

## Albany Township–Monthly Meeting–March 23, 2015

The regular monthly township meeting was called to order by Vice Chair Mary Rosen, on March 23, 2015, 7:30 P.M. at the Albany City Council Chambers. Supervisors Mary Rosen, and Loren Pelzer were present; Tim Nierenhausen arrived at 7:35; also present, Diane Noll, Clerk.

**THE PLEDGE** of allegiance was recited.

**AGENDA** A motion to accept the agenda was made by Supervisor Pelzer, seconded by Supervisor Rosen, motion carried unanimously.

**MINUTES** The minutes from the February 23 and March 18 meeting were reviewed. Minutes from the Annual meeting were presented. (This was delayed until Supervisor Nierenhausen arrived) A motion to approve the minutes of the February 23 and March 18 meetings as reviewed was made by Supervisor Nierenhausen, seconded by Supervisor Rosen, motion carried, unanimously. Supervisors did a preliminary review of the Annual Meeting Minutes, they were satisfied with the report.

**TREASURER'S REPORT** The Treasurer's Report for March was reviewed – Investments–\$306,752.73 Checkbook Balance \$333,433.68 Deposits \$24,131.69 Claims \$54,477.87; Payroll \$1,863.23. The February Treasurer's report was approved with a motion made by Supervisor Rosen seconded by Supervisor Pelzer, motion carried. A motion to roll over the six month CD at Stearns Bank was made by Supervisor Rosen, seconded by Supervisor Pelzer, motion carried.

### APPROVE CLAIMS

Payroll 8503– 8526 Total \$1,863.23

Claims

8512 Albany Phone	\$31.59	8153 Albany City–Room Rental	\$700.00
8514 Albany City Fire Dept.	\$45,413.00	8515 Freeport City–Fire Dept	\$1,858.00
8516 Herdering	\$850.00	8517 Arceneau, Sheela	\$105.00
8518 Groetsch, MaryAnn	\$105.00	8519 Noll, Diane	\$190.80
8520 MAT	\$100.00	8521 Star Publications	\$255.30
8522 Environmental Serv.	\$15.00	8523 Auditor	\$387.50
8524 Sunnybrook Ent	\$4,087.50	8525 US Postal	\$48.00
8526 Victor Lundees	\$122.76	21504 PERA	\$208.42

Total Claims \$ 54,477.87

Total Claims and Payroll \$56,341.10

A motion to approve claims 8503 to 8526 and electronic transfer of 21504 was made by Supervisor Pelzer second by Supervisor Rosen, motion carried.

### GUESTS

Molly Thompson, from Schlenner Wenner & Co, CPA, was in attendance to present the audit for 2013–2014.

They have found the Financial statements are in good order and fairly presented. The Township will continue to have improper segregation of duties with the Clerk and Treasurer being combined. There are no unusual findings. Everything was well presented, organized and tidy.

A motion to accept the audit for the year 2014 was made by Supervisor Rosen, seconded by Supervisor Pelzer, motion carried unanimously.

## **OPEN FORUM**

Chris Kotzer, CJK Partnership, 207 Avenue has heard that he may need a permit from the Township for his Mining Operation. In researching with Zoning Administrator Forster, there is no way we can issue a permit, because our ordinance does not address mining, all has been turned over to the County.

Kotzer's met with the County on March 19, they have been approved by the county to have a 20 year IUP. The Township and CJK will need to have a road agreement about 207 Avenue prior to hauling commencing. 207 Avenue will be our first stop on our road tour on March 31. The plan is for all to meet there at 3:35 P.M.

### **Road Report**

#### *a. Road Update-Supervisor Nierenhausen*

249 Avenue-condition has improved with the gravel that was hauled on. The driveway to Bertram's house is not in a good place. Water from driveway is washing over township road. Approach may need to be redone or moved. Township will review on road tour.

360 Street- 23064 and 23275 360 Street, area needs to be either repaved or cleaned up. Difficult to grade this area.

251 Avenue-Construction will start this year. Easements will need to be completed from all residents. Three year easement will be done to build road up and then pave.

#### *b. Gravel bids for 2015*

Notice will be placed in paper and bids opened at April meeting

#### *c. Dust Suppressant bids for 2015*

Notice will be placed in paper for 5 miles of Dust Suppressant and bids opened at April meeting

#### *d. 2015 Annual Road Tour*

2015 Road Tour will be on March 31 with a rain date of April 7. Board members will meet at City Hall at 3:30

#### *e. Road Platting*

Motion to table Road Platting to the April meeting was made by Supervisor Rosen, Seconded by Supervisor Pelzer, motion carried unanimously.

### **Planning Commission**

#### *a. Monthly Report-Supervisor Berckes*

March 17 meeting- Loren Pelzer requested-rezoning,

Tim and Mary Saurerer were present to discuss how they could re-build their shed that does not meet current lot line set backs. They are also concerned about a section of property that belongs to the City of Albany and they have been using it for a driveway for 30 years.

Sharon Seiler-requesting to split off a section of property, will attend the April meeting.

Supervisor Berckes presented a large piece of metal that was found on 239 Avenue, It may have come from the crushed cement that was placed on the road.

#### *b. Building permits issued by Zoning Administrator Forster*

Mike and Judy Gondringer, 20185 Quaker Road, permit to moved field approach. They have also received a permit from the county for a 20'x40' barn and feed lot permit.

#### *c. Sale of Township Property*

Paperwork is completed, we need to decide on a fair market value of the property. Questions will be asked of Mark Koehn at the April 6 meeting.

#### *d. Re-Zoning of Loren and Debra Pelzer property*

Mr Pelzer is requesting to rezone parcel # 01.00347.0000 from A/40 to R/1. He is requesting to split off 1.68 of the three (3) acres to build a house. The second parcel will need an easement to gain access. The Findings of Fact from the Planning Commission were reviewed, The Planning Commission is recommending approval of this request.

Loren Pelzer is abstaining from this hearing.

Based on the Findings of Fact, a motion to approve the change in re-zoning was made by Supervisor Rosen, seconded by Supervisor Nierenhausen, motion carried.

### **Old Business**

Supervisor Rosen has been in contact with ATA. Any area where the Crack Sealing has rolled out will be redone at no cost. They stand behind their product. Roads that will need some cracks redone are Northwind Road, Sand Lake Road, 350 Street, 330 Street, and 230 Avenue.

350 Street-this had settled again, the tar will need to be cut out. This has been a problem since we had the work done, Supervisor Nierenhausen, will contact Dave Gerads to ask if he will stand behind his work.

2015-Crack Sealing-

A motion to have a notice in the paper will be placed in paper and bids opened at April meeting. Notice will be based on 3 ton of rubberized sealer.

### **New Business**

#### *a. Research hiring Contractor for Debris pick up and sign installation*

It was decided to place an add in the paper looking for a contractor to pick up debris and do sign installation.

Add will need to state insurance is needed.

### **Officer Reports**

Supervisor Rosen-Contact was made with Mark Evenson, County Corrections. He was unable to attend this meeting. A representative from County Corrections will be attending the Town Officers Assn meeting on April 23 and will be presenting information at that time.

Clerk Noll-The Score grant letter has been completed and sent to county.

Information has been received about a possible solar farm being built on the Joan Bredeck property, 36503 County Road 10, Albany.

### **Upcoming Events**

March 24-Short Course St Cloud, March 30-Fifth Monday Meeting, March 31-Spring Road Tour, April 6, Board of Review, April 14, Planning Commission, April 23 Town Officers Assn Meeting, April 27 Monthly Meeting.

A motion to approve board members attend the Fifth Monday and County Town Officers meeting was made by Supervisor Pelzer, seconded by Supervisor Nierenhausen, motion carried.

### **Adjournment**

A motion to recess and continue this meeting to the Annual Road Tour March 31, at 3:30 and the made Board of Review on April 6, was made by Supervisor Rosen, seconded by Supervisor Pelzer, motion carried unanimously.

Meeting recessed at 10:21 P.M.

Respectfully submitted,

Diane Noll, Clerk/Treasurer

Approved minutes signed.

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Township Chair

04/ 27/2015

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Date