

**2018 ALBANY TOWNSHIP ANNUAL MEETING
TUESDAY, MARCH 13, 2018 8:30 P.M.
ALBANY CITY HALL-COUNCIL CHAMBERS**

*Welcome to the 2018 Albany Township Meeting.
Please sign in on the roster*

All present are encouraged to take part in the meeting. We ask you to please state your name prior to making a comment, proposing a motion, etc.

For your convenience and information, a copy of the Agenda, 2018 Township Financial Statement, and 2019 Proposed Budget are attached.

All Claims, Monthly Reports, Minutes, Financial statements, Audit Report are also here for review. Please ask if you have any questions.

Following is a list of Township and Planning Board members:

Township Board of Supervisors- (Assignments):

Tim Nierenhausen, Chair-(Roads)	845-4865
Mary Rosen-(Planning Commission Liaison)	845-2543
Loren Pelzer-(Weeds/Fire Department Liaison)	845-7249

Clerk/Treasurer

Diane Noll	320-224-9616
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Planning Commission

Ryan Pratt, Chairman	845-7374
Mary Rosen-Board Rep	845-2543
Gary Bloch	845-2694
Mike Noll	845-6989
Jerry Forster-Zoning Admin.	845-2637

Albany Township meetings are held the fourth Monday of the month, 7:30 P.M., at the Albany City Hall Council Chambers.

Albany Planning Commission meets the second Tuesday of the month, 7:30 P.M., when there are agenda items.

Information on upcoming meetings and minutes are available at www.albanytownship.com

*Cookies and coffee
Donated By:
Stearns County Bank
Please Enjoy!
Thank you for attending the Annual Meeting!*

**ALBANY TOWNSHIP
MARCH 13, 2018 ANNUAL MEETING
AGENDA**

1. Opening-Call to order by the Clerk-Pledge to flag
2. Introduction of Township and Planning Board members present.
3. Nomination and Election of meeting moderator
4. Approval of Agenda
5. Reading of the March 2017 annual meeting minutes
6. Reading of the 2017 Audit report
7. Planning Commission report-Chair Ryan Pratt
Building Permits- Zoning Administrator Jerry Forster
8. Road Report-Supervisor Tim Nierenhausen
9. Weed Control Report-Supervisor Loren Pelzer
10. Fire Departments Report-Supervisor Pelzer
11. Appropriation of township Levy for 2019

	2015	2016	2017	2018	2019(Proposed)
General Revenue	\$54,100	\$55,450	\$56,400	\$58,750	\$58,500
Road & Bridge	\$273,765	\$274,000	\$282,500	\$293,300	\$299,800
Fire	\$37,135	\$50,550	\$50,550	\$50,550	\$52,500
Total levy	\$365,000	\$380,000	\$389,450	\$402,600	\$410,800 (2% increase)

12. Summer Recreation program through Community Education donation
13. Payment to City of Albany for rental of room-\$700.00
14. Discussion on legal posting places-Stearns Bank, Credit Union, Albany City Hall
15. Legal Newspaper-Albany Enterprise
16. Decision on Poll hours, meeting place and time for 2019 election and annual meeting- Date
March 12, 2019 Election 2-8 P.M. Board of Canvass 8:15, Meeting to follow at 8:30.
17. 2017 Election Results
18. Open Forum
19. Meeting Adjourned

ALBANY TOWNSHIP—FINANCIAL STATEMENT YEAR ENDING, DECEMBER 31, 2017

	General	Road / Bridge	Fire	Total Funds
BALANCE 12-31-16	\$383,636.17	\$197,471.04	\$30,598.08	\$611,705.29
Check Book 12-31-16	\$133,543.91	\$137,808.74	\$30,512.49	\$301,865.14

RECEIPTS

	General	Road / Bridge	Fire	Total Funds
State of Minnesota	\$2,421.15	\$11,621.52	\$2,098.35	\$16,141.02
State of Minnesota LGA	\$1,833.68	\$1,148.04	\$207.28	\$3,189.00
Stearns County Auditor	\$55,360.56	\$301,043.28	\$49,482.51	\$405,886.35
Gravel Tax		\$1,194.53		\$1,194.53
Dust Suppressant		\$90.00		\$90.00
Oak Township		\$3,427.25		\$3,427.25
Building permits	\$1,780.00			\$1,780.00
Insurance Rebate	\$3,055.00			\$3,055.00
Interest Received	\$1,328.73	\$3,452.13	\$480.15	\$5,261.01
Miscellaneous Deposit	\$155.02	\$360.00	\$65.00	\$580.02
TOTAL RECEIPTS	\$65,934.14	\$322,336.75	\$52,333.29	\$440,604.18

DISBURSEMENTS

	General	Road / Bridge	Fire	Total Funds
Salaries/PERA/IRS	\$33,129.15			
Training & Workshops	\$415.00			
Mileage	\$930.29			
Office Supplies/Equipment	\$1,120.38			
Legal Notices	\$625.71			
Room Rental	\$700.00			
Elections	\$995.26			
Web Sight	\$0.00			
Attorney	\$1,015.00			
Auditor	\$6,500.00			
Insurance	\$1,842.00			
Association fees	\$1,093.36			
County	\$7,626.20			
Community Education	\$660.00			
Gravel		\$50,655.20		
Road Repair		\$62,874.05		
Dust Suppressant		\$36,668.05		
Ice/Snow & Sand/Salt		\$15,445.00		
Summer Grading		\$43,648.00		
Contract Guarantee		\$2,800.00		
Debris Pick up		\$55.00		
Engineering Fees	\$2,649.50	\$6,350.00		
Signs		\$2,631.82		
Weed and Brush		\$10,353.03		
Crack Sealing/Repairs		\$61,746.58		
Albany Fire Dept			\$45,722.00	
Freeport Fire Dept			\$1,990.00	
TOTAL DISBURSEMENTS	\$59,301.85	\$293,226.73	\$47,712.00	\$400,240.58
Interest on Investments	\$736.13	\$989.45		
Check Book 12-31-15	\$139,440.07	\$165,929.31	\$35,133.78	\$340,503.16
Investments	\$250,747.40	\$60,680.79	\$137.54	\$311,565.73
BALANCE W/INVEST.	\$390,187.47	\$226,610.10	\$35,271.32	\$652,068.89

ALBANY TOWNSHIP
Statement of Disbursements/Proposed Budget 2019

GENERAL	Pro – 2017	Actual-2017	Pro-2018	Pro-2019
Salaries	\$18,000.00	\$20,270.37	\$18,000.00	\$20,000.00
PERA	\$2,700.00	\$2,994.87	\$2,700.00	\$3,000.00
IRS	\$3,250.00	\$3,841.32	\$3,250.00	\$3,250.00
Training & Workshops	\$1,000.00	\$415.00	\$1,000.00	\$1,000.00
Mileage	\$1,000.00	\$930.29	\$1,000.00	\$1,000.00
Office Supplies/Documents	\$750.00	\$565.99	\$750.00	\$750.00
Legal Notices	\$1,000.00	\$625.71	\$1,000.00	\$1,000.00
Elections	\$1,000.00	\$994.26	\$4,000.00	\$3,000.00
Attorney Fees	\$1,500.00	\$1,015.00	\$750.00	\$750.00
Auditor Fees	\$6,300.00	\$6,500.00	\$6,300.00	\$5,000.00
Insurance	\$2,000.00	\$1,842.00	\$2,000.00	\$2,000.00
Association fees	\$1,100.00	\$1,093.86	\$1,100.00	\$1,100.00
County(Assessor/Auditor)	\$7,000.00	\$7,626.20	\$7,500.00	\$7,500.00
Phone/Copy Machine/Computer	\$1,000.00	\$554.39	\$750.00	\$500.00
Web Sight	\$600.00	\$0.00	\$450.00	\$450.00
Room Rental	\$700.00	\$700.00	\$700.00	\$700.00
Community Education	\$1,000.00	\$660.00	\$1,000.00	\$1,000.00
TOTAL	\$49,900.00	\$50,629.26	\$52,250.00	\$52,000.00
PLANNING AND ZONING				
Salaries	\$5,000.00	\$4,962.98	\$5,000.00	\$5,000.00
IRS	\$1,000.00	\$1,059.61	\$1,000.00	\$1,000.00
Professional Services	\$500.00	\$0.00	\$500.00	\$500.00
TOTAL	\$6,500.00	\$6,022.59	\$6,500.00	\$6,500.00
TOTAL GENERAL	\$56,400.00	\$56,651.85	\$58,750.00	\$58,500.00
	LEVY +/-	-\$251.85		
ROAD & BRIDGE				
Gravel	\$51,000.00	\$50,655.20	\$54,000.00	\$54,000.00
Bituminous	\$20,000.00	\$0.00	\$20,000.00	\$20,000.00
Road Repairs	\$100,000.00	\$62,874.05	\$100,000.00	\$100,000.00
Dust Suppressant	\$30,000.00	\$36,668.05	\$35,000.00	\$35,000.00
Ice/Snow & Salt/Sand	\$17,500.00	\$15,445.00	\$17,500.00	\$17,500.00
Summer Grading	\$32,000.00	\$43,648.00	\$32,000.00	\$34,000.00
Contract Guarantee	\$2,000.00	\$2,800.00	\$2,800.00	\$2,800.00
Debri Pick up	\$500.00	\$55.00	\$500.00	\$500.00
Engineering Fees	\$2,000.00	\$9,000.00	\$2,000.00	\$2,000.00
Signs	\$1,500.00	\$2,631.82	\$1,500.00	\$4,000.00
Weed and Brush	\$8,000.00	\$10,353.03	\$10,000.00	\$10,000.00
Crack Sealing/Seal Coat	\$18,000.00	\$61,746.58	\$18,000.00	\$20,000.00
TOTAL	\$282,500.00	\$295,876.73	\$293,300.00	\$299,800.00
	LEVY +/-	-\$13,376.73		
FIRE				
Albany Fire Dept	\$48,250.00	\$45,722.00	\$48,250.00	\$50,000.00
Freeport Fire Dept	\$2,300.00	\$1,990.00	\$2,300.00	\$2,500.00
TOTAL	\$50,550.00	\$47,712.00	\$50,550.00	\$52,500.00
	LEVY +/-	\$0.00		
Total Disbursements	\$389,450.00	\$400,240.58	\$402,600.00	\$410,800.00 2% increase
	LEVY TOTAL/Balance	-\$10,790.58		