

**2018 ALBANY TOWNSHIP**  
**March 13, 2018**  
**BOARD OF CANVAS**

Board of Canvas met at 8:20 P.M. Members present, Tim Nierenhausen, Loren Pelzer, Mary Rosen and Diane Noll. The members approved the election results for the 2018 Township Election. 27 voters: Supervisor, John Greer 17 votes, Loren Pelzer, 2 Votes. Clerk/Treasurer Diane Noll 22 votes, Sheila Arceneau 2 votes.

**ANNUAL MEETING**

The Annual Township Meeting was held on March 13, 2018 at the Albany City Council Chambers. The meeting was called to order at 8:30 P.M. By Town Clerk Diane Noll. The Pledge of Allegiance was recited. 17 Residents were in attendance.

**Introduction of Township and Planning Board Members**

Supervisors Tim Nierenhausen, Mary Rosen, and Loren Pelzer  
Commissioners Mike Noll, Gary Bloch and Ryan Pratt,  
Zoning Administrator Jerry Forster.

**Nomination of Meeting Moderator-**

A motion to have Gary Bloch be Meeting Moderator was made by Mike Noll , seconded by Rick Rosen, motion carried.

**Approval of Agenda-**

Correction on Number 17, should read "2018 election results", Motion to accept the agenda as corrected was made by Mike Noll, seconded by Dean Berckes , motion carried.

**Approval of Minutes**

The minutes for the March 14, 2017 Annual Meeting were read by Clerk Noll. A motion to approve the 2017 Annual Meeting minutes as read was made by Rick Rosen, seconded by Mike Noll, motion carried.

**Audit and Financial Report**

The Township was Audited by Brian Koehn and reviewed by the Township Board, there were no outstanding issues on our financial statuses.

The Albany Township Annual Financial Statement ending on December 31, 2017 was reviewed by Clerk/Treasurer Noll. A motion to approve the 2017 Annual Financial report was made by Jerry Forster seconded by Chris Kotzer, motion carried.

**Planning Commission**

Report given by Commission Chair Ryan Pratt

Supervisor Mary Rosen gave report on Zoning changes to our Zoning Ordinance, Public Hearing was held on June 13.

Jerry Forster gave report on permits issued in the township

14 township permits issued

1 Permit request denied

12 County permits issued

## **Road Report**

Report given by Supervisor/Board Chair Tim Nierenhausen

325 Street our largest project for the year, this has been completed.

The township continues to have roads bored for future use

Chip Sealing-We continue to do a road yearly, to improve the longevity of the road.

The main construction for 2018 will be the reconstruction of 219 Avenue.

Graveling and Dust suppressant for this year will be on the North East corner of the township.

John Peterson, ID Sign Solutions has been hired to do an inventory of all our road signs.

We plan to disk the shoulders again this year, we may only do one side to decrease the road issues.

Contact a supervisor if you notice and road trouble spots or sign issues.

## **Public Comment**

George Reber, 23247 350 Street, the area where the culvert was replaced on 350 Street, remains to have dip that needs to be repaired.

## **Weed Control**

Supervisor Loren Pelzer, did the annual tour with County Weed Supervisor Bob Dunning,

Weeds were better in problem areas this past year.

Still have some thistle problems in the township.

Parsnip on 330 is completely removed. Still a bad patch on the south side of 23101 350<sup>th</sup> Street

Thistle has been in issue in the township right-of-ways. Because of this and additional spraying was done.

Math Schmitz did the mowing of our ditches, we are satisfied with his work.

## **Fire Department**

Supervisor Loren Pelzer-

Albany Fire Department has two retirements, six applications were received for these positions.

2018 truck has been ordered. This will be funded with gambling funds and Blattner golf outing

The water pump on the large water pump truck became inoperable. A new truck would cost \$500,000, to repair was \$30,000. The fire department choose to have the pump repaired, it is now working better than when first purchased. There will be an increase of 4.04% in their annual budget.

## **Appropriation of Township Levy for 2019**

### General Revenue Fund - \$58,500

A motion to approve \$58,500 for the township General Revenue Fund was made by Johnny Kotzer seconded by Mike Noll, motion carried, unanimously.

### Road and Bridge Fund - \$299,800

A motion to approve \$299,800 for the township Road and Bridge Fund was made by Johnny Kotzer, seconded by Dean Berckes, motion carried, unanimously.

### Fire Fund - \$52,500

A motion to approve \$52,500 for the township Fire Fund was made by Chris Kotzer seconded by Jerry Forster, motion carried, unanimously.

**Community Education \$1,000**

This past year, we paid \$660 in scholarships for students taking classes through Community Education. The school and township clerk share a spread sheet with the needed information and we pay Community Education in December. A motion to approve paying \$1,000 for scholarships to Community Education was made by Chris Kotzer, seconded by Mike Noll motion carried.

### **Room Rental \$700**

We are again asking to pay the City of Albany \$700 for renting the Council Chambers for meetings. A motion to approve paying the City of Albany \$700 for room rental was made by Johnny Kotzer, seconded by John Kotzer Sr. motion carried.

### **Posting Places**

A motion to approve having Stearns Bank, Albany Branch of the Central Minnesota Credit Union and Albany City Hall as our official posting places was made by George Reber, seconded by Gary Bloch, motion carried.

### **Official Newspaper**

A motion to continue having Albany Enterprise as our official newspaper was made by Chris Kotzer, seconded by John Kotzer, Sr. motion carried.

### **Correspondence**

We are asking for suggestions on how to communicate with our residents. It was suggested we send a semi annual news letter.

### **Decision on poll hours**

To avoid confusion, we are requesting to hold our annual election and meeting at the Albany Fire Hall. All other elections are held at the Fire Hall. There is also a request to lower the election hours to 4-8 P.M.

A motion to have the 2019 Election and Annual Meeting on March 12, 2019, with elections from 4-8 pm, Board of Canvas at 8:15 and the Annual Meeting to follow at 8:30 pm. All to be held at The Albany Fire Hall. was made by Loren Pelzer, seconded by John Kotzer Sr, motion carried.

### **2017 Election Results**

27 voters: Supervisor, John Greer 17 votes, Loren Pelzer, 2 Votes. Clerk/Treasurer Diane Noll 22 votes, Sheela Arceneau 2 votes.

Meeting Moderator Bloch, thanked Loren Pelzer for his service on the Township Board.

### **Open Forum**

John Kotzer Sr. Request the township advertise for the opening on the Planning Commission. This would allow more residents to know about the position. Also, the members should be only township residents.

Motion to have Planning Commission members to be voted positions and be on the annual election ballot was made by John Kotzer, Sr., motion died for lack of a second.

Dean Berckes-There may be a retired member of the township that moves to the town and would be qualified to be on the Planning commission, do not tie your hands by not being able to appoint other people.

Rick Rosen-why are commissioners and supervisors not paid the same?

The pay is set by the board of supervisors by resolution at the organizational meeting. This could be considered.

Rick Rosen-Is the township considering extending 251 Street to Count Road 157?

Supervisor Nierenhausen-we will again pursue a grant.

**Adjournment**

There being no further business to come before this meeting a motion to adjourn was made by Mike Noll, seconded by Rick Rosen, motion carried.

Meeting adjourned at 10:00 P.M.

Respectfully submitted,

*Diane E Noll*

Diane E Noll

Clerk/Treasurer

Albany Township