

Albany Township–Monthly Meeting–November 24, 2014

The regular monthly township meeting was called to order by Chair Mary Rosen on November 24, 2014, 7:35 P.M. at the Albany City Council Chambers. Supervisors, Mary Rosen, and Tim Nierenhausen were present; Also present, Diane Noll, Clerk.

THE PLEDGE of allegiance was recited.

AGENDA A motion to accept the agenda as presented was made by Supervisor Nierenhausen, seconded by Supervisor Rosen, motion carried unanimously.

MINUTES The minutes from the October 27, 2014 meeting were reviewed. A motion to approve the minutes as reviewed was made by Supervisor Nierenhausen, seconded by Supervisor Rosen, motion carried, unanimously.

TREASURER'S REPORT The Treasurer's Report for November was reviewed – Investments–\$306,233.83; Checkbook Balance \$204,338.98 Deposits \$5,226.20; Claims \$13,907.18; Payroll \$1,717.82. The November Treasurer's report was approved with a motion made by Supervisor Nierenhausen, seconded by Supervisor Rosen, motion carried.

APPROVE CLAIMS

Payroll 8445–8452 \$1,717.82

Claims

8436 Holmgren	\$3,239.60	21415 PERA	\$179.16
8453 Albany Phone	\$31.40	8454 Anderson, G	\$142.50
8455 Arceneau, S	\$263.52	8456 Berckes, E	\$142.50
8457 Budde, D	\$161.25	8458 Gerads Const.	\$200.00
8459 Groetsch, M	\$180.00	8460 Mn computer	\$30.00
8461 MR Signs	\$156.99	8462 Noll,D	\$320.06
8463 Star Publication	\$55.20	8464 Stearns Abst/Title	\$190.00
8465 Sunny Brook	\$8,615.00		

Total Claims \$13,907.18

Total Claims and Payroll \$15,625.00

A motion to approve claims 8436, 8445 to 8465 plus electronic transfer of 21415 was made by Supervisor Nierenhausen, seconded by Supervisor Rosen, motion carried, unanimously.

APPOINTMENT OF NEW TOWNSHIP SUPERVISOR

A motion to accept the resignation of Rosanne Lehnem was made by Supervisor Nierenhausen, seconded by Supervisor Rosen, motion carried.

A motion to appoint Dean Berckes as a replacement for Rosanne Lehnem until the March election, was made by Supervisor Nierenhausen, seconded by Supervisor Rosen, Motion carried

GUESTS–None

OPEN FORUM–None

ROAD REPORT

To remove the ice from the roads, Sunnybrook graded this past Saturday during the rain. This procedure removed most of the ice.

The crack sealing is rolling up on some of the roads; it is uncertain if this comes from Sunnybrook's blade being low to remove the ice, or because of the roads being warm at the first snowfall. The crack sealing will be monitored.

Road Update-Supervisor Rosen

The following roads have ice and need to be salt/sanded: St. Anna Drive/253 Avenue/ intersection 239 Avenue and 330 Street

350 Street -There is still a dip by the culvert.

A motion to place a "Caution Dip" sign by the dip was made by Supervisor Nierenhausen, seconded by Supervisor Rosen, motion carried.

248 Ave/360 Street had a hole in the road, Dave Gerads was called to repair.

St. Anna Drive-still are two soft spots in the road. Still owe Kotzer the 10%, and the concrete. The soft spots will need to be repaired prior to us paying the final 10%. The crushed concrete invoice should be paid with the December claims.

249 Avenue/325 Street Construction is on hold until next spring. Supervisor Nierenhausen did make contact with Mr. Blenker, he is refusing to sign an easement. According to our Attorney, we can claim the right-of-way in the area where the snow is blown in the winter. We have a certified letter from Sunnybrook stating how far the snow is pushed into the right-of-way.

360 Street culvert-Discussion was held on if we should have the city, Pioneer Park and owners involved all attend a meeting. A motion to table any further discussion was made by Supervisor Nierenhausen, seconded by Supervisor Berckes.

Sandhill Circle-Oak Township -nothing further

Meadowview Drive-working on a grant for this project.

207 Avenue- Radtke's have again made contact requesting we post the road. Our Attorney states we have not taken care of it for 53 years and it is abandoned.

Radtke's should be advised to post the property and contact the sheriff with any problems.

PLANNING COMMISSION

a. Monthly Report- No November meeting was needed.

There will be a December meeting, two items have been brought forward for the agenda.

*b. Building Permits-*Jerry Forster

Corey Budde, 23950 330 Street, Albany -Field approach

*c Selling of Township Property-*Jerry Forster has had contact with the attorney to complete the deed. We are waiting for the final paperwork and fees.

OLD BUSINESS-NONE

NEW BUSINESS

a. Request for RFP for Audit

Our three year contract with Schlenner Wenner was completed with the 2013 audit. Should we renew for an additional three years, or send RFP's to other accountants?

Supervisor Nierenhausen moved to contact Schlenner Wenner and ask if an RFP is needed, if not we should move ahead with a contract with Schlenner Wenner for an additional three years, seconded by Supervisor Berckes, motion carried.

b. Aquatic invasive species questionnaire

Stearns County has received funding from the State of Minnesota to address Aquatic Invasive Species (AIS). They are requesting our assistance by completing a survey on the number of access points we have on our various water bodies within the township. There are no access points in Albany Township; Survey was completed and will be sent to Environmental Services.

c. Board of Appeal and Equalization Certification

For Albany Township to continue to hold our Board of Appeal, we need to have a trained board member. At this time, Supervisors Rosen and Nierenhausen are certified to be on the board. The information will be forwarded to the County.

OFFICER REPORTS

Clerk Noll-gave a report on the General Election, we had 61% of our residents vote, 13 voters registered, no incidents. A report was also given on the Annual Meeting in Duluth. Clerk Noll attended the training for the new CTAS program. There will be additional training for investments and budgets.

UPCOMING EVENTS

December 9 Planning Commission-Meeting and Holiday Celebration-all are invited.

December 10-5 P.M. County Roads Public Hearing, Albany City Hall

Motion to approve members to attend the County Public Hearing on Dec 10 at 5P.M. Was made by Supervisor Nierenhausen, seconded by Supervisor Berckes, motion carried.

December 22-Monthly Meeting

ADJOURNMENT

A motion to recess this meeting until the December 10 County informational meeting was made by Supervisor Nierenhausen, seconded by Supervisor Berckes, motion carried.

Meeting Adjourned at 9:45 P.M.

Respectfully submitted,

Diane E Noll

Diane E Noll

Approved minutes signed. *Mary Rosen* December 22, 2014

Township Board Chair

Date