

Albany Township-Monthly Meeting-July 22, 2013

The regular monthly township meeting was called to order by Chair Mary Rosen on July 22, 2013 7:30 P.M. at the Albany City Council Chambers. Supervisors, Mary Rosen, Tim Nierenhausen, and Rosanne Lehnen were present; Also present, Diane Noll, Clerk .

The pledge of allegiance was recited.

2. The agenda; A motion to accept the agenda as presented was made by Supervisor Nierenhausen, seconded by Supervisor Lehnen, motion carried unanimously.

3. Minutes The minutes from June 24 and July 1 meetings were reviewed. A motion to approve minutes as reviewed was made by Supervisor Nierenhausen, seconded by Supervisor Rosen, motion carried, unanimously.

4. Treasurer's Report The Treasurer's report was reviewed; total investments as of today are \$303,944.10 with a checkbook balance of \$352,200.11 This month deposits were \$209,269.54 claims were \$10,601.72 and payroll is \$1,470.20. A motion to approve the treasurer's report was made by Supervisor Lehnen, seconded by Supervisor Nierenhausen, motion carried, unanimously.

Information was received on the extra funding we will be receiving from the State of MN. Albany Township will be receiving \$3,094.

5.Approve Claims

A motion to approve claims 8178 to 8197 plus electronic transfer of 21310 and 21311 was made by Supervisor Nierenhausen, seconded by Supervisor Lehnen, motion carried, unanimously.

Payroll

8178 to 8183 \$1,470.20

List of Claims

8184-Albany Phone	\$30.94	8185-Bueckers Recycling	\$100.00
8186-Forster Excavating	\$1,402.50	8187-ITS	\$185.00
8188-Kotzer Excavating	\$3,060.60	8189-MN Copy Systems	\$36.51
8190-Liberty Tire	\$20.00	8191-MN Townships	\$10.00
8192-Star Publication	\$502.50	8193-Stearns County	\$92.00
8194-Sunnybrook	\$3,846.25	8195-Lehnen, Rosanne	\$79.99
8196-Rosen, Mary	\$171.19	8197-Noll, Diane	\$181.05
21310-IRS	\$703.01	21311 PERA	\$180.18
Total Claims	\$10,601.72		
Total payroll and claims:	\$12,071.92		

6. Guests-None

7. Open Forum-None

8. Road Reports

a. Road Tour-Supervisor Rosen

238 Ave-365 St-235 Ave-249 Ave-graveled on July 8 by Kotzer

All signs have been replaced or straightened by Forster Excavating. It was questioned if he called a locate for the signs that needed posts. Forster will be contacted and advised he needs to call a locate, when placing the posts.

Pioneer View Road-grading has left large windrow on side-will need to be repaired.

St Anna Drive- washboard-graveling too wide, gravel being pushed into the ditches. Unable to see culvert, because covered with gravel.

360 Street -washboard needs to be graded

245 Ave-washboard needs to be graded

b. 360 Street Construction

Permit was presented and signed. This will be sent to SRWD for us to be approved and receive the specs for the new culvert.

c.350 Street– has not been worked on, culvert has been back ordered. Unknown when it will start.

Easements have been signed by all neighboring residents.

d. Brush Clearing

Letters were sent to residents, no correspondence was received. Kotzer Excavating will be removing the brush. A motion to have Kotzer Excavating do the brush removal was made by Supervisor Nierenhausen, seconded by Supervisor Lehnen, motion carried, unanimously.

e. Crack Sealing–has not been done, patching on 360 St and 230 Ave was been completed on July 17. Area was cut out and refilled.

f. St. Anna Drive– was to be discussed at the July 1 meeting. It was omitted from the agenda, Supervisor Rosen made the decision to have it graveled.

g. 255 Avenue–Gravel

Graveling the 255 Avenue will be completed this week.

h. Cutting Right-of-ways

A new contractor is needed to do our Right-of-way cutting. Clerk Noll will contact Farming/Avon/Oak/Krain Township for information on how there right-of-ways are done. These ditches need to be cut twice a year. A motion to post add in paper for a contractor to cut the Road Right-of-ways was made by Supervisor Lehnen, seconded By Supervisor Rosen, motion carried unanimously.

9. Weed Reports–Supervisor Lehnen

Supervisor Lehnen and Weed Supervisor Bob Dunning toured the north half and part of the south west quadrant for noxious weeds. The remainder of the township will be toured later this week.

Mr Dunning had previously made contact with Thomas Auer, 20497 County Road 154 and Christina Traeger, 20134 St. Anna Drive.

Mr. Dunning advised Right-of-ways should be cut twice a year and sprayed in the spring and the fall.

Spraying did not occur this month. Now it is too late for a spring spraying, we will need to wait for a fall spraying.

10. Planning Commission

a. Meeting Report–Supervisor Rosen

Review of the Comprehensive Plan Chapters 1–2–3. Will continue to work on the plan.

b. Building Permits

Brandon Greb, 21291 Pioneer View Rd –pole building for work shop and storage

Josh Orbeck ,35778 219 Ave, Albany MN–pole building

Fred Schlangen , 34496 255 Ave, Albany MN– County permit, signed off on Feed Lot Expansion.

Steve/Lisa Groetsch, 37499 State Hwy 238, Albany MN–County Permit, Signed off on Feed Lot Expansion Extension.

Brad Rodenwald–called Supervisor Nierenhausen for a permit, he was refered to Jerry Forster.

11. Old Business–NONE

12. New Business

a. Approval of CTAS Software

Our Township uses CTAS for the accounting software. This is a state sponsored program and the software is in need of an update. For the state to continue, they are asking all using members to pay a fee of \$300 to pay for the upgrade.

A motion to approve payment of the \$300 to the State for the CTAS software was made by Supervisor Nierenhausen, seconded by Supervisor Lehnen, motion carried, unanimously.

b. Large gathering permit for Pioneer Days

Stearns County is requesting a we submit a letter stating we have no objections to the Stearns County Pioneer Club having a large gathering on September 13, 14, and 15, for them to hold their annual Pioneer Days. A motion to approve the Stearns County Pioneer Club to have their annual Pioneer Days was made by Supervisor Nierenhausen, seconded by Supervisor Lehnen, motion carried unanimously.

c. Road closing permit for Pioneer Days

219 Avenue will need to be closed from Wednesday, September 11 to Sunday September 14, to accommodate the vendors during Pioneer Days. A motion to approve the road closing permit for Pioneer Days was made by Supervisor Nierenhausen, seconded by Supervisor Lehenn, motion carried unanimously.

The Stearns County Pioneer Club is to call when the detour signs are placed for us to do our inspection.

d. Detour of roads for Pioneer Days

Supervisor Nierenhausen was invited to a meeting discussing the route planned for the visitors to Pioneer Days. It was suggested to have a route going north on 230 Avenue and then east on 360 Street. He also requested the city water the road if it becomes to dry and dusty. Clerk Noll will contact Albany City for a map of the route.

13. Officer Reports

Supervisor Nierenhausen–is collecting the money for the dust suppressant on Meadowview Drive

Clerk Noll–MOU meeting – Jerry Forster and Clerk Noll met with Don Klumpke and Jennifer Buckentine to review the MOU with the county. Ms Buckentine is completing the typing and will return to us for approval.

14. Upcoming Events

August 6–Shoreline Watershed practice tour

August 13–Planning Commission

August 22–District 5 meeting Willmar

August 26–Monthly meeting

A motion to allow members to attend the District 5 meeting in Willmar was made by Supervisor Nierenhausen, Seconded by Supervisor Lehnen, motion carried unanimously.

15. Adjournment

There being no further business to come before the meeting, a motion to adjourn was made by Supervisor Nierenhausen , seconded by Supervisor Lehnen meeting adjourned at 9:03 P.M.

Respectfully submitted,

Diane E Noll

Diane Noll

Approved minutes signed.

Mary Rosen

August 29, 2013

Township Chair