

Albany Township–Monthly Meeting–June 3, 2013

The regular monthly township meeting was called to order by Chair Mary Rosen on June 3, 2013 7:30 P.M. at the Albany City Council Chambers. Supervisors, Mary Rosen and Rosanne Lehnen were present; Tim Nierenhausen arrived at 7:45 P.M. Also present, Diane Noll, Clerk .

The pledge of allegiance was recited.

2. The agenda; A motion to accept the agenda with addition of 8–G. Dust Suppressant was made by Supervisor Lehnen, seconded by Supervisor Rosen, motion carried unanimously.

3. Minutes The minutes from April 22, May 6 and May 14 extended meetings were reviewed. A motion to approve minutes as reviewed was made by Supervisor Lehnen, seconded by Supervisor Rosen, motion carried, unanimously.

4. Treasurer's Report The Treasurer's report was reviewed; total investments as of today are \$303,721.13 with a checkbook balance of \$234,553.90 This month deposits were \$728.53 claims were \$9,241.71 and payroll is \$1,551.33. A motion to approve the treasurer's report was made by Supervisor Lehnen , seconded by Supervisor Rosen, motion carried, unanimously.

9 Month Certificate at CMCU renewed on May 25, we have until tomorrow to withdraw. Balance is \$52,734.28 and maturity date will be February 25, 2014.

9 Month Certificate at CMCU will renew on June 29. Balance \$52,674.51, maturity date will be March 29, 2014

A motion was made by Supervisor Rosen to have the two certificates roll over for another nine months, seconded by Supervisor Lehnen, motion carried.

5. Approve Claims

A motion to approve claims 8150 to 8161 plus electronic transfer of 20136 was made by Supervisor Lehnen, seconded by Supervisor Rosen, motion carried.

List of Claims Payroll 8150 to 8155 \$1,551.33

8156–Albany Phone	\$ 30.55	8157–Couri/Mac/Ruppe	\$1,530.00
8158–M/R Signs	\$39.27	8159–Stearns County	\$ 89.99
8160–Star Publication	\$110.55	8161–SunnyBrook	\$7,263.50
201305–PERA	\$177.88		

Total Claims–\$9,241.71

Total Payroll and Claims \$10,793.04

6. Guests

7. Open Forum–None

8. Road Reports–Supervisor Rosen

a. Road Report–Road Tour

230 Ave/360 Street hole in tar part of road, should we tar or put in crushed cement? A motion was made by Supervisor Lehnen to contact Forster Excavating to place crushed concrete in this hole to prevent further damage, seconded by Supervisor Rosen, motion carried, unanimously.

St Anna Drive. has holes and rocks coming through the road, have it re–graded to see how it looks.

Removal of large rocks and brushing will need to be done on St. Anna Drive. Clerk will send a letter to the land owners of the brush clearing.

Northridge Circle– washout on curve – Leo Gerads from Sunnybrook will check it and contact Supervisor Rosen.

249 Ave. –stop ahead sign on north end, needs to be straightened out

350 Street–has soft spots after the gravel was added. Sunnybrook will grade and it should harden up.

245 Ave–has soft spots on South end, this should harden up when it dries.

b. 360 Street Construction

Supervisor Rosen contacted the Sauk River Watershed. They are planning on cleaning the ditches, but not planning on lowering the culvert.

c. 350 Street Construction

Environmental Services will need to do a sight visit on both 350 Street and 360 Street. We will then have a meeting with contractors at both sights to set up the specs for the roads.

A motion to contact Environmental Services to set up a meeting date was made by Supervisor Nierenhausen, seconded by Supervisor Lehnen, motion carried. Clerk Noll will contact Gregg Bechtold at Environmental Services to set up a date.

A motion to meet with the contractors Kotzer, Dave Gerads, and Wm Scepaniak on June 12 at 7:00 P.M. to review both roads was made by Supervisor Rosen, seconded by Supervisor Nierenhausen, motion carried.

Supervisor Rosen will contact the contractors about the date and time; Supervisor Nierenhausen will contact Pat Johnson from ITT to have him included at this meeting.

Land owner Easements will be needed for both roads.

d. 2013 Graveling of Roads–

The 2013 graveling was started on May 28 and completed on Wednesday May 29; 4,355 cy were used on the project, total cost is \$39,935.35. A good job was done.

e. Gravel 255 Ave–Requested by Oak Township

A motion to contact Herdering construction to gravel 255 Avenue was made by Supervisor Nierenhausen, seconded by Supervisor Rosen, motion carried unanimously.

Herdering will bill us and we will charge 1/2 to Oak Township.

f. Krain Township–contract/Brush removal

The contract states Krain will maintain in even numbered years and Albany in odd years. This is our year to grade and plow.

During the road tour it was noted there is brush in the ROW on the east end of 380 Street that will need to be removed. Also, 235 Ave and St. Anna Drive need to be cleaned up. Leo Gerads from Sunnybrook requested we remove the tree on the corner on 248 Ave and 360 Street.

A motion to have brush removed on 235 Ave, St. Anna Drive, 380 Street; and tree removed at the corner of 248 Avenue and 360 Street was made by Supervisor Nierenhausen, seconded by Supervisor Lehnen, motion carried, unanimously.

Correspondence letters will be sent to land owners notifying them of the removal. If the landowners want the wood, they will need to remove immediately, or township will remove.

A contract will be done with Kotzer Excavating to do the removal.

g. Dust Suppressant

Sunnybrook will grade the needed roads this week and suppressant will be applied by Friday. The contract and the map will be sent to Tri-City. The city is again requesting their 2,000 feet to be done on 360 Street; this will be billed separately.

h. 330 Street –Seal Coat

A quote has been received from Astech to continue the seal coating on 330 Street. The bid was for .73 miles and the cost will be \$11,820.16.

A motion to enter into a contract with Astech to seal coat the remaining .73 miles of 330 Street was made by Supervisor Nierenhausen, seconded by Supervisor Lehnen, motion carried, unanimously.

i. Crack Sealing

A quote has been received from Seal King to do the crack sealing for the township. The cost will be \$1.14 for blowing and sealing and \$1.19 for router, blow and filling.

A motion was made by Supervisor Nierenhausen to have 3 (three) tons of crack sealer used this year. All roads will be routed, blown and sealed. Seconded by Supervisor Lehnen, motion carried, unanimously.

Stay off culvert area on 350 Street

9. Weed Report–Supervisor Lehnen

Supervisor received a report of from Paul Rushmeyer of debris in the ROW on Rushmeyer Road. Contact was made with Forester Excavating to remove the items.

We do not have to publish the weed law, the county does it.

Ken Krebs, complained about the yellow flowers around the sewer ponds, this is City property.

A road tour has not been scheduled.

Still waiting for a response from Duane Holmgren to have our spring spraying done.

10. Planning Commission–Supervisor Rosen

a. Monthly Report

No meeting was held in May.

Correspondence has been received from the County Board about the request from Trestle Ridge. The County has denied the request.

b. Building permits–Jerry Forster

Jason Majchrzak, 33308 Sandhill Circle Albany MN–approved a building permit for a garage addition.

11. Old Business

a. Approval of Zoning Ordinance

A motion to approve the Land and Use Ordinance Number 6 was made by Supervisor Nierenhausen, seconded by Supervisor Lehnen, motion carried, unanimously.

A summary of the ordinance will be published in the Albany Enterprise and recorded with the county.

b. Approval of Zoning Ordinance Summary

A motion to approve the summary was made by Supervisor Lehnen, seconded by Supervisor Nierehausen, motion carried, unanimously.

c. Approval of Fee Schedule

A motion to approve the Fee schedule was made by Supervisor Nierenhausen, seconded by Supervisor Lehnen, motion carried, unanimously.

A copy of the ordinance will be published in the Albany Enterprise and recorded with the county.

12. New business--None

13. Office Reports--

Clerk Noll distributed membership cards from Minnesota Assn. of Townships.

A report was given on the County Township meeting held at Freeport.

14. Upcoming Events

June--meet with Greg Bechtold/Environmental Services--pre road construction

June 11--Planning Commission--Organizational Meeting

June 12--7:00 P.M. Pre--Road Construction

June 17--Short Course

June 24--Monthly Meeting

16. Adjournment

A motion to recess this meeting to a meeting with Environmental Services at the road sight and then to continue to June 12 for the pre--road construction meeting was made by Supervisor Nierenhausen, seconded by Supervisor Lehnen, motion carried unanimously.

Meeting adjourned at 9:50 P.M.

Respectfully submitted,

Diane E Noll

Diane Noll

Approved minutes signed. *Mary Rosen* 06/24/2013
Township Chair