

Albany Township–Monthly Meeting–June 24, 2013

The regular monthly township meeting was called to order by Chair Mary Rosen on June 24, 2013 7.40 P.M. at the Albany City Council Chambers. Supervisors, Mary Rosen, Tim Nierenhausen, and Rosanne Lehnen were present; Also present, Diane Noll, Clerk .

The pledge of allegiance was recited.

2. The agenda; A motion to accept the agenda with addition of 8-h St. Anna Drive Repairs; 8-i 255 Avenue–Gravel; 10-C Review of Ordinance Administrator Contract, was made by Supervisor Lehnen, seconded by Supervisor Nierenhausen, motion carried unanimously.

3. Minutes The minutes from June 3 and June 12 meetings were reviewed. A motion to approve minutes as reviewed was made by Supervisor Nierenhausen, seconded by Supervisor Lehnen, motion carried, unanimously.

4. Treasurer's Report The Treasurer's report was reviewed; total investments as of today are \$303,783.64 with a checkbook balance of \$225,460.94 This month deposits were \$1,477.26 claims were \$81,896.45 and payroll is \$1,375.27. A motion to approve the treasurer's report was made by Supervisor Nierenhausen, seconded by Supervisor Lehnen, motion carried, unanimously.

5. Approve Claims

A motion to approve claims 8162 to 8177 plus electronic transfer of 20138 and 20139 was made by Supervisor Nierenhausen, seconded by Lehnen, motion carried.

Payroll 8162 to 8166 \$1,375.27

List of Claims

8167 –Albany Fleet	\$13.20	8168 –M/R Sign	\$5.25
8169 –Albany Phone	\$30.29	8170 –Forster Exec.	\$642.50
8171 –Forster, Jerry	\$130.00	8172 –Star Publication	\$27.54
8173 –Stearns County Aud.	\$6,302.50	8174 –Tri–City Paving	\$29,451.33
8175 –Twp Insites	\$350.00	8176 – Wm D Scepaniak	\$39,935.35
8177 – Sunnybrook	\$4,271.25	20138 – PERA	\$172.86
20139–IRS	\$564.38		

Total Claims \$81,896.45 Plus Payroll \$1,375.27, Total All Claims= \$83,271.72

6. Guests Holly Kovorik, Sauk River Watershed

Holly Kovorik was present to provide us with information on the Sauk River Watershed District (SRWD) and to discuss the work proposed on 350 and 360 Streets.

INFORMATION: The SRWD is responsible for water quality in the district and for training. They manage 12 public drainage systems. They are regulated by MN Statute 103, Water related programs. Any time a resident or township is working in a watershed area, a \$10 permit is needed from the SRWD.

350 STREET–The stream running under this street is not a part of the SRWD, but we need to apply for a permit from SRWD before we proceed with the project.

360 STREET–Ditch 15 runs under this street and is a part of SRWD. In April we received correspondence from SRWD stating there is no plan to lower this culvert and it can remain the same. Because we have chosen to do work on the road, SWRD has decided that we will need to lower the culvert by two(2) inches. This will be an added increase of over \$10,000 to the Township.

Ms Kovorik states we will be receiving a certified letter from their attorney stating we can not proceed with this project until we have met their needs. We can either decide to complete the work under our contractor, and have it completed by September or we can have the SWRD do the construction, and they are not planning on starting this project until

September or October

7. Open Forum–NONE

8. Road Reports–Supervisor Rosen

a. Road report–Road Tour

Orchard Road–culvert was blocked, Kotzer/Sunnybrook cleaned out.

320 Street–tree down on west end of road, Ryan Pratt asked if he could remove the tree.

360 Street/230 Ave – stop signs are leaning – need to be straightened

350 Street –arrow signs are bent –need to be straightened

330 St/Fifth Lake Road–street sign needs to be straightened

Sand Lake Rd/330 Street–T sign needs to be straightened

322 St/Sand Lake Road–Stop sign needs to be straightened

365 St–Curve sign needs to be straightened.

A motion to have Forster Excavating repair all signs was made by Supervisor Nierenhausen, seconded by Supervisor Lehnen, motion carried unanimously.

249 Ave/325 Street –washout on east side of road.

365 St–wash out on west end, gravel and chloride have washed into field. Gravel should be replaced

Northridge Circle–washout/Sunnybrook will grade

238 ave–needs to be graveled. This should have been scheduled for last year and has not been done for over 5 years. It will need about 10 loads.

Motion was made by Supervisor Nierenhausen to have Kotzer Excavating gravel 238 Ave. seconded by Supervisor Lehnen, motion carried unanimously.

b. 360 Street

Because the culvert will now need to be changed, the quotes presented will not be complete. A new culvert, 6feet by 56 feet long will need to be added, and placed per the recommendation of SRWD..

A motion to have the contractors change their quotes with the addition of the new culvert and open the quotes at the July 1 meeting was made by Supervisor Nierenhausen, seconded by Supervisor Lehnen, motion carried unanimously.

c. 350 Street

Before we can move forward with the bids, we will need to submit a permit to SWRD.

A motion to table this bid opening until we receive information from the SRWD and to hold the meeting on July 1 at 6:30 P.M. was made by Supervisor Nierenhausen, seconded by Supervisor Lehnen, motion carried unanimously.

d Brush Clearing

The letter for Brush trimming was reviewed, and will be sent to residents to inform them of our intent to clear the brush.

Brush clearing will take place after August 1 and be completed by September 1.

A motion to send letters to affected residents stating we we will be removing brush in the right of way, starting after August 1, was made by Supervisor Nierenhausen, seconded by Supervisor Lehnen, motion carried.

Notification will be sent to Krain Township that we will be doing the brush clearing along 380 Street and would like to split the cost.

e Dust suppressant

Dust suppressant was completed on June 7. No grading is to be done on these roads until notified by the township.

f. Seal coating on 330 Street

Seal coating on 330 Street was completed on June 18.

g. Crack Sealing

Supervisor Rosen toured the roads with Seal King to decide which roads needed to be sealed. When touring 230 Avenue, there were two large holes that will need to be filled. An estimate for \$800 was received from Seal King to repair the holes.

A motion to have Seal King repair the holes at the cost of \$800 was made by Supervisor Nierenhausen, seconded by Supervisor Lehnen, motion carried unanimously.

h. St. Anna Drive Construction

Supervisors Rosen and Nierenhausen have received calls on the bad condition of St Anna Drive. There are many washouts and gravel is washing into farmers fields.

Sunnybrook graded for 2.5 hours today to repair the washouts.

Repairs will need to be done, gravel need to be placed to reduce the washouts

A motion to table a decision to the Monday July 1 meeting was made by Supervisor Nierenhausen, seconded by Supervisor Lehnen, motion carried unanimously.

9. Weed Report-Supervisor Lehnen

Supervisor Lehnen will be contacting Holmgren to have the spraying done soon.

No tour has been done at this time, will be contacting to county to schedule the weed tour.

The right-of-ways could use a cut. A motion to have Supervisor Rosen contact Forster Excavating to cut the ditches on our right-of-ways was made by Supervisor Nierenhausen, seconded by Supervisor Lehnen, motion carried unanimously

10.Planning Commission-

a. Meeting Summary-Supervisor Rosen

Mike Noll was voted in as chair, Gary Bloch vice-chair

The Commission started to review the Comprehensive Plan.

b. Building permits-none

c. Zoning Administrator Contract

The contract had the administrator listed as a township employee, this was to be a private contractor. As a private contractor Jerry Forester will need to provide his own insurance, and will receive a 10-99 at the end of the year.

Contract will be changed and signed.

11. Old business -None

12 New business

Supervisor Nierenhausen-was notified the culvert under the approach at 21930 360 St needs to be replaced.

Clerk Noll stated our ordinance for Township Right of ways states this is the property owners responsibility and cost. We will need to change to ordinance if we want to pay for this expense.

Supervisor Rosen was contacted by Paul Luethmers, 37426 251 Ave in reference to his field being flooded because of

