will need to be repaired and fabric placed.

230/360 Street hole in tar needs to be patched

360 Street from 235 Avenue heading west needs repair

219 Avenue-black top breaking up.

249 Avenue by Dennis Christen soft spots.

All above roads will need to be toured. A motion to meet on Monday, May 11, 5:30 P.M at the Albany Water Treatment Center on 230 Avenue was made by Supervisor Nierenhausen, seconded by Supervisor Pezer, motion carried.

A notice will be sent to the following contractors: Craig Bardson Excavating; David Gerads Construction; Herdering, Incorporated; Kotzer Excavating; Wm Scepaniak, Incorporated.

St Anna Drive–boulders still sitting in right of way. Township will send letter requesting debri/rocks be removed from Township right-of-ways. A motion to send informational letters to Fred Zeis, 16881 400 Street, Avon and Alice Theisen, 20655 380 Street, Albany requesting they remove the boulders was made by Supervisor Pelzer, seconded by Supervisor Rosen, motion carried.

325 Street–would like to have the work completed this summer. Dave Gerads will rebid the project, along with an estimate on moving the drain tile. Supervisor Nierenhausen will contact the owner, Ralph Blenker to request the drain be moved. If he does not comply a letter will be sent stating the tile will be moved 33 feet from center line and we will move it at his expense.

334 Street/Sand Lake Circle– Oak township has accepted the bids, but is unknown what the price would be on our section. Supervisor Pete Welle of Oak Township is requesting to be on our June 1 agenda to discuss the cost of paving our sections.

b. GRAVEL BIDS

Two gravel bids were presented.

Wm Scepaniak– \$10.18 per cy

Kotzer Excavating – \$9.20 per cy

A motion to approve Kotzer Excavating to gravel the south east end of the township was made by Supervisor Rosen, Seconded by Supervisor Pelzer, motion carried, unanimously.

c. DUST SUPPRESSANT BIDS

The township did not receive bids for the Dust Suppressant, Supervisor Nierenhausen will contact Central Minnesota Dust Suppressant, Richmond to get a bid. A motion to table a decision on dust suppressant was made by Supervisor Nierenhausen, seconded by Supervisor Pelzer, motion carried.

d. CRACK SEALING BIDS

Two bids were presented.

Astech– \$1.80 per pound

ATA– \$1.40 per pound

Contractor will need to be advised all cracks will need to be routed.

A motion to approve ATA for a 5 ton bid was made by Supervisor Rosen, seconded by Supervisor Pelzer, motion carried unanimously.

e. CHIP SEALING BIDS

Only one bid was received from Astech. A motion to table decision until we have further information was made by Supervisor Pelzer, seconded by Supervisor Rosen, motion carried, unanimously.

f. GRANT INFORMATION

We were denied the grant at this time. If the State authorizes additional funding, we may still be eligible.

g. REVIEW OF ROAD TOUR

350 Street—there is still a dip in the road where the culvert was replaced. Supervisor Nierenhausen will contact Dave Gerads to have him complete the project.

251 Avenue—to move ahead with this project, easements will need to be signed and the road will need to be bored every 300 feet. A motion to have the borings done was made by Supervisor Rosen, seconded by Supervisor Pelzer, motion carried unanimously.

Meadowview Drive—to move forward on paving this road, estimates will be needed. A motion to have bids done on this road was made by Supervisor Pelzer, seconded by Supervisor Rosen, motion carried.

207 Avenue—Scott and Janet Radtke, 36202 207 Avenue, are requesting we place a notice in the paper stating this is no longer a township road. Before we move further have Zoning Administrator Forster research the ownership of the property.

h. RIGHT-OF-WAY NOTICE

A notice will be placed in paper stating we will be notifying residents and cleaning up our Right-of-ways.

PLANNING COMMISSION

Monthly Report- Supervisor Rosen

The Planning Commission reviewed and recommended information on the Seiler split. The IUP for the Viking pit was discussed and it was requested a letter be sent to the County requesting more time for the Board to review the hours. The Commission will be meeting again this month to tour the Commercial property's to start a re-zoning process

d. Sale of Township property

Abraham—The paperwork for the section of Township property located on Sandlake Road is completed. Discussion was had on what would be a reasonable rate for the property. how much we should charge for the parcel. Matt Abraham is willing to pay \$15,000 for the entire parcel.

A motion to sell both parcels to Matt Abraham in the amount of \$15,000 was made by Supervisor Pelzer, seconded by Supervisor Nierenhausen seconded, motion carried, unanimously.

Sauerer—This parcel will need to be rezoned. An abstract has been requested we will need a clean title to sell to Sauerer's. A motion to table discussion until this is rezoned and title is clear, was made by Supervisor Nierenhausen, seconded by Supervisor Rosen, motion carried unanimously.

OLD BUSINESS

a. Hire Contractor to pick up debris/sign installation

A bid for sign work was received Sunnybrook, Inc. more information is needed

Supervisor Rosen has had further contact with Stearns County Corrections Division. They will do our signs for a reasonable cost.

A motion to table until more information is received was made by Supervisor Nierenhausen, seconded by Supervisor

Pelzer motion carried, unanimously.

b. Road Platting

A motion to table this discussion was made by Supervisor Nierenhausen, seconded by Supervisor Pelzer motion carried, unanimously.

c. Purchase of New Computer

Clerk Noll has been in contact with Minnesota Computer Systems. They are the company that the Township purchased the copy machine from 10 years ago. We have been very satisfied with their product and their service contract. We will purchase a printer and computer from them, along with a service contract that will cover all maintenance and toner for the copier and computer.

The computer and printer purchased from Community Technology Center of Albany will be returned. Clerk Noll and Community Technology Center will come to an agreement on what they will pay us for the items.

Supervisor Pelzer did receive a call from Community Technology Center stating the Clerk was difficult to work with.

UPCOMING EVENTS

May 11-Road Tour

May 12-Planning Commission

May 21-Land Use Training Session-A motion to approve Zoning Administrator Planning Commission and Board Members to attend this training was made by Supervisor Rosen, seconded by Supervisor Pelzer, motion carried unanimously.

ADJOURNMENT

A motion to recess to May 11 for an additional road tour was made by Supervisor Rosen, seconded by Supervisor Pelzer motion carried.

Meeting adjourned at 11:00 P.M.

Respectfully submitted,

Diane E Noll

Approved minutes signed.

_____ June 1, 2015
Township Board Chair Date